**Discussion Items**

1.1 Student Services Building: Men’s Restroom
- LASC reported a foul odor from Men’s restrooms
- Build-LACCD Warranty Department has scheduled an on-site visit with UMAC (Harper sub-contractor) 10/07/10 to address all mechanical issues in a warranty punch list

2.1 NEQ – Student Quad & Palm Court: DSA certification in progress
- Cathy Neville delivered check to DSA on 07/30/10 and DSA to issue certification letter.
- CPM received and processed another final invoice for $385.17 on 08/13/10. Cathy Neville to hand deliver payment to DSA; DSA to issue certification letter

2.2 Student Services Education Center:
- CPM received and processed final invoice for $4,254.62 on 09/13/10. Cathy Neville to deliver payment to DSA; DSA to issue certification letter

2.3 Design-Build Update: DSA certification in progress
- CPM coordinating with Cathy to obtain certifications for the following buildings: Campus Security Facility, Parking Structure, M&O Facility, Athletic Field House/Stadium, SSB, and Campus Corner Sign.
- Status of Warranty Expiring (Attachment “D”)

2.4 New Central Plant
(By Chevron Energy Solutions - CES)
- As-built drawings accepted by College and CPM
- Final DSA paperwork in process

**Action / Decisions / Follow up / Dates**

- CPM regularly follows up with Cathy Neville from BuildLACCD for updates of DSA Closeout/Certification
- CPM regularly follows up with Cathy Neville from BuildLACCD for updates of DSA Closeout/Certification
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- CPM regularly follows up with Cathy Neville from BuildLACCD for updates of DSA Closeout/Certification

Cumming will rely on these notes as the approved record of issues discussed and conclusions reached during this meeting unless written notice to the contrary is received by Cumming within ten calendar days of the issue date of these meeting minutes.
   - Overall project is 99% complete
   - Elevator #3 passed State Inspection on 09/28/10
   - Elevator subcontractor will not turn over the elevator until they are paid for past due payments by the Contractor. Larry Eisenberg has been made aware of this situation.
   - Notice of Beneficial Occupancy: TBD

2.6 IT Infrastructure & Security upgrade

CDC Security Systems:
   - Procraft Inc: Installation of Hardware. Contractor will be ordering the material on October 7 (3-4 week lead time)
   - Comet Electric: Installation of power booster and re-connect wire from the Von Duprin power unit to the power supply. Contractor is ready to mobilize anytime after 10/07/10.
   - Board approval scheduled for 10/06/10.
   - Projected start date: 10/15/10 (Pending execution of Contract by District)

CDC Observation System:
   - Siemens report was reviewed by the CPM, Administration and ISDG, on meeting held at CDC on 09/08/2010.
   - According to ISDG/ Siemens, the existing program does not have the capability to control live video from the 2nd floor (access, starting time, end of section) Director of CDC states she cannot control hours of viewing permission of 2nd floor system.
   - The CDC Administration is requiring full control of live video from the observation rooms.
   - ISDG to provide recommendation to make existing system function as designed and CPM to conduct cost review

Security Systems Migration (Cox MDF room):
   - Comet Electric: Installation of the new cabinet (for the new server) and ladder rack for cables
   - Board approval scheduled for 10/06/10.
   - Projected start date: 10/15/10

IT and Security Strategic Plan:
   - CPM attended TEC Committee on 9/08/2010 and participated w/ the IT Administration in the review of the IT and Security Strategic Plan, now due on 10/14/10
   - From the last 6-Pack meeting, the President directed to have the Updated of the Preparedness Emergency Plan to be included in the Strategic Security Plan, as a priority project.
   - CPM reviewed emergency preparedness plan with M&O. LASC to provide designated responsible persons. Maps to be included.
   - Deadline for completion is 12/01/10
   - Sheriff to be included in all discussion

Campus–wide EMS Integration:
   - Comet Electric: Installation of the cabinet and re-installation of the Security System
   - Board approval scheduled for 10/06/10.
   - Projected start date: 10/15/10
   - Existing Yamas EMS Issues – Yamas Controls will be removed and replaced with a new system (DB-2). The existing system is not in operation.
   - Phoenix to assist with misc. existing conditions

Blackboard Software: (Update by Vibha)
   - Blackboard Connect training occurred with LASC IT Manager and Exec. Assistant to the President
MEETING MINUTES – Cont.

Project: LACCD Proposition A/AA & J Bond Program

Meeting Date: October 7, 2010

Discussion Items

1. Existing module is for Mass Communication and NOT for Instructional communication
2. First test is being conducted on the system on 10/11/10; report will be presented in the next 6-Pack meeting
3. Contact info of all users and recipients to be updated

Low Voltage Systems Infrastructure and BIM RFP:

• PBA for OMB Electrical Engineers on the 10/06/10 BOT agenda
• IT data storage is at 93% capacity. CPM has submitted a non-PBA purchase for new equipment with an anticipated delivery week of 10/18/10
• LASC IT to provide policy for data storage

2.7 LACCD-LAUSD - Middle College High School

• Footings and foundations excavated
• Infrastructure and utilities 90%
• Structural Steel in Fabrication
• 20% Concrete footings to be placed by 10/12/10
• Per Build-LACCD safety directive, safety program expanded using 4D BIM modeling, 2 additional safety personnel on site. No new incidents to report
• Substantial Completion remains 12/15/11
• A portion of the Sheriff parking lot has been reserved as a Contractor Drop-off/Loading Area
• CPM to follow up with Build-LACCD regarding construction signage for MCHS project

2.8 Site Improvements – Campus East Pump House & Fire Water Upgrade

• Project start date on 08/16/10
• Anticipated Substantial Completion on 04/25/2011
• Excavation work adjacent to MCHS (Area #3) started on 09/16/10 and will be complete by 10/29/10
• Excavation work (potholing) adjacent to CDC/Southwest Drive (Area #1) scheduled to start on 10/07/10 and go until late November
• Construction alert was issued by CPM

2.9 Chevron’s Renewable Energy/Solar Panel Project (Parking Lot #3)

• DSA closeout is in progress, forms have been submitted to DSA
• Chevron As-Builts and closeout binders are under review by Pacifica
• Chevron energized the system on 07/27/10
• 3rd Party commissioning report will be forwarded to Randy Craig as part of the closeout package
• Training will be scheduled with Randy Craig for mid October 2010

2.10 Bookstore

• CPM coordinating with College and RPM’s for final FF&E sign-off
• CPM is coordinating the Instructions to Bidders with the Architect and Program Manager before commencing bidding process
• Final Bid Documents in preparation with BuildLACCD. An addendum will be issued to change the allocations of millwork and gondolas from owner furnished/owner installed to Contractor furnished/Contractor installed since they are not Type 2 FF&E items
• LASC states that a spring break occupancy date is acceptable
• Extra furniture staged in storage room must be moved prior to commencement of construction

Project Status Report (Attachment “B3”)
**Pump House**

- NTP for design issued on 05/03/10
- Substantial completion, 04/04/12
- 100% DD Drawings signed off by BUG’s
- 50% CD’s anticipated submittal date: 11/18/10
- Parking Lots 1 & 2 scheduled to be turned over to DB on 01/03/11.
  Anticipated substantial completion 04/04/12
- DB submitted cost estimate for BUG requested changes on 08/13/10. CPM to submit final recommendation to LASC 10/07/10
- FF&E approval by BUG’s and College to occur by +/- 01/01/11
- Revised Fly-thru will be reviewed on 10/21/10 at 10:00 AM. Revised animation to address comments by BUG on 09/27/10. Landscaping to be included. Wire frame update schedule for 10/08/10 at 3:00pm
- All BUG participants must be present for revised Fly-thru
- IC review was postponed to 11/17/10.
- Construction signage to be placed on or before 01/03/11
- LASC to determine groundbreaking date
- Cost Proposal for future Change Order work was mutually agreed upon and will be rolled into a formal COP and CO to be presented to the BOT

*Project Status Report (Attachment “B1”)*

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**2.12 DB-2 Selection Phase: 5 Building Bundle (Mods):**

*Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool Cover and DB East Parking Structure (650 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty*

- Contract awarded to HP at 08/11/10 Board meeting.
- Anticipated NTP for design 09/16/10
- DB Team: Hensel Phelps/ Carrier Johnson
- Schematic design review is complete
- Parking Structure schematic design review requested. PV panel alternate layout being studied
- Baseball Netting work tentatively scheduled to begin 10/11/10
- Pool cover options are being investigated. Existing pool must be accessible by summer 2011.
- HP to perform the Parking Structure road improvements by 08/31/11
- AOR; Carrier Johnson, issued letter confirming Cox Building chair lifts will be removed as part of DB-2 scope. HP investigated status of lifts and will perform repair work pending future visit from State Elevator Inspector
- HP to propose price to repair/replace plaster at existing pool. Work may occur between 12/23/10 and 02/01/11
- HP to be issued a Change Order for retro-commissioning of the Central Plant with 5 year warranty as they will be tying in to the existing Central Plant Loop. CPM and HP to meet 10/11/10 to review proposed scope
- Value Engineering proposal from HP was reviewed by CPM and LASC. Refer to Attachment “G” for summary

*Schedule (Attachment “B2”)*

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**2.13 School of Behavioral Science and Social Sciences Upgrade**

(formerly SSEC Building Renovation Project)

- CPM is preparing independent cost estimate for bidding
- LACCD BOT approval of plans and specs on 10/06/10 agenda
- Bid opening scheduled for 11/19/10
- First floor to be completed by spring semester 2011
- CPM proposes different phasing options to LASC (Attachment “H”)

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**2.14 Campus-wide Reclaimed Water**
Consultant selected:
- Design Consultant is Tetra Tech, Inc.
- Estimated construction cost is $1.11M for Option A2a
- CPM is scheduling a meeting with Golden State Water for their input on the agreed-upon option
- Scope of work has been provided to Hensel Phelps in order to provide the CPM with a proposal to add this project to their Contract via a Change Order

2.15 Technical Education Center Upgrade
- Fine tuning of EMS integration and commissioning is underway
- A/E working on comments from DSA & PM Pre-Submittal meeting which occurred 06/29/10.
- DSA comments have been addressed and drawings were given to TMAD
- CPM, TMAD and Program Manager met on 08/27/10 to review DSA pre-submittal package and determined drawings were incomplete and required further revision.
- Drawings received 09/09/10. Department meeting held 09/09/10 at 2:30pm for user signoff of plans
- CPM to write up proposal for facility lounge furniture layout for approval
- IC Presentation on 10/20/10 by Gustavo Ripalda

2.16 ADA Campus-wide Improvements
- RFQ – List of (7) Design Builders to be reviewed and scored. Proposed dates for selection are:
  - 10/27/10 am
  - 11/02/10 pm
  - 11/03/10 am
- As an assist to LASC, David Converse has scheduled meetings with Department Chairs and staff members for self evaluation report interviews.
- Board approval of contractor to perform striping of Parking Lot 3 on 06/16/10. Contract with Pacific Striping is fully executed.
- CPM met with Pacific Striping to discuss scope and walk site. Contractor has proposed a tentative start date of 10/19/10 with an anticipated duration of 4 working days pending LASC approval of start date

2.17 Coordination with SCE
- Meeting on 07/19/10 at 10:00am. with SCE (Lisa Hannaman) College, CPM and District Consultants (Tony Fairclough and Blair Doane)
- Proposed electrical demand loads for campus buildings
- 2nd Meeting held 07/29/10 at 2:00pm
- 3rd Meeting held 08/02/10 regarding LACCD incentives from SCE
- Mark Davis will be new SCE contact in lieu of Lisa Hannaman
- Bi-weekly incentive meetings with Mark Davis to commence 09/22/10
- SCE incentive meeting with Edison, LASC and other LACCD campuses to be held at LASC M&O Conference room on 10/08/10 at 1:30pm
- CPM to inquire to SCE regarding estimated cost savings from PL#3 PV panels

2.18 SMP Projects
- Gkk master plan
- Pool grate modification is complete
- LASC – Campus Statement & Plan Summary submitted on 8/16/10
- Meeting with Laurelyn Johnson occurred 09/09/10
- gkkworks submitted 2010 space inventory update 09/09/10

2.19 Enhanced Service Bus Stops
- Richard Christie submitted proposal to FTA on 07/08/10
• Department of Labor received application on 08/23/10. Processing is underway
• CPM recommends scope be included in DB-1 Contract
• CPM received letter from FTA and will forward to LASC
• CPM received communication from Richard Christie/Metro that the funding is in the bank

2.20 On-Site Food Vendor
• Outside food vendor with school experience is interested in leasing space on campus
• Possible locations:
  o Health Academy 1st floor
  o Building of new dedicated space
• District legal team reviewing which includes Ann Diga, Legal Counsel and Roma Nandlal, District member.

2.21 Tandus TRIAD Matting System
• CPM met with Tandus representative regarding Tandus TRIAD mat system at (SSB).
• CPM has reviewed the latest proposal and will be forwarded to LASC President and M&O
• Sample is currently in elevator of School of Math and Sciences building

2.22 Cal Trans Pony Wall
• CPM meeting with TMAD and BuildLACCD to review submittal of Plans & Specs to DSA.
• To go to IC Committee for presentation

2.23 Site Access and Fire Route
• CPM holding internal meetings to coordinate current projects and site access

3.1 Construction Alerts
• LASC Reported foul odor from Men’s restrooms

3.2 Campus Parking
• CPM set up parking meetings with: Sheriff, M&O, and Faculty to coordinate and notify site of potential parking changes and impact

3.3 Corner Sign Computer Re-Route
• CPM to coordinate Corner Sign computer relocate to SSB with LASC IT
MEETING MINUTES – Cont.

Project LACCD Proposition A/AA & J Bond Program
Meeting Date October 7, 2010

Discussion Items

Attachments:
A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
   1. DB1
   2. DB2
   3. Bookstore
C. Campus Projects Financial Updates
   1. A/AA
   2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. Construction Update
G. LASC approved DB2 Value Engineering Credits
H. School of Behavioral Science and Social Sciences Upgrade Phasing Options

End of Meeting Minutes