Cumming will rely on these notes as the approved record of issues discussed and conclusions reached during this meeting unless written notice to the contrary is received by Cumming within ten calendar days of the issue date of these meeting minutes.

Distribution List: All Attendees

Prepared by: Sam Stubbs Date Issued: August 31, 2010
1600 W. Imperial Highway Tel: 323.241.1750
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# Six Pack Meeting – Project Updates

## Discussion Items

### 2.1 Child Development Center: DSA certification in progress
- Cathy Neville delivered check to DSA on 07/30/10 and DSA to issue certification letter.

### 2.2 NEQ – Student Quad & Palm Court: DSA certification in progress
- Cathy Neville delivered check to DSA on 07/30/10 and DSA to issue certification letter.
- CPM received and processed another final invoice for $385.17 on 08/13/10. Cathy Neville to hand deliver payment to DSA; DSA to issue certification letter.

### 2.3 Technical Education Center Building Modernization: DSA certification in progress
- DSA Certification letter issued on 8/4/10

### 2.4 Student Services Education Center:
- DSA certification in progress

### 2.5 Design-Build Update: DSA certification in progress
- Campus Security Facility, Park’g Structure, M&O Facility, Athletic Field House/Stadium, SSB, and Campus Corner Sign are all in-progress
- Status of Warranty Expiring (Attachment “D”)

### 2.6 New Central Plant
- (By Chevron Energy Solutions - CES)
- Construction 100% complete.
- Chevron is preparing final as-built drawings for meeting with College and CPM

(a) Discussion Items Action / Decisions / Follow up / Dates

Cathy Neville from BuildLACCD e-mails periodic updates of DSA Closeout/Certification
MEETING MINUTES – Cont.

Project: LACCD Proposition A/AA & J Bond Program  
Meeting Date: August 19, 2010

Discussion Items

• Final DSA paperwork in process
• Approval of Chevron’s completion of contract on 9/1/10 BOT agenda

  • Overall project is 85% complete
  • Elevator #2 turned over to College for use on 07/19/10
  • There were (2) incidents on 8/13/10 & 8/16/10 with Elevator #2. Issues are resolved.
  • Elevator #3 taken out of service on 07/21/10. Concrete demo completed on 8/10/10 at 8:00 a.m. After hours coring to began 08/09/10 at 8:00 p.m. and ended on 8/12/10
  • Removal of remaining soil and jacks in progress during the day shift
  • Elevator #3 tentative Substantial Completion: 11/05/10 (CPM will monitor progress)
  • Notice of Beneficial Occupancy: TBD (per CGC recovery schedule 11/11/10 – CPM will monitor progress)
  • Security camera is operational and recording in Elevator #2 however contractor requires information from LASC IT to connect to network for Sheriff to monitor, CPM coordinating with LASC IT Dept.
  • CPM to coordinate installation of cover for card reader slot inside elevator cab

2.8 IT Infrastructure & Security upgrade

CDC Security Systems:
  • Repair of access doors is in the bid process. Bid due date has been extended to 08/20/10
  • 1 month duration of work

CDC Observation System:
  • Siemens presented report to ISDG on 08/17/10
  • Report is currently being reviewed by ISDG. ISDG’s comments on report due to the CPM on 08/19/2010
  • Report verifies wiring is good, programming reconfiguration will remediate issues

Security Systems Migration:
  • Bid due dates for installation of server has been extended to 08/20/10 per bidders request
  • Work consists of installation of cabinet, re-installation of the security system for the elevators, and installation of a new server
  • 1 month duration of work

IT and Security Strategic Plan:
  • Draft report in review with the IT Committee since 05/27/2010. Update to be given at next Six pack

Campus–wide EMS Integration:
  • Installation of server by GST – 09/20/10 thru 09/24/10
  • Vera Rangel spoke to Robert Zamora regarding lack of communication from Yamas to CPM
  • Existing EMS Issues - Control boards, transceiver, and probably replacement of Variable air volume systems (pressure sensor inside the duct system matches air flow to demand). Meeting w/Phoenix, Randy, Nick and Robert on 09/08/10, time to be determined by Facilities

Blackboard Software:
  • LASC IT to address and Vibha Gupta to update after first test on 08/20/10
  • Low Voltage Systems Infrastructure and BIM RFP:
  • CPM currently reviewing proposals. CPM and LASC IT to meet with Johnson Consulting and OMB Electrical on 08/19/10
## LACCD Proposition A/AA & J Bond Program

**Project Number**: 06S.6691.05

### Meeting Date

August 19, 2010

#### Discussion Items

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#### 2.9 LACCD-LAUSD - Middle College High School
- DSA review is 100% complete. HMC is responding to last of back-check comments with anticipated re-submittal and approval from DSA in late August 2010
- CHPS submitted and accepted by DSA, check issued to DSA. DSA approval of drawings to follow by end of August
- Irrigation and fire water lines to be relocated in late August 2010 by Bernards
- Roadway turned over to Harper on 08/16/10 for Pump House project work to start
- Building pad over-excavation commenced 07/26/10 and is 75% complete
- Substantial Completion remains 12/2011

#### 2.10 Site Improvements – Campus East Pump House & Fire Water Upgrade
- Project start date on August 16, 2010
- Anticipated Substantial Completion date 4/25/2011
- Site Survey and pot holing in the next 2 weeks to identify existing underground utilities
- Coordination meeting to be held at CPM trailer 08/31/10 at 8:30am

#### 2.11 Chevron’s Renewable Energy/Solar Panel Project
(Parking Lot #3)
- DSA closeout is in progress, forms have been submitted to DSA
- Chevron As-Buils and closeout binders are under review by Pacifica
- Chevron energized the system on 07/27/10
- 3rd Party commissioning has been completed and reports are forthcoming
- Training to be scheduled and video taped per Build-LACCD requirements. Chevron indicated they will not allow video taping
- Chevron to provide LASC and CPM web based monitoring system showing how much money is being saved and power generated by PV panels
- If Edison power is lost, PV panels will still generate electricity
- Pacifica Services Inc. informed CPM the Alex Main was de-staffed, and Victor Supan is to replace Alex

#### 2.12 Bookstore
- OWP/P - Cannon Design submitted 100% CD to DSA on 05/11/10
- Architect received comments from DSA for accessibility and structural on 07/09/10, FLS on 07/20/10 and is currently addressing them. DSA back-check appointment is scheduled for 08/31/10
- DSA to sign off after access issue is addressed. Existing building constructed to 2001 CBC, new project designed to 2007 CBC, therefore modifications to existing space are necessary
- CPM coordinating with College and RPM’s for final FF&E sign-off

#### 2.13 DB-1 Award Phase: SCTE and SAH:
*School of Career and Technical Education, School of Arts and Humanities and Pump House*
- NTP for design issued on 05/03/10
- Drawings received from Contractor 06/02/10
- DSA preliminary review was conducted on 06/15/10 and 06/29/10
- Substantial completion, 04/01/12
- FF&E Meeting was held 06/10/10 and 06/11/10. A/V, IT and 100% DD review occurred 07/13 and 07/14/10 and signed off by BUG’s
- Harper amendment to DB1 Contract, Change Order #1, was approved at 07/28/10 LACCD Board Meeting.
- 50% CD’s scheduled to be submitted 08/31/10
- DSA review meeting regarding theatre 08/10/10; no major issues noted
### Project LACCD Proposition A/AA & J Bond Program

**Meeting Date**
August 19, 2010

**Discussion Items**

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| **1600 W. Imperial Highway  Tel:  323.241.1750**  
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- POS Ticket system to be investigated at SAH; POS equipment may be able to print ticket receipt
- Food & Drink Concessions to be via mobile cart in Theater Lobby.
- Video conferencing to be in Training room and multi-purpose room only

*Project Status Report (Attachment “B1”)*

#### 2.14 DB-2 Selection Phase: 5 Building Bundle (Mods):

- Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool
- Cover and DB East Parking Structure (650 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty

- Finalist: Hensel Phelps/Carrier Johnson
- BUG’s revised 08/02/10
- Kick-off meeting held 08/17/10 to coordinate activities and access to site.
- DB may install trailer as soon as 09/01/10.
- Pool and Baseball Fence work to begin 10/01/10
- Existing pool must be accessible by summer 2011.
- HP to perform the West Access road improvements
- Anticipated NTP for design 09/16/10

*Schedule (Attachment “B2”)*

#### 2.15 School of Behavioral Science and Social Sciences Upgrade

(formerly SSEC Building Renovation Project)

- Submitted 100% CD to DSA on 06/09/10
- Preliminary design for stair was submitted to CPM on 7/30/10
- AOR addressed all DSA comments and DSA back-check documents submitted on 08/19/10
- Signage needs to be evaluated

#### 2.16 Campus-wide Reclaimed Water

Consultant selected:

- Tetra Tech has provided (4) options. CPM will schedule a meeting with Tetra Tech and LASC Plant Facilities to discuss these options in detail

#### 2.17 Technical Education Center Upgrade

- 90% CD’s submitted to CPM 03/05/10 and are under CPM review
- Fine tuning of EMS integration and commissioning is underway
- A/E working on comments from DSA & PM Pre-Submittal meeting which occurred 06/29/10
- DSA comments have been addressed and drawings were given to TMAD
- Complete package from TMAD due 08/12/10
- DSA pre-submittal on 8/16/10. Drawings were not ready to be submitted.
- New anticipated DSA submittal date 08/30/10
- Drawings needed before 09/09/10. Department meeting on 08/26/10 between 1:00 and 1:30pm for signoff

#### 2.18 ADA Campus-wide Improvements

- Lenax has completed the review of Priority #1 items for the HH Fremer cost estimate. The balance of the analysis will be completed by the end of August
- RFQ – List of (7) Design Builders to be scored, on hold per BuildLACCD.
- Standard question template for scoring session to be created
- BuildLACCD is requiring CPM’s to complete the self evaluation report of ADA priorities and budget on 09/01/10
- As an assist to the College, David Converse to provide Dr. Daniels with a list of department chairs for self evaluation report. Dr. Daniels to review and advise.
- Board approval of contractor to perform striping of Parking Lot 3 on
06/16/10. Contract with Pacific Striping is fully executed. Notice to Proceed will be issued when Pacific Striping obtains Payment and Performance Bond

2.19 Coordination with SCE
- Meeting on 07/19/10 at 10:00am. with SCE (Lisa Hannaman) College, CPM and District Consultants (Tony Fairclough and Blair Doane)
  - Proposed electrical demand loads for campus buildings
- 2nd Meeting held 07/29/10 at 2:00pm
- 3rd Meeting held 08/02/10 regarding LACCD incentives from SCE
- On-going coordination with Blair Doane and Lisa Hannaman

2.20 SMP Projects
- Gkk master plan
- Pool plaster and grate modification
- LASC – Campus Statement & Plan Summary submitted on 8/16/10
- Meeting with Laurelyn Johnson scheduled for 09/09/10

2.21 Enhanced Service Bus Stops
- Richard Christie submitted proposal to FTA on 07/08/10
- Per follow-up conversation with Richard Christie on 08/16/10, the project is moving forward

2.22 On-Site Food Vendor
- Outside food vendor with school experience is interested in leasing space on campus
- Possible locations:
  - Health Academy 1st floor
  - Building of new dedicated space
- District legal team reviewing which includes Ann Diga, Legal Counsel and Roma Nandlal, District member.

2.23 Tandus TRIAD Matting System
- Willie Richmond/District inquired if College CPM has installed Tandus TRIAD mat system at Student Services Building (SSB)
- CPM contacted Jack Vombaur to follow up.
- Tandus representative came out and surveyed the building then followed up with a proposal to install the Tandus mats at all entries of the SSB. This proposal has been reviewed and CPM has requested more information before this proposal can be presented to the College

2.24 Cal Trans Pony Wall
- CPM meeting with TMAD and BuildLACCD to review submittal of Plans & Specs to DSA

Attachments:
A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
  1. DB2
C. Campus Projects Financial Updates
  1. A/AA
  2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. Construction Update

End of Meeting Minutes