Discussion Items

0.1 President’s Update:
- Full information of all the projects needs to be given at the Six Pack meeting. President needs the complete information to report to the LA times, public and higher ups.

  - LASC Bond J - $418M
  - Contracted amount - $358M
  - Estimate to Completion - $417,962,626
  - Spent to date - $218M
  - LASC Variance from Dash Board - $155,341

- Ed will follow up with CPM accounting on the reasons for the variance and its accuracy.

0.2 President is talking to different faculty groups to see if they would move into the faculty office at SoBSS.

- President will make a decision on the faculty offices at 1st floor.

0.3 Per President, faculty will be moving into the SoBSS bldg permanently by February 1, 2012

0.4 SoMS Village: This will be reconfigured for spring session and will be moving faculty out.

0.5 President expressed the possibility of moving the Admin into the SoBSS faculty offices.

0.6 Issue of Over building:
- This institution currently has enrollment of 7,500 students but the campus is being built for 14,000 students per our first master plan and it will be a while

- This is the reason for the president to request for the de-scoping of Fitness and Wellness Bldg.
before the empty spaces are filled. The Campus is being over built because of the time it would take for the next Bond being passed by the District for our college. There is also an issue to fund M&O operations to cater to the overbuilt campus.

0.7
• President insisted on the communication with the faculty and staff because of the time in hand is getting shorter and accountability is very high on our spending. He doesn’t want to see any red remark. He also, reiterated the need to keep the work with in the bond language.

0.8
• Per the new policy that is being developed by the Board, name of the building can be changed by the Board. Bond program doesn’t have the authority to change the name of the buildings.

1.1 Power / Substation Issues:
• Randy Minnier / Electrical Engineer visited the site on Monday 8/22/2011 and visit the substation to review the power issues.
• The New Overall Single Line Diagram was received from MPE Consulting Eng. On 10/14/11
• A meeting was held on 10/28/11 at 8:00 am with SCE, District / College, Randy Minnier and CPM to discuss the future electrical requirements of the College.

2.1 New Central Plant
(By Chevron Energy Solutions - CES)
• Certification pending DSA final review.
• DSA 90 day letter was issued requesting additional information and additional fees.

2.2 Cox Building Modernization: Elevator #s 2 & 3 Replacement
• Kelly Cauvel / Build-LACCD has requested a meeting next week with CPM to view the status of the project, including final payments to Sub Contractors.

2.3 CDC Observation System:
• Waiting on College decision.
Corner Sign:
• CPM to select three qualified technology vendors for installation of fiber from the corner sign to the SSB BDF room by using existing underground conduit. A low bid will be selected and a PBA / Contract approval will be submitted to the Build-LACCD for the January Board meeting.

Smart Classroom:
• Three types submitted for approval.

Security Systems
• CPM has issued field order # 58 for the Village security cameras / equipment to HP. Design Builder to obtain competitive pricing from security vendors to provide and install this equipment.

Campus-wide IT / Security Migration:
• CPM discussed with Simplex – Grinnell management regarding the progress of work and completion schedules. Based on the discussion SG is responding in a more appropriate way.

Security Tactical Plan:
• 60% completed by end of October. Need additional two weeks in November due to complexity of temporary conditions.

See attachment G for Remaining amount owed to Subs.
• ThyssenKrupp has some stop notices on the elevators. George Sneed will be meeting next week with Kelly to resolve the issues.
• Decision made to move forward.
• As discussed in item 3.02. This should be done before we have issues with DB.

Note: Protocol in decision making and reporting: CPM will include Sven and Vibha in all the CPM meetings regarding IT / Security with PlanNet or any other consultants. Vibha will communicate / report to the Dean on the design or decisions made for feedback. Dean will give the feedback from Vibha and Vibha will present it to the CPM and PlanNet.

• George Sneed will be coordinating with Simplex Grinnell.
• Per Rinaldo / Andy, Seimens did the repairs for CDC Security Doors and Hardware.

• PlanNet is working on the report. Due to issues at LL bldg, PlanNet will provide the 80% report by the end of next week - 11/11/11.
Campus–wide EMS Integration:
- Tony Fairclaugh and Blair Doane to address contract.

AT&T Cable:
- Installation needs to be redone due to cable damage. PlanNet addressing solution/options.

2.4 LACCD-LAUSD - Middle College High School
- Contractor has complied with the 2-hr fire rated separation. DSA reversed its own recent ruling thereby confirming Architect’s argument. After $100K already spent to comply.
- Exterior glazing is 90% complete and continues. Drywall is 98% complete.
- Pool building roof is at 70%.
- Contractor will make Substantial Completion by 12/31/11 for 75% of building (including Admin and 2nd Floor, to be ready for furniture by 1/1/12.
- Final occupancy schedule remains 03/30/12. Occupancy will not be allowed until Pump House project is Certified by DSA by Dec 2011
- Landscaping and site development is 20% complete with pedestrian and service traffic rerouted around the circle.
- Fire Pump has passed pressure test.

2.5 Site Improvements – Campus East Pump House & Fire Water Upgrade
- Project start date 08/16/10.
- Pump House Project is approximately 98% complete.
- Successful Fire Pump test performed by the Fire Department on 10/27/11 with results for fire flow reported to District Inspectors and DSA. Results also coordinated to suit M.C.H.S.
- Substantial Completion for Pump House will be issued following completion of Fire Alarm work by Simplex Grinnell by revised completion date of 11/9/11
- The campus fire water will be supplied via the new system and pump after final testing of Fire Alarm and coordination with the Fire Department and M&O.
- Work in progress: Install wire to CCTV, DVR & Card Reader system. Make good site including removal of all obsolete fire main apparatus, paving and landscaping.
- Look ahead: Punch list will be prepared following final testing to allow cleaning to take place. Training schedule to be provided by Harper for agreement with M&O. Final commissioning and warranty inspection being coordinated with Build-LACCD, FEOR and ARUP. AOR Team and Build-LACCD working on final certification of Pump House with target date of January 2012. Harper has already submitted all M&O Manuals and Field As-Builts for review.

2.6 Chevron’s Renewable Energy/Solar Panel Project (Parking Lot #3)
- DSA closeout is in progress, forms have been submitted to DSA
- Chevron As-Builts and closeout binders are under review by Pacifica. We haven’t yet received DSA certification from Pacifica.

2.7 Bookstore
- Contractor has ordered the permanent light fixtures. Lights are to be delivered by 11/15/11.
- Simplex is currently working on flawed keyless entry system.

2.8 DB-1: SOCTE and SOAH:
- School of Career and Technical Education, School of Arts and Humanities and Pump House

General
- Per LASC President, all faculties shall have the same furniture type.
- CPM to find out the current Architect that was contracted with the District

Note: New PSI PM is Justin Kazak

- CPM needs access during any Shut Down. Bank has the keys and sharing the keys with CPM needs to be coordinated.
- Simplex Grinnell’s still working on this issue. Issue due to the failure of system in reading.

1. NTP for design issued on 05/03/10
2. Substantial completion, 07/21/12
MEETING MINUTES – Cont.

Project: LACCD Proposition A/AA & J Bond Program

Meeting Date: November 03, 2011

Discussion Items

2.9 DB-2: 5 Building Bundle (Mods):

Cox Bldg/Little Theater + Lecture Lab + Fitness & Wellness Center & Pool Cover and DB East Parking Structure (608 Cars) + Option A Storm Water Improvements with 5 yr Extended Warranty

General

• Building commissioning consultant; ARUP, is reviewing and commenting on plans and specs

CPM reviewing letter by Chip Osman on HP DSA delay

Academic Village

• CPM has issued new field orders to address all of Rodney Norris concerns on the Village.

Fitness and Wellness

• CPM is working with College staff to determine if de-scoping of project is required. Meeting with BUG is scheduled for 11/7/11.
• DSA has completed their comments on Access and FLS. They are scheduled to complete their Structural comments on 11/4/11.
• CPM is awaiting the Architects’ revised drawings including the campus standards for submission to the BUG for sign-off.
• Base Architect of Record and Engineer of Record has addressed most of the DSA change orders and re-submitted on 11/1/11. The last of these are scheduled to be submitted by mid-November.

NEQ Parking Structure/Road Re-alignment/Temp Parking Lot

• DSA approval anticipated by mid-November. Commencement of construction to follow immediately after approval.
• Contractors are currently working with IOR and soils engineers on pre-DSA approval earthwork of entire site.

School of Math and Science (Formerly L/L)

• CPM/PM – Andy Doran
• Modernization drawings received by DSA on 5/13/11. DSA application number is 03-113922 and DSA found the plans acceptable on 06/15/11.
• DSA plan review started on 7/22/11. DSA back check now being coordinated by Build-LACCD.
• Work in progress: Site clean-up completed.
• Exterior Wall & Window replacement drawings set accepted by DSA on

Action / Decisions / Follow up / Dates

• Brian Spencer went to DSA on 11/2/11 for discussions.

• DSA Structural reviewer is also a Contract reviewer.

• Hazmat and Cabinets are secured to wall.
• President suggested to lock the thermostats at 72 degree F temperature.

• President requested to provide the report with options of 25%, 50% and 75% de-scoping of project by next Friday – 11/11/11.

• First package to DSA was submitted on 10/31/2011.

• Signoff of the package might take another week.
Discussion Items

1. Cox Building Upgrade/Modernization
   - HP mobilized on 1st, 2nd and 3rd floor on 07/18/11 and now has become construction zones and fencing has been installed.
   - Submitted to DSA on 10/14/11.
   - CPM working on AT&T lines relocation at MPOE.

2. Cox Little Theatre Upgrade
   - Submitted to DSA on 10/14/11.

3. Cox Building Library
   - CPM working on open DSA application #A-47088.
   - FLS & Access DSA comments received on 6/30/11.
   - SS package re-submitted to DSA on 10/04/11. Approximately 10 months to do the work.
   - Annex DSA Approval is expected late December 2011.
   - CPM Currently coordinating four 4” conduits between the Cox Annex MDF and the School of Arts & Sciences.

4. Storm Water Collection System
   - Drawings were approved by DSA on 06/09/11
   - TMAD and RBF Consulting agreed on CDS units and District will fund the $1,016,560 from 40J SW Implementation funds. The District request the State Water Quality Control Board provides acceptance of SWCS; TMAD obtained email communications to the satisfaction to Maryann Brechell and the SWC Committee on 9/21/11.
   - Contractor installed 15 CDS units and one is remaining. The Contractor will complete the project before end of November 2011.

5. 2.10 School of Behavioral and Social Sciences Upgrade
   (formerly SSEC Building Renovation Project)
   - Construction NTP on 06/13/11.
   - Contract completion on 01/12/12.
   - Project is approximately 70% complete.
   - CPM has negotiated completion of all Offices by 11/28.
   - Work in progress: Install Doors and Hardware, Install new exterior stairs and Low Voltage work progressing per schedule.
   - Look ahead: Install AHU controls and power, Connection to local Central Plant valves completed although ARUP have recommended that existing HW system be cleaned and then water re-tested. Target date for allowing circulation of C.P. water is 11/25/11.
   - Furniture: Expected delivery for the Instructor’s desk on 12/22/11. The Office Furniture is expected to arrive on 12/15/11.
   - AV & IT: AV and IT Purchase Order awaiting College approval. Paperwork is expected to be signed on November 3, 2011. RPM will then hand-deliver signed paperwork to the Build-LACCD Office.
   - AV Distributor is currently working with vendors to enable delivery by November 18, 2011.
   - AV Distributor identified the ENO Smart Boards and the Crestron Products as long lead items. CPM will keep the College informed of the expected 3rd Bid Schedule
   1. First Advertisement 03/07/11
   2. Job Walk 03/16/11
   3. Bid Opening 04/18/11
   4. Board Approval TBD
   5. Anticipated Substantial Completion 12/05/11
   6. Completion of whole building 02/01/2012

   • Simplex Grinnell Issues: George Snead will be working on making recommendations for replacement of Simplex Grinnell or options to get additional help to Michael Shanks to meet the timely requirements of the College projects.

   • Per GS, remove the chairs from Academic village and put them in SoBSS.
   • All the faculty furniture remains the same.

Note: Building User Groups don’t make the decisions on the projects requirements; they provide recommendations in the meetings. Only College President has the authority to make the decisions after reviewing the recommendations and requirements by BUG.
2.11 Campus-wide Reclaimed Water
- This item was not included in DB-2 CO #2 since College’s Measure J budget is too tight to allow a prudent level of contingency to complete projects.
- Current CO #2 amount is $1,201,057
- This work cannot proceed at this time
- There is a possibility of giving HP a Change Order to do the work in 2012.

2.12 School of English & Foreign Languages Modernization (formerly Technical Education Center Upgrade)
- DSA requested additional bolts in the computer raised floor in room 250. CPM is currently working on a plan to get these bolts installed as soon as possible. DSA will not accept the plans for final back-check without the Field Engineer’s sign-off on this issue.
- Manmadh Rebbas will be CPM in-charge of Construction activities
- Original project was not budgeted for FF&E due to it being a HVAC infrastructure project.
- Engineer working on the solution to the pedestal issue. Coordinating with TMAD and Cathy with LACCD to resolve the pedestal issue.
- Prepared space usage and occupancy description for review and process by Kathy.
- Existing pedestal testing to be performed with Rodney Norris on 11/04/2011.

2.13 ADA Campus-wide Improvements
- Review of the ADA needs versus budget is progressing per Six-Pack direction.
- Budgetary Cost Analysis is complete. CPM recommends a review of the analysis with Vice President Farris Trimble (day and time TBD).

2.14 Coordination with SCE
- Update on 1Mg/W cap by PM. M&O and CDC PV panels are not part of 1Mg/W cap. The NEQ Parking Structure PV array can be maximized.
- Main LASC campus meter is listed under old address.
- Incentive forms for DB1 are in place and DB2 forms are in progress
- Alternative Energy Sources: There is no Solar Thermal Budget.
- A meeting with SCE and HP to go over the NEQPS PV Project was held on 10/21/11 at 10:00 am.
- CPM relayed the information required by MPE on 11/2/11. MPE is currently engineering the LASC Electrical Upgrade and it is working closely with SCE.

2.15 SMP Projects
- Nothing at this time

2.16 Enhanced Service Bus Stops
- Work must be design-bid-build as this is a federally funded project.
- Laurelyn Johnson from the District office contacted the CPM and informed us that the A/E RFP would be handled by Silvia Saucedo
- The MOU is currently being reviewed by MTA’s legal Department. CPM has been advised that we will be notified when everything is approved.

2.18 Cal Trans Pony Wall
- On Tuesday September 13, 2011 DSA the back check was approved by DSA. The plans are being scanned DSA to be released to Design professionals.
- CPM and Lenax currently working on a project updated budget.
- Next step is to prepare bid package for bidding / coordination with Werner Wolf at Build-LACCD.
Discussion Items

2.19 Site Access and Fire Route
   • Emergency access and egress to be continually addressed and reviewed with
     LASC M&O, CPM and Sheriff.

3.1 Construction Alerts
   • CPM to issue Construction Alerts to: LASC President, VP of Administration,
     Jessica Martin, IT and M&O. Jessica Martin to forward to campus via “All-
     LASC” e-mail distribution including MCHS

3.2 Corner Sign Computer Re-Route
   • PlanNet has made recommendations on 7/27/11, and the path forward is to
     prepare a bidding package for three firms to execute the work. (See
     Attachment “H”)  
     • CPM is recommending the following firms to bid the fiber installation from
     corner sign to SSB: Simplex Grinnell, ACS and the third vendor to be
e discuss with College.

3.3 Gilbert Field Lighting
   • Third party would like to investigate lighting at the Baseball field. LASC to
     provide direction to CPM if necessary

3.4 Campus-Wide Hardscape and Landscape Project
   • CPM had meeting with HPI and they have agreed to revise their proposal to
     establish a total project budget for the campus at $4.6M. This now is to be
     submitted to the College for their approval.

3.5 Health Program at MLK Hospital
   College Update:
   • A total of $23M is left in the budget from which this project will be funded.
     Allocation of funds has not been decided.
   • There will be no MLK or health program off campus. The program has been
displaced from LL building and it needs to be put back.
   • Nursing (12,000 sf) + 3 to 4 Allied Health program will have many
     requirements, ex: Wet Labs, plumbing, etc.
   • Allied Health project will take 27 months from the time it is started, till then
     it has to be in the Village.
   • President with the staff has evaluated the options of moving the displaced
     Allied Health into one of the Buildings and concluded to move it into LL
     Bldg.

   Note: At this time this decision is not meant to go public, but this is where
   College is inclining towards after evaluating all the choices mentioned below:

   • Fine Arts Bldg – 98% in DSA (out by Dec’11)
   • Career Tech Ed – 98% in DSA (out by Dec’11)
   • SoBSS – Will be completed by Jan 2012.
   • CDC – No possibility.
   • Portable Trailers – We cannot continue in this after 5 years.
   • Cox Bldg Library – No Room
   • Cos Bldg Annex – Too small.
   • Only Choice we have is LL Bldg.
   • We will not get $23M to put MLK into LL
     building, but we may get $5 - $8M.

3.6 Upcoming College Events
   • College to advise CPM as necessary
   • CPM will check on costs to include the balance of field events.

The next Six Pack meeting will be held 11/17/11.
Discussion Items

Attachments:

A. Campus Active/Completed Project List and Status
B. Campus Projects Project Status & Schedule
   1. DB1
   2. DB2
C. Campus Projects Financial Updates
   1. A/AA
   2. J
D. Project Completion and Warranty Status
E. J Projected Occupancy Dates
F. DB2 NEQ Parking Structure Schedule
G. Cox Elevator – Remaining amount owed to Subs
H. Findings and Recommendations for Corner Sign
I. Task Order tracking Log – PlanNet Consulting

Comments on the Attachments:
Attachment A: Need to separate the projects by funding sources – Bond J, A and AA.
Attachments C1 & C2: Any questions on these needs to be directed to the President.
Attachment D: Questions on this need to be directed to the President.
Attachment E: Need to check if the report is made for Campus Wide Technology Upgrade Phase I.
Attachment G: GS will respond any queries on this.

End of Meeting Minutes