

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

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November 22, 2016

**TO:** Superintendents/Presidents  
Chief Business Officers  
Chief Student Services Officers  
Chief Instructional Officers

**FROM:** Theresa Tena, Vice Chancellor  
Institutional Effectiveness Division

**SUBJECT:** Requirement and Process for Adopting Institutional Effectiveness (IE)  
Goals Framework and 2017-18 IE College/District Goals

This memorandum formally notifies colleges/districts of the requirement that each college develop, adopt and post a goals framework as mandated by enacted legislation. In addition, it provides information on the Year-Three indicators, training opportunities, and on adopting and posting college/district goals. More information can be found at <http://extranet.cccco.edu/Divisions/InstitutionalEffectiveness.aspx>

**Background:** In 2014, the California legislature established a system of indicators and goals to encourage California community colleges and districts to improve fiscal and operational effectiveness, while also reducing accreditation sanctions and audit findings. Pursuant to Education Code section [84754.6](#), the Board of Governors (BOG) adopted the Year-Three goals framework at its November 14, 2016, meeting to measure the ongoing condition of a community college's operational environment. This statute also requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt and post a goals framework that addresses, at a minimum, the following four areas: 1) student performance and outcomes, 2) accreditation status, 3) fiscal viability, and 4) programmatic compliance with state and federal guidelines. In accordance with statute, the Chancellor will also post system-wide goals adopted by the BOG along with the locally developed and adopted college/district goals by Friday, June 30, 2017.

**Adopting Framework and Year-Three Goals:** Each college should adopt the framework of indicators approved by the BOG, and colleges/districts should set both short-term (1-year) and long-term (6-year) goals for each of the Year-Three indicators marked as "Required" in the Indicator Portal. In addition to the required goals, colleges/districts may choose to adopt some or all of the goals marked as "Optional." In Year- Three, there are eight new optional college-level goals and three district-level goals, but **there are no new required goals**. The process a college uses to adopt the framework and set goals should be locally determined, but colleges are encouraged to ensure that all appropriate constituency groups (e.g., academic senate, classified staff, student senate, etc.) are engaged, consistent with their college's collegial consultation process.

**Certifying/Posting Framework and Goals:** Like the previous two framework of indicators goal setting cycles, the Institutional Effectiveness Online Indicator Portal is available for posting college's/district's goals, and can be accessed at <https://misweb.cccco.edu/ie/>. Using feedback from the field, we were able to make improvements to the Year-Three Institutional Effectiveness Indicator Portal. We hope that you find the Indicator Portal to be more intuitive and user-friendly. A unique

district password for posting college's/district's goals to the portal have been sent to your district's Chief Information Systems Officer, and should be shared as appropriate.

**Framework of Indicators Training and Resources:** To support your institution with Year-Three goal setting, IEPI will host two regional IEPI Indicators trainings: the first will take place on Monday, November 28 at College of the Canyons and the second will take place on Friday, January 13 at Santa Rosa Junior College, Petaluma Campus. If you are interested in attending one of these trainings or having somebody at your institution attend, please register on our website: <http://iepi.cccco.edu/professional-development>. Additionally, the Institutional Effectiveness Division plans to host the Year-Three Institutional Effectiveness Indicator Portal Webinar in March 2017; details for the webinar will be announced soon.

**Action Requested:** By Thursday, June 15, 2017, adopt the BOG-approved goals framework; and develop, adopt and post Year-Two goals. The Chancellor's Office will post each college's/district's goals on the institutional effectiveness website by Friday, June 30, 2017.

**Contact:** If you have any questions regarding this information, please feel free to contact me at [ttena@cccoco.edu](mailto:ttena@cccoco.edu) or Jeff Spano, Dean of Institutional Effectiveness at [jspano@cccoco.edu](mailto:jspano@cccoco.edu).

Attachments

cc: Chief Information Systems Officer  
President, CCC Statewide Academic Senate