LOS ANGELES SOUTHWEST COLLEGE
ACCREDITATION SUMMARY
2012 SELF-STUDY
LACCD Board of Trustees Institutional Effectiveness Committee
July 27, 2011

**ORGANIZATIONAL STRUCTURE OF 2012 ACCREDITATION SELF-STUDY PROCESS**

- **Composition of Accreditation Committee**
  - Accreditation Liaison Officer, Co-Chair
  - Faculty Co-Chair of Accreditation, Co-chair
  - Academic Senate President
  - ASO President
  - AFT Faculty Local 1521 Chapter Chair (Faculty)
  - Local 45 representative (Crafts)
  - Local 99 SEIU representative (Operations)
  - Local 721 representative (Supervisors)
  - Teamsters Local 911 representative (Deans)
  - AFT Staff Guild Local 1521A Chapter Chair (Classified Staff)

- **Composition of Accreditation Steering Committee**
  - Accreditation Liaison Officer, Co-Chair
  - Faculty Co-Chair of Accreditation, Co-chair
  - Executive Vice President
  - Academic Senate President
  - Classified Staff Representatives - 2
  - Faculty Representatives - 2

- **Composition of Standards Committees**
  - Each Standards committee will be co-chaired by a faculty member and an administrator
  - Each committee worked to achieve a balanced membership with representation from faculty, staff and students

**TIMELINE**

- **August 2009:** Flex Day focused on accreditation
  - The breakout sessions focused primarily on the Accreditation standards and SLOs
- **Spring 2010:** Accreditation Kick-Off
  - All campus accreditation committees met, organized, and set up operational structure
- **August 2010:** Accreditation Flex Day activities
- **Fall 2010:** Data collection organized and functioned around ACCJC's “Guide to Evaluating Institutions”
- **Spring & Summer 2011:** Writing the first draft self-study and document and organize supporting evidence
  - As of 7/27/11, 80% of the first draft is completed
- **August 2011:** First full draft of self-study disseminated to campus community
- **Fall 2011 edit, revise, and refine the Self-Study**
  - President-led campus informational meetings to check accuracy of information, familiarize college personnel and the local community with the self-study, gain feedback, and make edits
- **November/December 2011:** accreditation self-study report finalized
- **December 2011:** final draft of the self-study to Board of Trustees
- **January 10, 2012:** mail final published self-study to ACCJC
- **January-March 12, 2012:** prepare for the accreditation visiting team
- **March 12-15, 2012:** self-study visiting team on campus

**Conclusion**

- Accreditation is a costly endeavor and is a major cost concern
  - LASC has taken steps to manage the cost of Accreditation by working to institutionalize tasks necessary for a successful Accreditation visit
- SLOs are in process to be completed to meet proficiency requirements prior to the visit
- The college’s planning and budgeting cycle has been adjusted so that planning drives budgeting
- All seven of the 2006 recommendations have been addressed, and the college believes it has satisfied those recommendations
- All planning agenda items from 2006 are addressed
- Continued communication to all campus stakeholders is imperative to the success of the visit
- All relevant campus committees are closely monitored by the Accreditation Steering Committee and standard co-chairs