



Certificate of Achievement

BUSINESS ADMINISTRATION: SMALL BUSINESS

ENTREPRENEURSHIP – LEVEL II



WHAT IS SMALL BUSINESS ENTREPRENEURSHIP – LEVEL I

This course continues teaching students how to start or assume control of a business or other independent enterprise, with emphasis on quality and service.

Required Courses:

SUPV 1	
Elements of Supervision	3
ACCTG 1	
Introductory Accounting I	5
CAOT 85	
Microcomputer Office Applications:	
Spreadsheet	3
MARKET 1	
Principles of Selling	3
PUB REL 1	
Principles of Public Relations	3

TOTAL UNITS 17

CAREER OPPORTUNITIES:

- Small business financial accounting
- Internet marketing and sales
- Customer relations
- New business development

What You'll Do

- Evaluate, and utilize the principles of entrepreneurship.
- Apply and communicate one's own entrepreneurial qualities and characteristics.