

# LOS ANGELES SOUTHWEST COLLEGE

## APPLICATION FOR FIELD TRIP

Date: \_\_\_\_\_

Instructor Requesting Field Trip \_\_\_\_\_

Field Trip \_\_\_\_\_

Address

Number of Pupils \_\_\_\_\_ Type of Trip \_\_\_\_\_

Bus Transportation is to be requested in the office of Administrative Services.

Date of Trip \_\_\_\_\_  
Write out Day of Week Write out Month and Date

### SCHEDULE

Leave School	Arrive at Destination	Leave Destination	Return to Campus
A.M.	A.M.	A.M.	A.M.
P.M.	P.M.	P.M.	P.M.

COMMENTS: \_\_\_\_\_

THIS TRIP HAS BEEN BOOKED BY

NAME \_\_\_\_\_

Date \_\_\_\_\_

APPROVED BY:

Department Chairperson \_\_\_\_\_

Signature of Appropriate Dean \_\_\_\_\_

Signature of Vice President \_\_\_\_\_