MATRICULATION (ASSESSMENT & ORIENTATION)

The matriculation process includes services that help students navigate through the education process, including:
- Admissions
- Orientation
- Assessment Testing
- Academic advisement
- Counseling

Click here to learn more about our orientation process.

8 Steps to the Matriculation Process

STEP 1
Submit an application for admission.
Submit your application and supplemental forms to the Admissions Office. Apply online or in person at the Student Services Building, #102. Click here for Admissions & Records.

STEP 2
Attend new student orientation.
Learn about student support services, our campus and programs. See the February 2013 Orientation Schedule to attend the next session.

Questions about orientation? Contact the Assessment/Matriculation office at 323-241-5415.

STEP 3
Assessment.
Take your mandated English or ESL reading comprehension, and math placement tests in the Student Services Building, #204.

Click here for the February 2013 testing schedule.

NOTE: All students must have a current application on file and a valid student ID number before they can test.

When taking the Assessment Test, students:
- Should attend New Student Orientation and present proof of attendance prior to taking the assessment test.
- Exemptions include students who have attended another educational institution within the last year and can provide proof of the transcript.
- Students are tested for approximately two hours. Students must complete their test in one session.
- The English and math assessment tests are administered at the same time (with the exception of 4.0 exemption).

Exceptions:
- If you are a transfer college student or if you are taking only one class not Math or English, you may be eligible for an exemption from the Assessment Test. Please click here for exemption criteria.

STEP 4
Counseling.
You must see a counselor for assistance in creating your student educational plan. The counselor will assist you with selecting the appropriate classes that meet your educational goals.

IMPORTANT: All! Enrollment and requirements must be approved by a major and have a student educational plan on file.

Counselors are available in the following locations:
- General Counseling: 958 277
- DSPF: 958 918
- DSP: 958 917
- Cabrillo: 958 217
- International Student Services: 958 716
- Transfers and Transfer Studies: 958 216

Click here for more information about Counseling.

STEP 5
Register for classes.
You may register online at: http://www.lasc.edu or in person at the Admissions & Records office (958 8183). Registration instructions are also posted inside the Enrollment Office.

STEP 6
Financial Aid.
Visit the Financial Aid Office located in SSB #404. If you qualify, the money can be used to pay your fees for the entire academic year.

IMPORTANT: The money cannot be used to pay your Bursar fees. Click here to the Financial Aid Office.

STEP 7
Pay your Fees.
Go to the Bursar Office (SSB #113) to pay your academic fees. The money can be used to pay your fees for the entire academic year.

IMPORTANT: You must bring a copy of your fee statement plus your driver's license and a photo ID. Students must contact the Bursar Office to get your Student ID.

STEP 8
Take your Student ID Photo.
Once you have registered for classes, you will receive a free Student ID. You must bring a copy of your fee statement, plus your driver's license and a photo ID. To the Matriculation office located in SSB K14.

For more information, please visit the Admissions & Records office website at http://www.lasc.edu.