**Discussion Items**

2.1 Design-Build Update: DSA certification in progress
- CPM coordinating with Cathy to obtain certifications for the following buildings and their respective DSA numbers:
  - Campus Security Facility – 03-110270
  - Parking Structure – 03-110218
  - SSB – 03-110337
  - Campus Corner Sign – 03-110496
- Pending: DSA Certification Letter to be issued by DSA after IOR’s sign-off and closeout of Form 6 and Field Trip Notes (FTN’s)

2.2 New Central Plant
(By Chevron Energy Solutions - CES)
- Cathy Neville informed CPM that she hand-carried closeout documents to DSA last week.
- Certification pending DSA final review. Anticipated 2 to 3 weeks away

2.3 Cox Building Modernization: Elevator #s 2 & 3 Replacement
- Warranty period began 11/03/10
- CPM is meeting with Program Manager to discuss final Change Order and final completion for future Board approval

2.4 IT Infrastructure & Security upgrade:
- CDC Observation System:
  - Preparation of RFP is 70% complete. RFP to be issued to bid and award by September. Meeting to review criteria for CDC was held last week at CDC with Kathy, Vibha and Sven.
  - RFP Final Review Session scheduled for 07/20/11. CPM to edit.
  - Integrator short list to be completed by end of July 2011
  - Installation timeline to be +/- 2 months from award of bid. Training to coincide with start of Spring 2012 semester.
- Security Systems Migration (Cox MDF room):
  - Security programming 99% complete but PlanNet and SG unable to complete until Bookstore is complete

**Action / Decisions / Follow up / Dates**

- Pending: DSA Certification Letter to be issued by DSA after IOR’s sign-off and closeout of Form 6 and Field Trip Notes (FTN’s)

Note: CPM and PlanNet hold periodic meetings to define and describe IT/security scope of work for issuance of Task Orders to PlanNet.

Note: PlanNet’s role as the LASC IT consultant is to review IT construction documents to ensure the RFP and LASC IT requirement and comments are incorporated into final product.

Refer to PlanNet Task Order Log which lists assigned projects:

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Cumming will rely on these notes as the approved record of issues discussed and conclusions reached during this meeting unless written notice to the contrary is received by Cumming within ten calendar days of the issue date of these meeting minutes.
Central Plant camera/control installation to be verified and tested by PlanNet.
Parking garage cameras recommendation was issued to CPM and College on 07/20/11. CPM to verify scope and funding source.
Temporary Village security cameras will be priced by Simplex for CPM verification of funding.
Per GS, Installation will take approximately 2 weeks
Migration of SSAC, SSEC, FH access doors and emergency phones 80% complete. On hold until bookstore complete

Security Strategic Plan:
- PlanNet to review current projects and begin an Implementation Plan which needs to be started with Cox Building and School of Behavioral and Social Sciences renovations

IT Strategic Plan:
- PlanNet presented this plan after the 05/05/11 Six Pack to LASC.
- Two exhibits will be added by PlanNet, at Dr. Daniels’s request, by 07/22/11

Campus–wide EMS Integration:

Low Voltage Systems Infrastructure and BIM RFP:
- PlanNet to monitor OMB progress (95%) and confirm all current drawings from Simplex are updated on OMB plans. Awaiting CPM direction to proceed.

Bookstore:
- Equipment work is 99% complete. Hand scanner equipment to be finalized once LASC can give IP address. There is issue with NVR access due to limited access of IT systems.
- Simplex is requesting separate sub-net address to ensure bookstore personnel cannot access campus cameras. PlanNet is looking into utilizing a unique code to maintain security.

2.5 LACCD-LAUSD - Middle College High School
- Metal stud framing and installation of electrical conduit, plumbing and mechanical systems is 98% complete on 2nd Floor and 95% on the Ground Floor.
- Exterior sheathing is 100% complete with exterior plaster 80% forthcoming. 2nd floor drywall is 70% complete and starting this next on the First Floor.
- Roofers completed 75% work on the main building 100% on MPR roof. Substantial Completion remains 12/30/11. Move in and final occupancy remains 03/31/12. CPM to inquire about final move in date for purposes of lease
- Reminder: Formation of the Joint Use Committee should be started in July/August according to the Joint Use Agreement

2.6 Site improvements – Campus East Pump House & Fire Water Upgrade
- Project start date 08/16/10
- Anticipated Substantial Completion of Pipeline by June 2011 and Pump House by 10/14/11 (including MEP training).
- Pump House Project is approximately 80% complete.
- Work in progress: Complete roofing work by 07/22/11. Install new valve assemblies at Imperial Highway. Complete final part of new central plant connection at Western Ave. entrance. Flushing and hydrostatic testing of new water lines at east of Campus.
- Look ahead: MEP installation inside Pump House from 07/05/11, continuance of building connections, paving to perimeter of Pump House from 07/25/11 and work associated with GSW’s installation from 08/17/11 to 08/22/11.

Fire Water Outage tentative schedule

(Attachment “F”)
MEETING MINUTES

Project: LACCD Proposition A/AA & J Bond Program
Meeting Date: July 21, 2011

Discussion Items

• DSA closeout is in progress, forms have been submitted to DSA
• Chevron As-Builts and closeout binders are under review by Pacifica
• NOC pending approval of two amendments for ELAC project due to the LASC and ELAC project being tied together

2.8 Bookstore
• Punch walk items are currently being addressed. Some of the key outstanding issues are:
  o Replacement of the storefront glass. To be installed 07/22/11
  o Permanent monument sign lettering is to be installed by 08/27/11.
  o CPM is working with the Contractor and Architect to procure permanent light fixtures.
  o Simplex is currently working on IT issues with the cameras and keyless door entry system.
  o Installation of emergency door

2.9 DB-1: SOCTE and SOAH:

  School of Career and Technical Education, School of Arts and Humanities and Pump House

General
• CPM to schedule coordination meeting with all parties and LASC prior to LV cutover. Cutover date to be scheduled with AT&T and LASC
• Per LASC President, all faculty shall have the same furniture type

SOAH
• As of 07/20/11 Structural review 55% complete, Access Compliance at 85% and Fire/Life Safety at 70%.
• AT&T request for line relocation and District payment issued on 07/20/11
• FF&E still require clarification and verification

SOCTE
• Design Team responding to DSA review comments. Fourth review meeting with Program Management (prior submittal for DSA back-check) will occur on 07/22/11. Mapping and dimensioning of fault hazards, existing and proposed buildings over the entire campus will be completed week of 07/25/11
• FF&E still require clarification and verification

2.10 DB-2: 5 Building Bundle (Mods):

  Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool Cover and DB East Parking Structure (650 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty

General
• Building commissioning consultant; ARUP, is reviewing and commenting on plans and specs
• HP has issued delay letters to the District due to DSA review delays
• LASC President requested a DSA meeting with Magdalene on 07/25/11 at 4pm to discuss DSA delays.
  DB2 Overall Completion Schedule (Attachment “G”)

Pool
• Acid tanks installed 07/20/11
• CPM to schedule training for Plant Facilities on acid tanks from HP

Fitness and Wellness
• Drawings re-submitted to DSA 06/15/11 with an anticipated return in 6 months
• No construction will occur prior to DSA approval
• Notice to proceed by District has not been issued

NEQ Parking Structure/Road Re-alignment/Temp Parking Lot
• NEQ PS 100% CD’s were submitted to DSA on 02/24/11 with anticipated approval by 08/31/11
• DSA Access Comments received on 07/05/11
• DSA F/LS Comments received on 06/28/11
• DSA SS Comments to be received on 07/09/11
• Commencement of construction of the Parking Structure anticipated for mid September 2011 after DSA approval.
• Parking Lot #8 was decommissioned and is now the construction site of Hensel Phelps who is now doing exploratory pot-holing.
• HP notified CPM that their fence has been installed for the Parking Structure the week of 07/04/11 and requests that LASC M&O remove any irrigation equipment they want to salvage prior to this date.
• Road re-alignment project is 60% complete and substantial completion planned for 08/09/11.
• Temporary Parking Lot is complete and occupied.
• Gas outage scheduled for 07/29/11 to reroute line around future structure footings.
 • DSA F/LS Comments received on 06/28/11
 • DSA SS Comments to be received on 07/09/11
 • Commencement of construction of the Parking Structure anticipated for mid September 2011 after DSA approval.
 • Parking Lot #8 was decommissioned and is now the construction site of Hensel Phelps who is now doing exploratory pot-holing.
 • HP notified CPM that their fence has been installed for the Parking Structure the week of 07/04/11 and requests that LASC M&O remove any irrigation equipment they want to salvage prior to this date.
 • Road re-alignment project is 60% complete and substantial completion planned for 08/09/11.
 • Temporary Parking Lot is complete and occupied.
 • Gas outage scheduled for 07/29/11 to reroute line around future structure footings.

NEQPS Road Re-Alignment Completion Schedule (Attachment “H”)

School of Math and Science (aka LL)
• Training carried out at Temporary Village for Electrical/Data/Fire Alarm/Plumbing on 07/12/11 and Mechanical/Fire Sprinkler Training completed on 07/19/11.
• All keys for SOMS Temporary Village delivered to M&O on 07/15/11.
• Signage installed by Hensel Phelps on 07/15/11.
• M&O requests site map of SOMS Village with locations of utility shutoffs.
• LASC to determine location of vending machines within the SOMS Village
• Modernization drawings re-submitted to DSA 06/15/11.
• 95% CD set for Exterior Walls and Windows/Door Project (Change Order work) reviewed by CPM with comments issued to HP on 07/14/11.
• Deep storage items to be moved to Tech Ed basement.
• Hensel Phelps will install Construction Site Fence on 07/25/11 per Construction Alert #189.
• Demolition will then commence with interior ceilings from 07/25/11, roof demo from 08/01/11 and exterior plaster demo from 08/11/11 and in sequence from L4 to L1.
• Demolition will occur from the inside out to keep contain interior dust and debris prior to the demo of the exterior skin. Dumpsters will be strategically placed out of pedestrian’s way within the jobsite fence.

Cox Building Upgrade/Modernization
• 95% CD’s were received 06/13/11
• CPM to meet with HP to go over DSA submittal on 07/26/11 and 07/27/11
• HP mobilized on 1st, 2nd and 3rd floor on 07/18/11 and have now become construction zones and fencing has been installed.
• ADA access will be maintained during construction while building is occupied.
• 1st floor demolition is at 80%.

Cox Little Theatre Upgrade
• 95% CD’s were received 06/13/11
• CPM to meet with HP to go over DSA submittal on 07/26/11
• Asset Management currently working on surplus of the remaining theater items – ongoing.
• Move out occurred on 06/20/11.
• HP submitted the combined list of QA-QC Comments from the various teams helping with this effort and a meeting to verify the incorporation and acceptance of the comments will be scheduled for the week of 07/18/11.
• DSA Submittal pending the QA-QC coordination effort.

Cox Building Library
• 95% CD’s were received 06/13/11.
• Temporary Library Trailer facility installed and occupied as of 7/4/11 for 2nd Summer session.
Discussion Items

Cox Building Annex

- DSA Plan Check Review Status received 07/06/11 – Access 85%, FL&S 1%, Structural 55%

Storm Water Collection System

- Drawings were approved by DSA on 06/06/11
- TMAD and RBF Consulting agreed on CDS units and District will fund the $1.1M from 40J SW Implementation funds. The District request the State Water Quality Control Board provides acceptance of SWCS; TMAD in the process of obtaining.
- Contractor began installation of CDS units and will have 3 units installed by 07/23/11 and complete with project by 08/31/11

2.11 School of Behavioral and Social Sciences Upgrade

(Formerly SSEC Building Renovation Project)

- New phasing schedule provides for 217 days construction duration. 1st floor labs should be ready for fall term beginning 08/29/11
- Construction NTP on 06/13/11.
- All interior and exterior demolition is complete including HVAC demo.
- Look ahead: Install overhead HVAC duct from 07/19/11, test hydronic piping from 08/03/11, form footings for exterior stair from 08/05/11 and frame exterior pipe chase from 08/09/11.
- Contractor’s baseline construction schedule currently shows Phase 1 completion of 09/26/11 and total contract completion on 01/12/12.
- CPM finalized FF+E Budgets and will forward copy to LASC President
- General Contractor informed the CPM that Trane informed them that there would be a 5 week delay in the delivery date of the Air Handling Units. CPM contacted Trane on 07/06/11 and is currently working with Trane and the GC on this issue.
- GC informed the CPM that they are currently working on COP #1. This is all the work associated with the Commissioning Agent comments. Preliminary cost is $70k
- Smart Classroom to be finalized by 07/29/11 with LASC participation

2.12 Campus-wide Reclaimed Water

- Scope to be included in DB2 package as a Change Order
- CPM to advice LASC after budget review.
- This item was not included in DB-2 CO #2 since College’s Measure J budget is too tight to allow a prudent level of contingency to complete projects.
- Current CO #2 amount is $ 1,201,057
- This work cannot proceed at this time

Note: Construction cost to include in CO #2 would add another $ 1,066,337

2.13 School of English & Foreign Languages Modernization

(Formerly Technical Education Center Upgrade)

- Timeframe of work to be set pending the status of other projects including the LL Building
- Drawings returned from DSA with comments received, A/E is addressing
- DSA requested additional bolts in the computer raised floor in room 250. CPM is currently working on a plan to get these bolts installed as soon as possible. DSA will not accept the plans for final back-check without the Field Engineer’s sign-off on this issue.
- Manmadh Rebba will be CPM in-charge of Construction activities
- FF&E remains to be addressed

Note: Work will not occur until School of Math and Science construction is complete
2.14 ADA Campus-wide Improvements
- Mark Anderson is following up with BuildLACCD on LASC ADA Budget discrepancy.

2.15 Coordination with SCE
- Update on 1Mg/W cap by PM. M&O and CDC PV panels are not part of 1Mg/W cap. The NEQ Parking Structure PV array can be maximized.
- CPM received guidelines on 10/29/10 for savings and rebates
- CPM working on a simplified checklist
- Main LASC campus meter is listed under old address.
- Incentive forms for DB1 are in place and DB2 forms are in progress

2.16 SMP Projects
- Nothing at this time

2.17 Enhanced Service Bus Stops
- Work must be design-bid-build as this is a federally funded project.
- Laurelyn Johnson from the District office contacted the CPM and informed us that the A/E RFP would be handled by Silvia Saucedo
- The MOU is currently being reviewed by MTA’s legal Department. CPM has been advised that we will be notified when everything is approved

2.18 On-Site Food Vendor
- Outside food vendor with school experience is interested in leasing space on campus
- Possible locations:
  - Building of new dedicated space
  - Other campus location TBD
- District legal team reviewing which includes Ann Diga, Legal Counsel and Roma Nandial, District member.

2.19 Cal Trans Pony Wall
- TMAD has received drawings back from DSA and are addressing comments.
- DSA requested geotech/Mactec to provide letter for updating their report
- Anticipated DSA back-check and approval set for mid August 2011 and then packaged up and sent out to bid

2.20 Site Access and Fire Route
- Emergency access and egress to be continually addressed and reviewed with LASC M&O and Sheriff
- Signage package and College Bulletins for construction activities and access path between parking lots and buildings to be reviewed and approved by College prior to placement.
- K-rails placed at southeast corner of LL building are continually moved and not replaced thus directing students along non approved path of travel

3.1 Construction Alerts
- CPM to issue Construction Alerts to: LASC President, VP of Administration, Jessica Martin, IT and M&O. Jessica Martin to forward to campus via “All-LASC” e-mail distribution
- LASC IT requested “For Distribution” or “For Information” be added to future e-mail subject lines to clarify CPM intended distribution of Construction Alerts.
- Current Alert(s): 186,188, 189 and 190

3.2 Corner Sign Computer Re-Route
- CPM holding a meeting with PlanNet for a progress update on 07/27/11

3.3 Gilbert Field Lighting
- Third party would like to investigate lighting at the Baseball field. LASC to provide direction to CPM if necessary

3.4 Campus-Wide Hardscape and Landscape Project
- CPM had meeting with HPI and they have agreed to revise their proposal to establish a total project budget for the campus at $4.6M. This now is to be submitted to the College for their approval.
Project: LACCD Proposition A/AA & J Bond Program  
Meeting Date: July 21, 2011  

Discussion Items

3.5 Health Program at MLK Hospital
   • LACCD to propose the lease of space at the MLK campus for the use of LASC, Harbor and West for the health program.

3.6 Upcoming College Events
   • College to advise CPM as necessary

The next Six Pack meeting will be held 05/05/11.

Attachments:
A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
   1. DB1
   2. DB2
C. Campus Projects Financial Updates
   1. A/AA
   2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. Tentative Fire Water Outage Schedule (Pump House Project)
G. DB2 Overall Construction Schedule
H. NEQPS Road Re-Alignment Completion Schedule
I. PlanNet Consulting Task Order Log

End of Meeting Minutes