Discussion Items

2.1 Design-Build Update: DSA certification in progress
   • Per CPM, DSA Certification of below buildings is near (1 to 2 weeks)
   • CPM coordinating with Cathy to obtain certifications for the following buildings: Campus Security Facility, Parking Structure, Athletic Field House/Stadium, SSB, and Campus Corner Sign.
   • Status of Warranty Expiring (Attachment “D”)

2.2 New Central Plant
   (By Chevron Energy Solutions - CES)
   • Cathy Neville informed CPM that she will hand-carry closeout documents to DSA this week.

2.3 Cox Building Modernization: Elevator #s 2 & 3 Replacement
   • Warranty period began 11/03/10
   • Project close-out is in progress
   • CPM is coordinating completion of final punch list items with subcontractors
   • A unilateral Change Order will be issued for work not complete, missing closeout documents and potentially liquidated damages
   • CPM is working with the District to assist in the partial retention payment to the sub-contractors due to CGC’s lack of response

2.4 IT Infrastructure & Security upgrade:
   CDC Security Systems:
   • Migration from Siemens to Simplex platform in progress, 15% complete.
     Simplex is working remotely from Security Building.
   CDC Observation System:
   • CPM, IT and PlanNet met with CDC Administration 03/16/11. Estimate from PlanNet is under review by CPM
   • The work at the MDF (server configuration and installation of software) is 95% completed.

Action / Decisions / Follow up / Dates

CPM regularly follows up with Cathy Neville from BuildLACCD for updates of DSA Closeout/Certification

M&O Building and past campus-wide fire alarm upgrade recently Certified (Attachment “I”)
Certification pending DSA final review.
Anticipated 2 to 3 weeks away

Cumming will rely on these notes as the approved record of issues discussed and conclusions reached during this meeting unless written notice to the contrary is received by Cumming within ten calendar days of the issue date of these meeting minutes.
MEETING MINUTES – Cont.

Project: LACCD Proposition A/AA & J Bond Program  
Meeting Date: April 21, 2011  
Project Number: 06S.6691.05

Discussion Items

Project LACCD Proposition A/AA & J Bond Program

1. Migration of SSAC, SSEC, FH access doors and emergency phones in progress, 15% complete
   Security Strategic Plan:
   • Plan was approved by the IT Committee on 04/14/11

IT Strategic Plan:
• Final preliminary revision, including comments, was presented to the Tech Committee on 04/14/11 for review

Campus-wide EMS Integration:
• Pre-construction meeting with Phoenix, IT and Facilities scheduled for Monday, April 25th at 10:00 am.

Low Voltage Systems Infrastructure and BIM RFP:
• OMB survey is 60% complete (LL, SSEC, COX, Physical Education). 60% Drawings progress set were issued to LASC (VP Ferris Trimble, Vibha Gupta and Randy Craig) for review and comment.
• 60% Coordination meeting to be held.

2.5 LACCD-LAUSD - Middle College High School

• Metal stud framing and installation of mechanical systems is ongoing on 2nd Floor
• Interior framing commenced on the Ground Floor.
• Slab on grade concrete placement completed in classroom building.
• Exterior skin framing is 20% complete
• Substantial Completion remains 12/30/11.
• Move in and final occupancy remains March 2012

2.6 Site Improvements – Campus East Pump House & Fire Water Upgrade

• Project start date 08/16/10
• Anticipated Substantial Completion of Pipeline by June 2011 and Pump House by October 2011 (including MEP training).
• Pump House Project is approximately 60% complete.
• Golden State Water is performing off site work to provide additional water supply for LASC site fire and domestic water
• Work in progress: Backfill and paving of pipeline excavations to west of S.S.B, access road to Field House and front entrance to C.D.C. to be completed by 04/24/11. S.O.G. to Pump House to be completed by 04/22/11.
• Look ahead: Complete new water line to CDC at Southwest Drive by 04/27/11. Install new Generator to Pump House by 05/02/11. CMU Masonry to Pump House complete by 05/06/11

2.7 Chevron’s Renewable Energy/Solar Panel Project (Parking Lot #3)

• DSA closeout is in progress, forms have been submitted to DSA
• Chevron As-Builts and closeout binders are under review by Pacifica
• Chevron to provide remaining unconditional lien releases from subcontractors
• NOC pending approval of two amendments for ELAC project due to the LASC and ELAC project being tied together

2.8 Bookstore

• WinPrism POS system installation to be coordinated prior to official opening
• LASC to provide exact move in date based on graduation ceremonies and 2nd summer session.
• Existing inventory to be purged and surplused prior to move.
• RPM has assisted labeling and move items from old to new bookstore
• Interior furniture was delivered 04/18/11
• Exterior furniture to be delivered on 06/10/11
• LASC IT requested additional LV cabling to (3) showcase bays for future use.
• Two week look-ahead includes the following:
  1. Anticipated Notice of Completion 05/31/11
  2. Move in to new facility: TBD

Continued Drywall finishing and painting around display window, entrance
locations and informational kiosk at lobby.

- Continued anchoring of storage units in storage area (after material is moved back into common area.)
- Continued installation of low-voltage cabling
- Continued installation of reception area
- Continued installation of casework.
- Removal of temporary wall at the direction of College.
- Completion of carpet installation.
- Installation of signage.
- Punch walk to be conducted with College.
- Final walk-through with College.
- OFF SITE PRODUCTION
  - Ceiling framing being produced (to be delivered on 05/07/11.)
  - Fire-rated storefront glass (to be delivered the week of 04/25/11)

**Project Status Report (Attachment “B3”)**

### 2.9 DB-1: SCTE and SAH:
*School of Career and Technical Education, School of Arts and Humanities and Pump House*

**General**
- CD’s for both SCTE and SAH (2weeks later) have been submitted to DSA. Anticipated DSA approval 05/05/11 per MOU however trending towards June 2011.
- Parking Lots 1&2 were turned over 04/18/11 with a 2 month duration of site work prior to Building construction.
- Final FF&E decision and sign off to be done by May 2011 as these items must be in DSA drawings due to structural, electrical and accessibility aspects.
- RPM, CPM and M&O to coordinate building maintenance items for inclusion into projects
- Master agreement with GST has almost expired/expended. Future equipment purchases to be thru bid, CMAS or WSCA which will result in longer procurement periods.
- Change Order documents for SCTE (2) labs inclusion being finalized.
- PL #2 parking meter remains in place waiting for LASC instruction to relocate and/or remove for disposition

**Parking Lots 1 & 2**
- Closure of Lots 1 & 2 occurred on 04/18/11 to commence construction
- Construction signage and site notification are posted and will be updated according to site conditions
- Relocation of ATT and Data lines under SAH site shall be coordinated by CPM and DB1 and DB2 firms. Per AT&T, there should be little or no down time as a result of the re-route.
- Harper work includes the path from street to new vault. HP scope includes the path from new vault to new MDF.
- Vault has been installed
- CPM to schedule coordination meeting with all parties and LASC prior to LV cutover. Cutover date to be scheduled with AT&T and LASC
- Grading permit obtained

**Project Status Report (Attachment “B3”)**

### 2.10 DB-2: 5 Building Bundle (Mods):
*Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool Cover and DB East Parking Structure (650 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty*

**General**
- HP to provide retro commissioning for the Central Plant. ARUP will monitor the commissioning. CPM is waiting on Tony Fairclough’s comments on HP’s proposal
Items stored in racquetball courts can be moved/surplused to allow for temporary storage of items from other buildings.

CPM and LASC to determine if temporary storage area in bottom of Parking Structure can be used for surplus/laydown for DB2 and SSEC items.

**DB2 Overall Completion Schedule (Attachment “H”)**

**Pool**

**Anticipated Pool Completion, 05/19/11**

*Pool Completion Schedule (Attachment “J”)*

**Fitness and Wellness**

100% CD’s are in HP’s possession and are currently being reviewed.

**Stairs**
- Fabrication began 04/05/11
- Irrigation will be adjusted prior to installation
- HP is to begin removal of exterior stair stringers on 04/22/11.
- Delivery of fabricated replacement stringer and risers expected mid May.
- Stair repairs to be completed 05/27/11, prior to 06/10/11 for the Watts Games.

**NEQ Parking Structure/Road Re-alignment/Temp Parking Lot**

- Road re-alignment was approved by DSA on 03/29/11
- NEQ PS 100% CD’s were submitted to DSA on 02/18/11 with anticipated approval by 06/30/11 per MOU
- CPM will coordinate exact date of PL #8 decommissioning when the road realignment nears completion.
- Road re-alignment project to begin on 04/25/11 and be completed 06/01/11

*NEQ PS Road Alignment Schedule (Attachment “K”)*

**School of Math and Science (aka LL)**

- $7M Amendment #1 to HP Contract approved at 04/13/11 BOT meeting
- HP is proceeding with temporary trailer procurement and layout
- HP commenced site prep work 04/18/11
- Trailers to be delivered mid May and completed 06/20/11 ready for move in.
- Move in to be complete by 07/04/11 for 2nd Summer session
- LASC turns over LL for construction on 07/01/11
- Move meetings to occur ASAP to discuss upcoming move, purging and surplus
- RPM to transmit move and surplus plans to LASC 04/21/11
- English Department to be relocated into the School of English and Foreign Languages building (Tech Ed) on 06/09/11
- Floors 3&4 to be completed 08/31/12
- Floors 1&2 to be completed 09/30/12 pending DSA review

**Cox Building Upgrade/Modernization**

- 100% CD’s due to HP 05/06/11 then to CPM by end of May
- LASC to determine location for vending machines to be relocated to

**Cox Little Theatre Upgrade**

- LASC to evaluate trends to determine if the procurement and installation of dye vats in Little Theatre Upgrade will be beneficial to students and worth the costs associated with them
- 100% CD’s due to HP 05/06/11 then to CPM by end of May

**Cox Building Library**

- Installation of the temporary Library, Mail Room, Repro Room, Student Success and IT trailers is scheduled to begin 04/26/11 at night
- Move-in to trailers to begin 06/09/11 and completed by 07/04/11
- CPM to coordinate power requirements with HP

**Cox Building Annex**

- 100% CD’s submitted to DSA on 04/18/11

**Storm Water Collection System**

- Drawings are currently under DSA review and expected to be returned
Discussion Items

05/27/11.

- TMAD to provide letter regarding CDS units and their compliance with future storm water regulations
- Contractor will begin pot-holing in next few weeks behind construction fencing

Project Status Report (Attachment “B2”)

2.11 School of Behavioral and Social Sciences Upgrade
(formerly SSEC Building Renovation Project)

- New phasing schedule provides for 217 day construction duration with 1st floor labs operational 08/19/11 and remainder of building compete by 01/04/12.
- Miscellaneous furniture and equipment to be moved from rooms 110-116. LASC to provide direction to CPM prior to 05/02/11
- Pre-Bid conference and job walk occurred 03/16/11
- Bid Opening occurred 04/18/11
- Build-LACCD informed the CPM that the BOT approval for construction Contract could not be added to the 05/11/11 Agenda until the Funding for this project was resolved
- Final IT FF&E to be determined by LASC IT and CPM

Project Status Report (Attachment “B4”)

2.12 Campus-wide Reclaimed Water

- Scope to be included in DB2 package as a Change Order
- CPM to advice LASC after budget review

2.13 School of English & Foreign Languages Modernization
(formerly Technical Education Center Upgrade)

- CPM working with Building User Group to finalize FF+E layouts
- Timeframe of work to be set pending the status of other projects including the LL Building
- Drawings submitted to DSA and are being reviewed
- Access Compliance comments have been received from DSA
- A/E contacted DSA and inquired about Structural and Fire-Life Safety comments. DSA informed the A/E Team that the comments will be issued by the end of May 2011

2.14 ADA Campus-wide Improvements

- Build-LACCD has further cut the allocated project funds and the plan is being revised with new guidelines.
- Budget Meeting to be held 04/21/11 to discuss funding.
- HH Freemer Architects completing the campus site accessibility survey reference plans for DSA submittal on all projects.
- Anticipated pre-DSA review to occur by 04/29/11

2.15 Coordination with SCE

- Update on 1Mg/W cap by PM. M&O and CDC PV panels are not part of 1Mg/W cap. The NEQ Parking Structure PV array can be maximized.
- CPM received guidelines on 10/29/10 for savings and rebates
- CPM working on a simplified checklist
- Main LASC campus meter is listed under old address.
- Incentive forms for DB1 are in place and DB2 forms are in progress

2.16 SMP Projects

- Nothing at this time

2.17 Enhanced Service Bus Stops

- Work must be design-bid-build as this is a federally funded project.
- CPM met with the (5) A/E firms to explain the project in detail the week of 02/21/11.
- LASC to provided CPM with BUG contacts for A/E selection.
- District requested to delay the project 2 weeks until the funding MOU is signed

Project on-hold per District. Work shall not commence until funds are secured
**Discussion Items**

- Laurelyn Johnson from the District office contacted the CPM and informed us that the A/E RFP would be handled by Belen Rosas-Perdon

2.18 On-Site Food Vendor
- Outside food vendor with school experience is interested in leasing space on campus
- Possible locations:
  - Building of new dedicated space
  - Other campus location TBD
- District legal team reviewing which includes Ann Diga, Legal Counsel and Roma Nandlal, District member.

2.19 Cal Trans Pony Wall
- DSA review of Plans and Specs in progress with an anticipated return from DSA mid May 2011

2.20 Site Access and Fire Route
- Emergency access and egress to be continually addressed and reviewed with LASC M&O and Sheriff
- Signage package and College Bulletins for construction activities and access path between parking lots and buildings to be reviewed and approved by College prior to placement

3.1 Construction Alerts
- CPM to issue Construction Alerts to: LASC President, VP of Administration, Jessica Martin, IT and M&O. Jessica Martin to forward to campus via “All-LASC” e-mail distribution
- LASC IT requested “For Distribution” or “For Information” be added to future e-mail subject lines to clarify CPM intended distribution of Construction Alerts

3.2 Corner Sign Computer Re-Route
- CPM has received PlanNet’s proposal and has provided a copy to LASC for their review

3.3 Gilbert Field Lighting
- Third party would like to investigate lighting at the Baseball field. LASC to provide direction to CPM if necessary

3.4 Campus-Wide Hardscape and Landscape Project
- CPM had meeting with HPI and they have agreed to revise their proposal to establish a total project budget for the campus at $4.6M. This now is to be submitted to the College for their approval.
- PBA for HPI on 02/23/11 BOT agenda however LASC President request it be pulled from the agenda and be placed on hold

3.5 Fire Alarm Master Plan
- LACCD to propose the lease of space at the MLK campus for the use of LASC, Harbor and West for the health program.

3.6 Fire Alarm Master Plan
- LASC investigated alternate Fire Alarm systems providers for better service and lower price
- LASC selected EST as the preferred system. Engineers will be requested to proceed with EST systems upon final approval from LASC.
- Pump house needs final decision info by mid April to avoid any Fire Alarm related delay
- CPM needs College direction on this project

3.7 Smart Classroom Equipment
- Interactive Technology Vendor Fair held 04/06/11
- RPM forwarded sign-in sheets and survey to LASC on 04/07/11 and pricing on 04/11/11
- Dr. Moore to discuss at 04/12/11 academic senate meeting. There has been no response from LASC to date.
- Decision on which smart classroom equipment is the campus standard to allow for timely design and procurement as to not delay upcoming projects
Discussion Items

3.8 Upcoming College Events

- 06/09/11 2:00pm to 4:00pm - MCHS Graduation in Physical Education Gymnasium. Pedestrian access from Gilbert Field to Gymnasium to be maintained.
- 06/10/11 – Watts Games begin

The next Six Pack meeting will be held 05/05/11.

Attachments:

A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
   1. DB1
   2. DB2
   3. Bookstore
   4. School of Behavioral Science and Social Sciences Upgrade
C. Campus Projects Financial Updates
   1. A/AA
   2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. Construction Update
G. Bookstore Completion Schedule
H. DB2 Overall Construction Schedule
I. DSA Certification Notifications
J. Pool Completion Schedule
K. NEQ PS Road Alignment Schedule

End of Meeting Minutes