Cumming will rely on these notes as the approved record of issues discussed and conclusions reached during this meeting unless written notice to the contrary is received by Cumming within ten calendar days of the meeting minutes.

Distribution List: All Attendees

Prepared by: Sam Stubbs

Date Issued: May 18, 2010

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Tel: 323.241.1750
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   • Overall project is 65% complete
   • Work to free Elevator #2 jack assembly is complete. (Refer to item 1.1)
   • Elevator #2 tentative Substantial Completion: TBD
   • Elevator #3 tentative Substantial Completion: TBD
   • Notice of Beneficial Occupancy: TBD

2.8 IT Infrastructure & Security upgrade
   • Campus–wide systems integration will commence when Phoenix receives a server to connect to the Cloud. IT/VG to provide Server specifications. Software applications are ready for pilot project. KG to schedule trip to Caltech for demonstration.
   • Migration task orders pending ISDG and Simplex consulting agreements to update software, connect equipment and consolidate servers. Task Plan to be outlined with IT, Security and M&O. Work should start within the week.
   • IT and Security Strategic Plan Interviews are 95% complete with Administration, Faculty and Staff. First Draft Report due end of May 2010. IT committee will get rough draft input 05/27/10.
   • CDC repairs to Security Systems scheduled to start in two weeks with ISDG and Siemens as consultants. Work plan to be defined in meeting with IT, Security and M&O.
   • Meetings held with IT to review better BIM modeling for as-built conditions. RFP for 3 bidders will be issued by end of May 2010.
   • Blackboard software has three different programs, one of which “Connect” fits the category of Security Upgrade and is a bond allowable expense. Build-LACCD Bond Council to determine if “Learn” is a bond allowable expense

2.9 LACCD-LAUSD - Middle College High School
   • DSA review is at 100% completed. HMC is responding to balance of back-check comments after it receives drawings this week.
   • Bernards trailer is on site ready to go by Mid June for utility work.
   • Relocation of vaults will require campus power shutdown scheduled to occur starting at 12Noon Friday, 07/02/10 to Sunday, 07/04/10 Monday will be a day for IT to re-set the servers, UPS and Security cameras.
   • Fire Road gate by Sheriff Station is closed for construction starting in June to December. Instructions were posted for walkers, joggers and High School students

2.10 Site Improvements – Campus East Pump House & Fire Water Upgrade
   • CPM shall receive bid by end of May 2010. CPM will review cost proposal and report to the College after final negotiation.
   • CPM is working with CGC to closeout contract including the analysis of CGC’s itemized request for payment

2.11 Chevron’s Renewable Energy/Solar Panel Project (Parking Lot #3)
   • Parking Lot #3: Beneficial Occupancy on 12/31/09
   • Notice of Substantial Completion is pending LACCD authorization
   • Site work now complete. DSA-6 forms requested from IOR, AOR and Testing lab to be submitted to DSA 05/28/10
   • Chevron to submit As-Builts and closeout binders
   • LACCD still working on financing with 3rd Party for operating Lease
   • PV System turned off until direction to energize is given by LACCD
## Discussion Items

### 2.12 Bookstore
- OWP/P - Cannon Design – Architects
- Submittal to DSA on 05/11/10
- CPM coordinating with College and RPM’s for FF&E
- The anticipated notice of beneficial occupancy (space ready and furniture installed) to be the 10th day after the start of the spring semester (CPM to verify with College the start date of the Spring Semester 2011) Tracking 01/27/11

### 2.13 Measure J Design-Build Projects:
#### DB-1 Award: SCTE and SAH:
*School of Career and Technical Education and School of Arts and Humanities*
- NTP for design issued on 05/03/40
- Currently in design phase
- BIM standards meeting held 05/06/10
- Substantial completion, 03/23/12
- 50% DD BUG Meeting tentatively scheduled 05/26/10 at 2:00 pm at CPM trailer

#### DB-2 Selection: 5 Building Bundle (Mods):
*Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool Cover and DB East Parking Structure (650 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty*
- Proposals received 04/09/10
- Presentation 04/30/10
- BAFO’s received 05/19/10 at 4:00pm and paper copies to be distributed to scorers
- Proposals to be scored on 05/27/10 at 1:00pm in the CPM trailer
- F&E BUG group to be selected by 05/28/10
- Anticipated Award of Contract to selected Contractor at 06/16/10 LACCD BOT Meeting
- Anticipated NTP 07/01/10

### 2.14 SSEC Building Renovation Project
- 100% CD DSA comments received
- Fine tune EMS, integration and commissioning is underway
- DSA Back –Check submittal is scheduled for 05/31/10

### 2.15 Campus-wide Reclaimed Water
Consultant selected:
- Tetra Tech, Inc. – $52,000
- CPM Project Manager is Alfonzo Wilson
- Providing programming design then CPM will issue RFP for DB
- Design consultant’s proposal was Board approved on 03/24/10.
- Introductory meeting with College scheduled for 05/25/10.

### 2.16 Technical Education Center Upgrade
- CPM Project Manager is Gustavo Ripalda
- 90% CD’s submitted to CPM 03/05/10 and are under CPM review
- Fine tuning of EMS integration and commissioning is underway
- DSA Submittal is scheduled for 05/28/10
- SimplexGrinnell will survey Fire Alarm and Fire Sprinkler sys. on 05/23/10

The College verified on 05/20/10 that the start date of the 2011 Spring semester is 02/07/11.
Meeting Minutes – Cont.

Project: LACCD Proposition A/AA & J Bond Program

Meeting Date: May 20, 2010

Discussion Items

2.17 ADA Campus-wide Improvements
• Fremer Architects design criteria preparation on-going. Anticipated completion, end of May
• DB RFQ process has been initiated
• Temp Cox elevator signs placed on 05/06/10
• RFQ – List of (7) Design Builders to be scored
• Striping of Parking Lot 3 to commence upon Board approval of contractor

2.18 LASC Master Plan Update
• LASC Master Plan was presented to the LACCD Board on 04/28/10
• Final approval for the EIR anticipated at 06/30/10 Board Meeting
• Presentation to the Academic Senate on 05/19/10
• If re-presentation of EIR is not required then Master Plan does not need to be presented to Board again

2.19 SMP Projects
None at this time

2.20 Enhanced Service Bus Stops
• Federally appropriated funds are available for “enhanced service” bus stops at the Western and Imperial entrances
• Updated survey for student use of public transportation to be obtained
• Complete proposal was mailed to Diana Ho on 04/27/10
• CPM to meet MTA liaison “Richard” on 05/21/10 as contract for Diana Ho has not been extended at this time

2.21 On-Site Food Vendor
• Outside food vendor with school experience is interested in leasing space on campus
• Possible locations:
  o Health Academy 1st floor
  o Building of new dedicated space
• District legal team reviewing which includes Ann Diga, Legal Counsel and Roma Nandlal, District member.

2.22 CDC Water Softening System
• Overall project is 99% complete, minor punch list items remaining. Upon completion, warranty period commences
• All testing and inspections are complete
• Final Training and soft-water tanks connection was conducted on 05/17/10 and video taken

2.23 Athletic Field Cover
• Training occurred 04/31/10 and 05/01/10 and video submitted to College on 05/06/10
• 3rd storage bin was delivered to site on 05/10/10

Soccer goals to be evaluated

Attachments:
A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
  1. DB2
C. Campus Projects Financial Updates
  1. A/AA
  2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. Construction Update

End of Meeting Minutes

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