



# Los Angeles Southwest College

SCHEDULE OF CLASSES  
SUMMER SESSIONS 2016  
JUNE 13 TO JULY 15  
JULY 18 TO AUGUST 19



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## Message from the President

As Los Angeles Southwest College stands on the cusp of its 50th anniversary, I welcome you to our campus where you will learn lessons that will stay with you for a lifetime no matter where your travels take you. This has been the case for the tens of thousands of LASC graduates who have walked on this campus since we opened in 1967 and will be the case for the next 50 years and beyond.

Today, we stand at an incredible point in this college's history. As you may know by walking around this campus and seeing all of the construction that has been completed, never before has our college been better positioned to make an impact in the lives of our students, especially those from South Los Angeles, Gardena, Hawthorne and Inglewood. Our new facilities truly put students first.

However, if I point to the physical buildings alone, I would be offering an incomplete assessment of how LASC is helping students enrolling at LASC for an education, direction and most importantly, respect. No matter what building you visit on this campus there are a passionate group of faculty and staff members who aim to make the student experience as smooth and rewarding as possible.

While there is so much we can point to with pride and a sense of satisfaction our focus is to provide an educational experience that constantly puts students first. Please know that I recognize there is so much work still to be completed. Nevertheless, I have no doubt that the energy shown by our faculty and staff will ensure that our goals are fulfilled very soon. For close to 50 years, Los Angeles Southwest College has provided many people, young and old, with an opportunity to move on from the past, establish a foundation for the present, and foster hope for the future. With our state-of-the-art facilities, we recognize that our responsibility to this community and the thousands of students who walk through our gates on a daily basis has never been greater. We accept this responsibility as we are committed to providing access to an excellent community college education and polishing Los Angeles Southwest College as this community's brightest diamond.

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Debido a que Los Angeles Southwest College se encuentra en la cúspide de su 50 aniversario, les quiero brindar una bienvenida a nuestro campus, un lugar donde aprenderá lecciones que le seguirán a lo largo de su vida sin importar donde lo guie su destino. Este ha sido el caso para las decenas de miles de estudiantes graduados en LASC, los cuales han caminado por nuestro campus desde que este abrió sus puertas en 1967 y que seguirá siendo el caso para los próximos 50 años en adelante.

En la actualidad, nos encontramos en un punto increíble en la historia de este instituto educativo, lo cual usted podrá notar al caminar a través del campus y apreciar toda la construcción que se ha realizado durante los últimos años. Nunca antes nuestro colegio había estado mejor posicionado para hacer un impacto en las vidas de nuestros estudiantes, especialmente los del sur de Los Ángeles, Gardena, Hawthorne e Inglewood. Nuestras nuevas instalaciones verdaderamente ponen como prioridad a los estudiantes.

Sin embargo, si se señala únicamente la infraestructura del colegio, se estaría ofreciendo una evaluación incompleta de cómo LASC está ayudando a los estudiantes en su proceso de matriculación, educación, dirección y lo más importante, a obtener prestigio. Sin importar el lugar que usted visite en nuestro campus, tenemos a su disposición un grupo de profesores y personal apasionados en ayudarlo a que su experiencia como estudiante sea lo más agradable y gratificante posible.

Si bien hay tanto que podemos señalar con orgullo y una sensación de satisfacción, nuestro objetivo es brindar una experiencia educativa que ponga constantemente a los estudiantes en primer lugar. Sin embargo, hay que reconocer que aún se puede mejorar y que hay mucho trabajo que realizar. Y que no hay ninguna duda de que la energía mostrada por nuestros profesores y personal asegurará de que todos nuestros objetivos se cumplan lo antes posible.

Por casi 50 años, Los Angeles Southwest College ha dado a muchas personas, jóvenes y adultos, la oportunidad de seguir adelante estableciendo una base para el presente, y fomentando la esperanza para el futuro. Con nuestras instalaciones de última generación, reconocemos que nuestra responsabilidad en esta comunidad y los miles de estudiantes que caminan a través de nuestras puertas a diario, nunca ha sido mayor. Aceptamos esta responsabilidad ya que estamos comprometidos a brindar acceso a una educación universitaria de excelencia para nuestra comunidad y hacer de Los Angeles Southwest College, el diamante más reluciente de nuestra comunidad.

*Dr. Linda Rose, Ed.D.*  
*President*

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# CALENDAR

Applications Available Online (for new and returning students).....	March 1, 2016
Session I Instruction Begins .....	Monday, June 13, 2016
Session II Instruction Begins .....	Monday, July 18, 2016

## REGISTRATION

Continuing Students .....	April 14 – May 14, 2016
New and Returning Students.....	May 2 – May 4, 2016
In-person registration-All Students* .....	June 13-15, 2016
Deadline to Submit K-12 application .....	Thursday, June 09, 2016
Residency Determination Date .....	Sunday, June 12 2016

## SESSION I - DEADLINE TO:

Add a Class ( <u>Add Permit Required during this period</u> ).....	Wednesday, June 15, 2016
Petition for course "Pass/No Pass".....	Wednesday, June 22, 2016
Drop with a refund or without incurring fees".....	Tuesday, June 14, 2016
Drop a Class without receiving a "W".....	Tuesday, June 14, 2016
Drop a Class with a "W" grade.....	Friday, July 08, 2016

## SESSION II - DEADLINE TO:

Add a Class ( <u>Add Permit Required during this period</u> ) .....	Wednesday, July 20, 2016
Petition for course "Pass/No Pass".....	Wednesday, July 27, 2016
Drop with a refund or without incurring fees** .....	Tuesday, July 19, 2016
Drop a Class without receiving a "W".....	Tuesday, July 19, 2016
Drop a Class with a "W" grade.....	Friday, August 12, 2016

## IMPORTANT DATES

Independence Day (No Classes; campus closed).....	Monday, July 4, 2016
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\*Add Permit required from instructor

\*\* Students must drop online via the Student Information System during non-office hours. Please note that deadline to drop without a "W" grade occurs prior to the Add deadline.

### Office of Admissions and Records — Student Services Building Room 102

Effective June 1 – August 20, 2016, Admissions and Records will observe the following office hours:

Monday – Thursday .....	10:00am-2:00pm & 4:00-6:00pm
June 13-15 and July 18-20, 2016 ( <u>Add Permits Required during this period</u> ) .....	10:00am-7:00pm

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# COLLEGE MISSION & GOALS

In honor of its founding history, Los Angeles Southwest College empowers a diverse student population to achieve their academic and career goals, and to become critical thinkers and socially responsive leaders.

Goal 1 (Access): Expand educational opportunity and access.

Goal 2 (Success): Implement strategies for student success.

Goal 3 (Excellence): Support student learning and educational excellence.

Goal 4 (Accountability): Foster a college-wide culture of service and accountability.

Goal 5 (Collaboration & Resources): Cultivate and maintain new resources and external partnerships.

Goal 6 (Career and Technical Education): Participate in regional workforce and economic development.

## INSTITUTIONAL STUDENT LEARNING OUTCOMES

Communication (Oral and Written)

Cognition (Reading Comprehension, Computational Skills, and Critical Thinking)

Information Competency (Information Competency and Technological Literacy)

Social Responsibility (Responsible Citizenship and Valuing Diversity)

Personal and Professional Development (Employability and Confidence Building)

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## ACCURACY STATEMENT

The Los Angeles Community College District and Los Angeles Southwest College have made every effort to make this class schedule accurate and may, without notice, change general information, courses or programs offered. The reasons for the change may include student enrollment, level of funding, or other issues decided by the District or College. The District and College also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law.

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## ACCREDITATION

Los Angeles Southwest College, a California public, tax-supported community college, is officially accredited by the Western Association of Schools and Colleges.

## IMPORTANT MESSAGE FOR NEW STUDENTS

You will receive a confirmation e-mail shortly after you submitted your online application. If you do not receive the confirmation e-mail in your inbox, please check your junk, spam or bulk mail folder.

High School students: To apply as a concurrent high school student, you must complete the online college application and download the Supplemental Application for Admission of Students in Grades K-12 form. To locate the form, visit [www.lasc.edu](http://www.lasc.edu) and click on the Admissions link in the left menu, and then click on the High School Students link in the sub-menu. The form must be approved by both a parent and your high school principal or designee. You must submit the approved K-12 form to Admissions and Records in person. Please bring a picture I.D. card with you. High school students are limited to 11 units per semester (nine units in the Summer Session). Once the college application has been completed, the high school student must bring a photo I.D. and the completed K-12 Supplemental Application to Admissions and Records for processing prior to the term's start date.

# Workforce Development Programs

**“Come to LASC and Leave with a Career”**

Los Angeles Southwest College offers career and technical education in 47 areas that provide a bridge to baccalaureate-granting institutions of higher education, respond to the needs of local employers, and facilitate the college's role in regional economic development.

With its Workforce Development Programs, LASC is committed to preparing students for high-growth jobs of tomorrow. Choose from these career and technical certificate programs and permits and get set on the right track to an exciting career.

## **Administration of Justice**

- Fingerprinting

## **Business Administration**

- Accounting/General Business
- Banking & Finance
- Bookkeeping
- Business and Technology Skills
- Economics
- Finance
- Income Tax Preparation
- Management/Supervision
- Management
- Small Business Entrepreneurship I & II

## **Computer Application Office Technology**

- Basic Office Technology
- General Office Assistant
- Legal Office Assistant
- Receptionist
- Website Designer

## **Computer Science- Information Technology**

- Certified Internet Webmaster Associate (CIWA)
- Homeland Security

## **Education**

- Teacher Assistant

## **Electronics - Technology**

- Computer Technician
- Electronic Technician
- Telecom and Network Technician
- Network Cabling Technician

## **Law/Paralegal**


- Law Office Specialist I

## **Psychology**

- Chemical Dependency Counselor
- Chemical Dependency Specialist in Criminal Justice
- Recovery Specialist

## **Real Estate**

- Real Estate Appraisal
- Real Estate Broker
- Real Estate Escrow
- Real Estate Salesperson

At  you receive high-quality career training at an affordable price only available at a community college.

**Call (323) 241.5533** to learn how we can make vocational programs work for you.

# STUDENT SUCCESS AND SUPPORT PROGRAMS OFFICE HOURS

## STUDENT SERVICES BUILDING ROOM 204 (SSB-204)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:30 a.m. to 7 p.m.	8:30 a.m. to 7 p.m.	8:30 a.m. to 7 p.m.	8:30 a.m. to 7 p.m.	8:30 a.m. to 4 p.m.

**IMPORTANT!** Please check the campus website under the "Assessment/Orientation" tab for the monthly **ORIENTATION & TESTING SCHEDULES**. No appointment is necessary during open testing hours.

**Note the following testing procedures:**

1. Please allow approximately 1 1/2 hours (one and one-half hours) to complete the full assessment. If you are not prepared to stay long enough to complete the entire assessment, please come back when you have allotted enough time. The entire assessment must be completed during one sitting.
2. Children are not allowed in the testing or waiting areas. Please make sure you have made prior arrangements for child care.
3. **YOU MUST BRING A PHOTO I.D.**, such as a driver's license, school photo I.D., or Department of Motor Vehicles photo I.D. to the testing session. You will not be allowed to take the test without a photo I.D.

## MAJOR CODES

CODE	DESCRIPTION
2105.00	Administration of Justice
0514.01	Administrative Assistant/ Office Systems Specialist
2202.00	Anthropology
1002.00	Art
1002.01	Art History
0504.00	Banking and Finance
0401.10	Biology
0501.00	Business – General
1305.10	Child Development
0704.00	Computer Science
0934.01	Computer Servicing
1305.16	Director, Private Licensed Pre-School
0953.00	Drafting
0501.01	Economics – Business Administration
9908.00	Education (Transfer)
0934.00	Electronics Technology
9909.00	Engineering (Transfer)
1501.00	English
1304.00	Family and Consumer Studies
2105.01	Fingerprinting
9911.00	Foreign Language (Transfer)
2206.00	Geography
1914.00	Geology
9912.00	Health (Transfer)
2205.00	History
4901.01	Interdisciplinary Studies
0602.00	Journalism
1402.00	Law/Paralegal
0514.10	Legal Office Assistant
4901.0	Liberal Studies
9916.0	Library Science (Transfer)
0506.00	Management/Supervision
1701.01	Mathematics – Computer Science
1701.00	Mathematics – General
1004.00	Music
1230.10	Nursing – R.N.
0514.02	Office Assistant – General
1902.00	Physics
2207.00	Political Science
9921.00	Public Affairs & Services
2001.00	Psychology
0956.80	Quality Control
0511.01	Real Estate Appraisal
0511.02	Real Estate Broker
0511.03	Real Estate Escrow
0511.04	Real Estate Salesperson
2208.00	Sociology
1105.00	Spanish1
1506.00	Speech Communication
1305.11	Teacher, Private Licensed Pre-School
1304.12	Teacher, Private Licensed Pre-School-Bilingual-Bicultural Children
1305.13	Teacher, Private Licensed Pre-School-Differently Abled Children
1305.14	Teacher, Private Licensed Pre-School-Infant Toddler
1305.15	Teacher, Private Licensed Pre-School-School Aged Children
1007.00	Theater
0003.00	Undecided
0514.03	Word Processing





# REGISTRATION INSTRUCTIONS

Los Angeles Southwest College students can register and pay fees online through the campus website: ([www.lasc.edu](http://www.lasc.edu)). After you have attended orientation, taken the assessment test, and met with a counselor, you should have a list of the courses and section numbers that you wish to add.

1. Go to [www.lasc.edu](http://www.lasc.edu)
2. Click on the "Register for Classes" link on the top of the page.
3. Enter your student identification number ("88 number") and 4-digit PIN # (mmdd). Click "Submit".
4. Select the option to "View Your Registration Appointment". You may register on or after your assigned registration appointment time and date. You must have an appointment to register for classes.
5. Select the option to register for classes
6. Select the Summer 2016 session
7. Enter section number that you wish to add. If the course is closed or a stand-by list is started, you will not be able to add the course. If you are able to get on the stand-by list, you are **not** officially enrolled, and you must go to the class to obtain an Add Permit from the Instructor and turn it in to Admissions & Records for processing to be officially enrolled.
8. Once you have added all of your classes, obtain a print out from Admissions & Records or the Business Office for your records to confirm that you are officially enrolled. You are only enrolled in courses listed as "Active." You are not listed in "Stand-by" courses and you do not have to drop Stand-by courses.
9. Go to the Financial Aid Office in SSB-104 to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. Fees are due once the semester begins.

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## INSTRUCCIONES PARA LA INSCRIPCIÓN POR INTERNET

Los estudiantes de Los Angeles Southwest College pueden inscribirse y pagar en línea a través de la página web de LASC: ([www.lasc.edu](http://www.lasc.edu)). Después de haber tomado la prueba de colocación y de reunirse con un consejero, usted debe tener una lista de los cursos y los números de sección que desea agregar.

1. Vaya a [www.lasc.edu](http://www.lasc.edu)
2. Haga clic en " Register for Classes " en la parte superior de la página.
3. Ingrese su número de identificación del estudiante ("número 88") y el número de PIN de 4 dígitos (mmdd)
4. A continuación, haga clic en "Submit".
5. Seleccione la opción de inscribirse para las clases (Register for Classes)
6. Seleccione el semestre de verano (Summer ) 2016
7. Ingrese cada número de la sección que desea agregar. (Si el curso está cerrado o hay una lista de espera, no podrá añadir el curso. Si usted se coloca en la lista de espera (stand-by list), usted aun necesitará ir a la clase para obtener una boleta de Permiso para Agregar (Add Permit) del instructor antes de poder ser inscrito oficialmente.
8. Una vez que haya agregado todas sus clases usted debe obtener una copia impresa de la oficina de admisiones y registros (Admissions and Records) o la oficina de negocios para sus registros para confirmar su matrícula (enrollment)
9. Vaya a la oficina de ayuda financiera SSB-104 para solicitar una forma para no pagar las cuotas de clases. Si usted califica, la forma puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de inscripción. Las tarifas se deben pagar una vez que comience el semestre.

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# How to Add a Closed Online Class

Go to the LASC website: [www.lasc.edu](http://www.lasc.edu) to register for the online class. If the class and the waitlist are full, refer to column #1 below. If you are not on the waitlist and the class is closed, refer to column #2 below:

## 1. Students On Wait list

The instructor will contact students from the wait list (at the beginning of the term only) **if they decide to add additional students**. There is no need for students on the wait list to contact the instructor.

Instructors will only contact those students who they are approved to add. If you are not contacted by the instructor during the first week of class, that means that the class is full and no additional students will be added. There is no need to contact the instructor. **Look for alternative options for classes.**

Due to the volume of requests received, only those students whose adds are **approved** will be contacted. If you are not contacted, you will not be added. There is no need to contact the instructor if your name is on the waitlist.

Faculty will only contact you via your district assigned email address.

## 2. Students Not on Wait list

Do not contact the instructor to add a class **prior to the first day of the semester**.

On the first day of class, you must email the instructor and request to add the class (see required information below). Be aware that if instructors approve adds, they will draw from the wait list first. It is highly unlikely that you will be added if you aren't already on the wait list. **Look for alternative options for classes.**

Please include the section number and term in the subject line of your email. You must also include your name, Student ID number and the following in the body of your email (I\_\_Name\_\_request to be added to your class.)

Due to the volume of requests received, only those students whose adds are approved will be contacted. If you are not contacted, you will not be added. There is no need to continue to contact the instructor once you submit a request to add a closed class.

Faculty will only contact you via your district assigned email address.

# STUDENTS

## WHAT TO CONSIDER AND EXPECT WHEN TAKING AN ONLINE CLASS

All ONLINE classes and online portions of HYBRID classes are conducted through Canvas, a learning management system. Students must have access to a computer and appropriate software in order to register for an online class. In an online class, you are not required to meet in person, however, ALL instruction, interaction with peers and instructors are conducted using Etudes. (Note: A hybrid class has one or more class sessions online and can have up to 50% of the content and activities held online.) Before signing up for an online class, carefully consider the following:

### 1. Due Dates

- All assignments, quizzes, tests, research papers, reading materials, and any other required material will have weekly deadlines that need to be met.

### 2. Time Management

- Time management must be taken into consideration before taking an online class. Due dates are different for each class, but students should be aware that time spent online using a computer to complete assignments could take three (3) or more hours per week to successfully participate in an online course.

### 3. Weekly Discussions

- You may be required to review and to respond to questions presented by your instructor.
- You may be asked to respond to peers in the same forum.

### 4. Online Weekly Assignments

- Assignments online are similar to those done in a face-to-face class.
- Weekly homework is to be expected.

### 5. Online Weekly Quizzes

- Most online classes require students to take quizzes/tests throughout the semester. These tests are administered via Etudes and are taken online using a computer.
- Some quizzes/tests are timed.

### 6. Team Assignments

- Teams may be asked to work together on assignments within the class online site for the course. You, as well as the members of your team, will be responsible for working together and completing any assigned task.

### Reading Material and Syllabus

- A book(s) is normally required.
- Additional reading material may be required, such as posted articles, lectures, overview material, and so forth.
- LASC Library Access for Online Students
- LASC Library Online Resources including e-books and scholarly journal articles are available to current LASC students 24 hours a day online.
- Go to: [http://libguides.lasc.edu/lasc\\_library](http://libguides.lasc.edu/lasc_library). Check with your instructor for current semester passwords.

Take a look at the link below that gives you access to the Etudes Orientation Training Video to see if taking an online class is right for you.

<http://www.screencast.com/t/yLicTOHsIDf>

## Course Classifications and Definitions

<i>Online Classes</i>	<i>Hybrid Classes</i>	<i>Web-Enhanced Classes</i>
<p><b>Online:</b> An Online course is offered 100% online. STUDENTS ARE NOT REQUIRED TO MEET FACE-TO-FACE FOR OFFICE HOURS, HOMEWORK, TESTS, AND DISTRIBUTION OF RESOURCE MATERIALS OR FOR ANY OTHER COURSE COMPONENT. An online course shall utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. All course instruction, materials, assignments, and discussions are posted and completed online. Online courses require of the student and instructor the same amount of course work and hours outside of the classroom as traditional courses; they are offered in a more flexible and independent environment.</p>	<p><b>Hybrid:</b> If one or more class sessions (up to 50%) is replaced with online content and/or activities, it is considered a Hybrid course. TEACHING IS A COMBINATION OF FACE-TO-FACE MEETINGS AND ONLINE TEACHING (NOT TO EXCEED 50 PERCENT). A Hybrid course can utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. The course can be offered during regularly scheduled class times or with Online components that replace some of the regularly scheduled class meetings. Notice of face-to-face class sessions will be given by instructors in their syllabus. Hybrid courses are noted as such in the schedule of classes.</p>	<p><b>Web-Enhanced:</b> Is a regular class (FACE-TO-FACE) that utilizes web OR AN ETUDES COURSE SHELL FOR RESOURCE MATERIAL, INSTRUCTION, SYLLABUS, AND UPLOADS OF ASSIGNMENTS ONLY. Classes must meet as scheduled on campus. NO IN-CLASS TIME CAN BE SUBSTITUTED FOR TIME SPENT IN THE ETUDES COURSE SHELL FOR RESOURCES. Any required use of technology will be stated in the course syllabus.</p>

## STUDENT INFORMATION FOR ONLINE EDUCATION AT LASC

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Should I take an online class?

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Take this personal quiz to determine if you are a good candidate to be an online student:

1. I have access to computer, not just my cell phone.
2. I have high-speed Internet. A dial-up or slow speed Internet access might be discouraging because of the time factor.
3. I have no outside obligations that would prevent me from fulfilling all of the requirements of an online course.
4. I am disciplined enough to dedicate time to reading material, submitting discussions, replying to peers, and completing all the required work for an online class.
5. I like working independently by reading on my own and understanding the material.
6. I will take the time to research using the online library.
7. I will take the time to use online tutoring services when I need help.
8. I will make an appointment with my instructor, if I need help with my studies.
9. I will review the Etudes Training Orientation video located in my course syllabus until I fully understand how to maneuver through the learning management system.
10. I have good time management so that I do not complete my homework on the deadline day.
11. I am taking 12 units or less per semester.
12. I have four (4) to nine (9) hours per week to work in an online course (1 to 3 unit classes)
13. No outside obligations will interrupt my focus to take an online class.
14. I prefer doing quality work and not "rush" work.
15. Even if I'm very busy during the week with work, children, activities, and so forth, I will always make quality time to meet the requirements for the online class.
16. I am committed to finishing what I start.

**IF YOU ANSWERED "NO" TO ONE OR MORE STATEMENTS, YOU ARE NOT READY TO TAKE AN ONLINE CLASS. THINK ABOUT TAKING A NO-GROUND CLASS FOR BETTER COLLEGE SUCCESS.**

**IF YOU ANSWERED "YES" TO ALL OF THE STATEMENTS, CONTINUE TO READ BELOW TO LEARN MORE ABOUT WHAT WILL BE EXPECTED OF YOU AS AN ONLINE STUDENT.**

What do I do once I am registered?

1. View the Etudes online orientation training video at <http://www.screencast.com/t/wxSd92rc2G>
2. Once you have access to your online class, maneuver through it to get familiar with what you have learned from the Etudes orientation video.
3. Know how to:
  - a. Upload and download documents
  - b. Retrieve and send emails
  - c. Find announcements
  - d. Retrieve and send assignments (ATS tab)
  - e. Follow course maps and modules
  - f. Review the grade book
  - g. Use the library resource link and retrieve information from these sources
  - h. Retrieve syllabus
  - i. Understand all of the links in the navigation bar.
4. Success in an Online class:
  - a. Read all announcements
  - b. Follow the syllabus
  - c. Do all assignments
  - d. Meet weekly deadlines
  - e. Participate regularly
  - f. Post and Reply to discussions
  - g. Spend four to six hours per week doing course work
  - h. Read the required textbook
  - i. Send Private Messages (PM) to your instructor when you do not understand something
  - j. Meet all requirements
  - k. Think of quality, not just quantity

What if an online class is closed?

**DO NOT** contact the instructor. Get on the waitlist, IF there is one available. The instructor will contact students from the waitlist (at the beginning of the term) IF they decide to add additional students. Not all instructors will add students. On the first day of class, instructors will draw from the waitlist first, if they have a waitlist. **Meanwhile, look for alternative options for classes.** Only those students whose adds are approved will be contacted. If you are not contacted, you will not be added. Do not contact the instructor.

# Student Success and Support Programs

## Student Rights and Responsibilities

Student Success and Support Programs is a process that assists a student in achieving his or her education goals. It is an agreement between the college and student who enrolls for credit and non-credit courses. We ask that you participate in a partnership with us to ensure your educational success.

### Step 1 – Apply for Admissions

Submit a complete Application for Admission online at [www.lasc.edu](http://www.lasc.edu). Your application will be processed within 2-3 business days after it has been submitted. You will receive an email that explains your next steps. **NOTE:** You will receive a district issued email once you have been admitted. We will notify you that you have been admitted via your personal email address; however, once you have been admitted, we will only correspond via your district issued email address. Check your student email regularly.

### Step 2 – Attend an Orientation

**COMPLETE THE IN-PERSON ORIENTATION.** During orientation you will receive information regarding campus resources and programs. Important policies and procedures of the college will also be covered. Please bring your student issued ID number. You must obtain proof that you have completed Orientation before you can take the Math and English assessment tests. A campus tour of important student resource centers is included. Please allow approximately two hours to complete the orientation. You are required to wait at least one day between Orientation and Assessment.

### Step 3 – Go to the Assessment Center (SSB-204)

Trained staff will help you through the matriculation process. You may be asked to take the assessment test. No children are allowed in the testing area. You must obtain proof that you have taken the assessment test before you can meet with a counselor.

### Step 4 – See a Counselor (SSB-227)

You must see a counselor for assistance with completing your student educational plan. Counselors will help you select appropriate classes that meet your educational goal(s) and inform you about the limitations and adverse effects of withdrawals and course repeats. No appointment is necessary.

### Step 5 – Register for Classes

You must register online at [www.lasc.edu](http://www.lasc.edu). For your convenience, detailed registration instructions are posted on page 8 in the Schedule of Classes (For detailed instructions, see page 20).

### Step 6 – Apply for a Fee Waiver to Pay Your Fees

Go to the Financial Aid Office, SSB-104, to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. If you do not qualify, you will need to go to the Business Office to pay your fees. Fees are due once the semester begins.

### Step 7 – Take your Student I.D. Picture

Once you have registered for class(es) you are eligible to receive a free student I.D. card. You must bring your printout from the Business Office, which lists your classes along with your student I.D. number and a photo I.D. (Driver's license or California I.D.) to SSB-204.

### Matriculation Exemptions:

Some students might be exempt from matriculation. However, for students who have long-range educational objectives, and who have little or no previous college experience, full matriculation is strongly recommended. You may be exempt from the matriculation process if any of the following conditions apply to you:

- You already have an Associate's Degree or higher.
- You have completed college-level English and math classes at another college.
- You have taken the assessment test at another college within one year.
- You want to take a class for personal enrichment.

If you wish to request exemption from matriculation, consult a counselor to see if you are eligible.

**FOR MORE INFORMATION, SHAUNA CARTER, STUDENT SUCCESS AND SUPPORT PROGRAMS COORDINATOR,  
AT (323) 241-5361. THE OFFICE IS LOCATED IN SSB-204.**

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# Programas de Apoyo y Éxito Estudiantil

## Derechos y Responsabilidades Del Estudiante

El proceso de matriculación ayuda a los estudiantes a alcanzar sus metas educativas. Es un acuerdo entre el colegio y el estudiante quien se inscribe en clases con o sin crédito. Le pedimos que participe en una alianza con nosotros para asegurar su éxito educativo.

### Paso 1 – Solicitar la admisión

Enviar una aplicación completa de admisión en línea en [www.lasc.edu](http://www.lasc.edu). Su aplicación será procesada dentro de 48-72 horas después de su petición. Usted recibirá un correo electrónico que explica los siguientes pasos a seguir.

### Paso 2 – Asistir a una orientación

**COMPLETAR LA ORIENTACION EN PERSONA.** Durante la orientación, usted recibirá información sobre los recursos y los programas del colegio. Políticas y procedimientos importantes del colegio también estarán cubiertos. Por favor de traer su numero de identificación estudiantil. Usted debe obtener un comprobante de que ha completado la orientación antes de tomar la evaluación de ingles y matemáticas. Se incluye un recorrido del campus de importantes centros de recursos estudiantiles. La orientación toma aproximadamente dos horas. Necesita un día de espera entre la orientación y evaluación.

### Paso 3 – Ir al Centro de Evaluación

El Centro de Evaluación se encuentra en SSB-204. Personal capacitado le ayudará en el proceso de registro. Se le puede pedir que tome la prueba de colocación. No se admiten niños en el área de pruebas. Usted debe obtener una prueba de que usted haya tomado la prueba de evaluación antes de que pueda reunirse con un consejero.

### Paso 4 – Ver a un consejero (SSB-227)

Usted debe ver a un consejero para asistencia en completar su plan educacional de estudiante. Los consejeros le ayudarán a seleccionar las clases adecuadas para cumplir su objetivo (s) educativo (s) y le informarán sobre las limitaciones y los efectos adversos de los retiros y repeticiones de cursos.

### Paso 5 – Inscribirse en las clases

Usted debe registrarse en línea en [www.lasc.edu](http://www.lasc.edu). Para su comodidad, instrucciones detalladas de inscripción están publicados en la página 7 en el horario de clases.

### Paso 6 – Solicitar una exención pago (Fee Waiver) de inscripciones

Vaya a la oficina de ayuda financiera, SSB-104, para solicitar una exención de cuotas. Si usted califica, la exención puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de registración. Las tarifas se deben pagar una vez que comience el semestre.

### Paso 7 – Obtener su identificación de estudiante

Una vez que se haya registrado a clase(s) usted es elegible para recibir una identificación de estudiante gratis de LASC. Usted tiene que traer su recibo que enlista el horario de sus clases y su numero de estudiante la oficina de Negocios y una identificación con foto (Licencia de conducir o ID de California) a la oficina SSB-204

### Las exenciones de matrícula:

Algunos estudiantes podrían estar exentos del proceso de matriculación. Sin embargo, para los estudiantes que tienen objetivos de educación a largo plazo, y que tienen poco o nada de experiencia previa en la universidad, la prueba de evaluación es muy recomendable. Usted puede estar exento del proceso de evaluación si alguna de las siguientes condiciones se aplica a usted:

- Usted ya tiene una carrera de dos años o más
- Usted ha completado clases de inglés y matemáticas a nivel universitario en otro colegio.
- Usted ha tomado el examen de evaluación en otro colegio entre un año.
- Usted desea tomar una clase para el enriquecimiento personal.

Si desea solicitar la exención del proceso de matriculación, consulte a un consejero para ver si usted es elegible.

**Para más información contacte a Shauna Carter, Coordinador de Programas de Apoyo y Éxito Estudiantil al (323) 241-5361. Ubicado en SSB-204**

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## NON-RESIDENT TUITION EXEMPTION (AB540/AB2000)

AB 540 was signed into California law on October 12, 2001 to authorize students who meet certain criteria to pay “in state” or “resident’s” tuition rates (only \$46 per unit at Los Angeles Southwest College). This includes undocumented students and nonresident U.S. citizens. To be eligible, students must:

- Have attended a California high school for three or more years (9th grade counts)
- Have graduated from a California high school or obtained the equivalent of a high school diploma (how long ago does not matter)
- Be willing to apply for legal residency as soon as possible

To take advantage of this lower tuition rate, simply fill out the AB540 Exemption Form available in the Admissions and Records Office and Bridges to Success. There is no maximum number of years for which you can receive this lowered tuition rate. For more information, call (323) 241-5321 or (en Español) (323) 241-5281. **NOTE:** Effective Summer 2013, AB540 students are eligible to apply for and receive non-state funded scholarships and state funded financial aid and grants (See Financial Aid for more information).

Assembly Bill 2000 (AB 2000) was passed in 2014 and expands the definition of students eligible for AB540. AB 540/AB 2000 allows students meeting the criteria below to pay in-state tuition, the same as resident students (e.g. undocumented, permanent resident, U.S. citizens) at California public colleges and universities. Starting January 1, 2013, the California Dream Act (Assembly Bills 130 and 131) provided the opportunity for AB540 students to receive Cal Grant A & B Entitlement awards, Cal Grant C awards, institutional grants and community college fee waivers. To be eligible for AB540, you must meet all the following criteria:

1. The student must have:
  - attended a high school (public or private) in California for three or more years, **or**
  - attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work **and** attended a combination of elementary, middle and/or high schools in California for a total of three or more years.<sup>1</sup> **and**
2. The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam) and
3. The student must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Students who are nonimmigrants who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status, under Title 8 of the United States Code, sections 1101(a)(15)(T) or (U) are eligible for this exemption.<sup>2</sup>

Students who are nonimmigrants, other than those with T or U visa status as noted above, [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.

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## NON-RESIDENT STUDENTS

Starting in summer 2009, undocumented students who do NOT qualify for the AB 540 tuition exemption shall be entitled to exemption from nonresident fees on the basis of individual financial need in accordance with regulations adopted by the Chancellor (LACCD Board Rule 8100.15). If the students meet the eligibility requirements on the Nonresident Tuition Fee Waiver (available in Admissions and Records, Financial Aid and Bridges to Success), they may be eligible to receive a nonresident tuition exemption and ONLY pay the current enrollment fee of \$46 per unit. Undocumented students do not qualify for state or federal financial aid

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## NON-RESIDENT TUITION EXEMPTION FOR ELIGIBLE CHILDREN OF DEPORTED OR VOLUNTARILY DEPARTED PARENTS (SB141)

SB 141, which became effective on January 1, 2014, and added Education Code section 76140(a)(5), requires districts to exempt from nonresident tuition a student who is a United States citizen and who resides in a foreign country, if he/she meets specified criteria. SB 141 does not grant residency, but exempts a qualified student from paying nonresident tuition. To be eligible, students must:

- Demonstrate a financial need for the exemption.
- Have a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act in accordance with Section 1229c of Title 8 of the United States Code. The student shall provide documents from the United States Citizenship and Immigration Services evidencing

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The deportation or voluntary departure of his or her parent or guardian.

- Have moved abroad as a result of the deportation or voluntary departure specified in subparagraph (B).
- Have lived in California immediately before moving abroad. The student shall provide information and evidence that demonstrates the student previously lived in California.
- Have attended a public or private secondary school (i.e., a high school, trade school, or adult school) in the state for three or more years. The student shall provide documents that demonstrate his or her secondary school attendance.
- Upon Enrollment, be in his or her first academic year as a matriculated student in California public higher education (i.e., a campus of the California community colleges, California State University, or University of California) and will file an affidavit with the institution stating that he or she intends to establish residency in California as soon as possible.

#### Eligibility for Federal and State Aid

1. SB 141 students, as U.S. citizens, may apply and qualify for federal financial assistance (e.g. Pell Grants, Federal Supplemental Educational Opportunity Grant (FSEOG), and federal student loans.
2. Until they establish California residency, SB 141 students do not become residents for eligibility purposes for any state-funded program (e.g. BOG Fee Waiver, etc.).

#### Apportionment

The colleges may claim state apportionment for FTES generated by students exempted pursuant to SB 141, and their attendance should be reported as resident FTES for apportionment purposes.

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## ESTUDIANTES NO RESIDENTES

Empezando con el verano del 2009, estudiantes indocumentados quienes no califican bajo la ley AB540, serán exentos de los pagos como no residente en base a la necesidad financiera individual de acuerdo con la regulación 8100.15 (LACCD Board Rule 8100.15) adoptada por el canciller (Chancellor) de LACCD. Si los estudiantes reúnen los requisitos estipulados en la Solicitud para la Exención de Cuotas de Matrícula como no Residente (disponible en las oficinas de: Admisiones y Expedientes, Ayuda Financiera, y Puentes al Éxito,) pueden ser elegibles para recibir la exención a cuotas para no residentes y pagar solamente la cuota actual de inscripción de \$46 por unidad. Estudiantes indocumentados no califican para ayuda financiera estatal o federal.

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## K-12 STUDENTS SPECIAL ADMISSION

Los Angeles Southwest College may permit the admission of K-12 students who in the opinion of the President or designee, can benefit from instruction. Approval of the appropriate principal, high school counselor and parent (or guardian) is required for all K-12 applicants. Additional approval of the Dean of Student Services is required for all applicants ages 14 and under. The intent of this program is to provide educational enrichment opportunities for a limited number of eligible 9<sup>th</sup> through 12<sup>th</sup> grade students who fulfill special admissions standards.

The college reserves the right to exclude or limit enrollment into impacted programs and in other programs where health, safety, instructional methodology, facility constraints, or legal requirements are deemed inappropriate for special admission students. Special admission students must conform to the College's academic rules and regulations and the code of conduct expected of all college students. Some fees may be required.

K-12 students must complete the supplemental application for high school students and the LASC Application for Admission. The application can be processed online at [www.lasc.edu](http://www.lasc.edu) (click on the Apply for Admission link), and the supplemental application can be downloaded from our college website at [www.lasc.edu](http://www.lasc.edu), click on the "Admission" link in the menu, and then click on "High School Students" in the sub-menu. Print the Supplemental application and make sure you obtain all necessary signatures and approvals. The student must bring the completed form along with a photo I.D. to the Admissions and Records Office, SSB-102, for processing **prior to the start of the semester.**

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## FEE EXEMPTION FOR SPECIAL PART-TIME STUDENTS, GRADE K-12

Students admitted as special part-time students grade K-12 and enrolling in 11 or fewer units are exempt from enrollment fees for all terms. Nonresident students who are enrolled in fewer than 6 units are exempt from enrollment fees and non-resident tuition.. Students enrolled in more than 11 units will be charged enrollment fees.



## EQUAL OPPORTUNITY

### NON-DISCRIMINATION POLICY

The Los Angeles Community College District is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, cancer-related medical condition of an employee, marital status, sexual orientation, age, physical or mental disability, or veteran status in our employment and educational programs and activities.

### EQUAL OPPORTUNITY/NONDISCRIMINATION POLICY COMPLIANCE PROCEDURE

In order to ensure Equal Opportunity/Non-Discrimination Policy compliance at Los Angeles Southwest College, please direct inquiries to Ms. Monica Moreno, Child Development Center Director at (323) 241-5005.

### SUMMARY OF SEXUAL HARASSMENT POLICY

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free of unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct or communication constituting sexual harassment. Employees, students or other persons acting on behalf of the district who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for reporting complaints of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules in Chapter 15.

The Los Angeles Community College District has a policy that provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained at Los Angeles Southwest College from Ms. Monica Moreno, Child Development Center Director at (323) 241-5005. Members of the college community — which includes students, faculty and staff — who believe they have experienced conduct that may constitute sexual harassment, have the right to seek help from the college. Every employee has the responsibility to report such conduct to the Compliance Office when it is directed toward students. Potential complainants are advised that administrative and civil law remedies including, but not limited to, injunctions, restraining orders or other orders, may be made available.

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### PÓLIZA DE NO DISCRIMINACIÓN POLITICA DE IGUALDAD DE OPORTUNIDADES

El Colegio Comunitario del Distrito de Los Angeles sigue firmemente los principios de igualdad de oportunidades y acceso en todos sus empleos y programas educacionales y de servicios. Por lo tanto, el distrito se adhiere a una política no discriminatoria por razones de sexo, color, origen, etnicidad, religión, edad, limitación física, estado civil, orientación sexual o servicios prestados en las fuerzas armadas para emplear personal o acepta estudiantes en sus varios programas educacionales y actividades.

### COMO FORMULAR UNA QUEJA RELACIONADA CON LA DISCRIMINACIÓN

Si cree que al solicitar plaza de empleo en Los Angeles Southwest College se discrimina en contra de usted por cualquiera de las razones antedichas, sirvase formular una queja al respecto y dirijala a: Ms. Monica Moreno, Child Development Center Director at (323) 241-5005, quien es el representante en pro de la "Acción afirmativa."

### NUESTRA NORMA EN CONTRA DEL ACOSO SEXUAL

Es norma de LACCD el brindar el mejor ambiente educativo, laboral y de negocios. Por lo tanto el recinto docente debe de hallarse libre de todo acoso y maltrato sexual, asimismo de toda conducta física y verbal que constituya acoso sexual. Todo empleado, estudiante o persona que actúe en nombre de LACCD quien se involucre en acoso sexual, como se define en la norma, o por leyes estatales y federales, será sujeto a acciones disciplinarias, incluyendo despido, expulsión o terminación de su contrato. El capítulo quince (15) del reglamento del Consejo de LACCD pormenoriza los pasos que se han de tomar para delatar cualquier caso de acoso sexual y formular una queja, como también los pasos para remediar la fechoría. LACCD tiene normas sobre como atender y resolver formal e informalmente quejas y conflictos. Si desea un ejemplar de estos reglamentos, favor de ver a Ms. Monica Moreno, Child Development Center Director at (323) 241-5005.

Estudiantes, profesores, o empleados quienes creen que en Los Angeles Southwest College han sufrido acoso sexual tienen el derecho de solicitar ayuda del colegio. Todo empleado de LACCD tiene la responsabilidad de denunciar toda fechoría sexual que tome como víctima a cualquier estudiante. A quien formule una queja tal se le facilitará los remedios por ley, administrativos y civiles, incluyendo pero no limitados a la disposición legal de restringir el libre actuar del acusado o del malhechor (restraining order), o cualquier otro proceder útil que exista.

# BRIDGES TO SUCCESS CENTER

The Bridges to Success Center offers different programs to help you achieve your personal and professional goals:

## ESL (English as a Second Language) Programs

- Beginning, intermediate and advanced
- Morning and evening classes available
- Credit classes are only \$46 per unit or **FREE** if you qualify for a fee waiver
- Credit ESL classes count toward a college degree
- **FREE** noncredit classes also available

## Citizenship

- Assistance with N-400 and N-600 Applications for Naturalization and I- 912 USCIS Fee Waiver
- Free citizenship classes provide an overview of the history and political system of the United States
- Individual interview practice to prepare you for the USCIS interview
- All of our services are free of charge

## Basic Computer Literacy Classes

- Free noncredit classes specially designed for English as a Second Language students
- Beginning and advanced classes
- Learn the basics of Microsoft Office
- Learn to use the Internet and Email

## FREE High School Equivalency Preparation

- Prepare to pass the High School Equivalency test in English or Spanish
- Available on weekdays and Saturday

## ESL Home Study

- A new program to learn English using DVDs and Workbooks
- Designed for students who do not have the time to attend class or just need more practice
- Levels 0-3 available

## Basic Noncredit English and Math Skills

- **FREE** Basic English and Math classes to prepare students for placement into English 21 and Math 115

## Book Loan

- Noncredit and some credit ESL classes
- Citizenship classes
- Noncredit Computer classes
- Basic Skills English and Math

We are located in the Student Services Building,  
Room 205

(323) 241-5281  
Puentesalexito@yahoo.com  
www.lasc.edu/bts



El centro Puentes al Éxito le ofrece diferentes programas para ayudarle a realizar sus metas personales y profesionales:

## Programa de ESL (Inglés como Segundo Idioma)

- Cursos principiantes, intermedios y avanzados
- Clases por la mañana y noche
- Solo \$46 por unidad de clases con crédito o **GRATIS** si califica para ayuda financiera
- ESL con crédito cuenta para un diploma de colegio
- Clases de ESL sin crédito **GRATIS** disponibles

## Ciudadanía

- Asistencia con formas para naturalización N-400 y N-600 y la forma I-912 exoneración de pago de USCIS
- Clases gratis en las que aprenderá sobre la historia y el sistema político de Estados Unidos
- Preparaciones individuales para prepararlo para su entrevista con inmigración
- Todos nuestros servicios son **GRATUITOS**

## Clases básicas de computación

- Estas son clases gratis sin crédito y diseñadas para estudiantes de ESL
- Clases principiantes y avanzadas disponibles
- Aprenda lo básico de los programas Microsoft Office
- Aprenda a usar el Internet y correo electrónico

## Clases GRATIS para la Equivalencia de High School

- Prepárese para pasar el examen de Equivalencia de High School en inglés o español
- Disponible los días entre semana sábados

## Aprendizaje de inglés desde casa

- Un nuevo programa para aprender inglés usando videos y libros de trabajo
- Diseñado para estudiantes que no tienen el tiempo para asistir a clases o que quieren más práctica
- Niveles 0-3 disponibles

## Clases básicas de inglés y matemáticas

- Clases gratuitas de inglés y matemáticas de preparación para English 21 y Math 115

## Préstamo de libros

- Clases de ESL sin crédito y algunas de crédito
- Clases de ciudadanía
- Clases de Computación sin crédito
- Clases de inglés y matemáticas (Basic Skills)

Estamos localizados en el Student Services Building,  
oficina 205

(323) 241-5281  
Puentesalexito@yahoo.com  
www.lasc.edu/bts



# Financial Aid Office

First three weeks: 8 a.m. to 6 p.m.  
Monday – Thursday: 9 a.m. to 3:00 p.m.  
Friday: Closed  
323-241-5338

## Go to College, We'll Pay For It.

Traditional-age students, older students, and full and part-time students are eligible to apply for financial aid including:

**GRANTS** are monies you don't have to pay back for tuition, enrollment fees, books, and expenses. Federal: Pell Grants up to \$5,550 per academic year. State: Board of Governors Fee Waiver (BOGFW) covers \$46/per unit enrollment fee. Cal Grants: up to \$1,551 and Chafee Grants up to \$5,000 per academic year for eligible foster youth.

**SCHOLARSHIPS** are gift-aid awarded on the basis of merit, academic excellence, financial need, or other criteria such as major, leadership, or gender. Visit the Financial Aid Office (SSB-104) for scholarship information.

**FEDERAL WORK STUDY** is a self-help aid. Federal Work Study enables students to earn a portion of their financial aid award through part-time employment on or off-campus.

## **LOANS (AID THAT YOU MUST PAY BACK)**

There are loan programs available to students to assist with tuition, books and living expenses.

## **VISIT LASC FINANCIAL AID OFFICE FOR INFORMATION ON THESE PROGRAMS**

Student Services Programs including EOPS and CalWORKs also provide book grants, child care, and more. Please visit student service offices for information on individual programs and services.



# YOU'VE GOT MAIL!

(PLEASE CHECK YOUR DISTRICT ISSUED EMAIL ACCOUNT REGULARLY)

When you were admitted to Los Angeles Southwest College, you were automatically issued a District email address. You may notice that whenever you log into the Student Information System, you are informed of your new student email address. Once you log into the system you can also read and send messages from your student email account.

Please note the following information:

- ✓ Your district issued student email account is our official means of communication with you. We will regularly send you information about important dates and deadlines, graduation, newly opened course sections, drop and add deadline dates, and events on campus.
- ✓ Your instructors may also attempt to contact you via your district assigned email account.
- ✓ If you wish to contact an instructor of an online class, you must do so using your district assigned email account.
- ✓ Online instructors will not consider your request to add classes unless it is from your district assigned email account. Once an online course is closed, you must email the online instructor to find out if they are willing to add additional students. Include your name and student ID number in your request. Do not use your personal email account for this purpose.
- ✓ You may forward your district issued email account to your personal email address, or, you may forward your personal email account to your district email account.
- ✓ You are responsible for the information that is sent to your district issued email account.
- ✓ You may check your district issued email account using any of the computers on campus.
- ✓ You now have at your avail, cloud services, instant messaging, ability to share your calendar and the ability to save your documents to your Cloud account for ease of access. You can retrieve documents anywhere you have computer access.
- ✓ If you are in need of assistance using your district issued email account, contact the Office of Admissions and Records.
- ✓ Your district issued email account is property of the Los Angeles Community College District and you must back up any documents or messages to your own personal storage after you leave the district.

# IMPORTANT REGULATIONS

Please note: The Census date is a date in which all enrollment at LASC is counted and reported to our District Office in order to determine our campus funding (apportionment).

1. All courses must be added by the census date.
2. All courses must be dropped **before** the census date to avoid receiving a "W" grade (receipt of "W" grades in the some course will have further consequences) The period of time to drop a course without record of enrollment has been reduced. The deadline to drop without receiving a "W" grade now occur before the census date. Drops that occur on or after the census date will result in a "W" grade.
  - This should encourage you to make a decision to drop a class earlier
  - This will provide faculty with the ability to make add decisions sooner (which may allow more students to be added).
  - Adding courses by census increases the number of students counted in apportionment.
3. Students receiving a satisfactory grade may repeat the same course due to extenuating circumstances.
  - a. Due to legally mandated training – if necessary to meet legally mandated training requirements as a condition of paid or volunteer employment.
  - b. Course is a special course for students with disabilities, which the student needs to repeat for one of the reasons described in section 56029 of the California Code.
  - c. Recency - student is required to have taken the course within the past five years for admission to a college program.
  - d. Extenuating circumstances – documentation is provided to show that previous grade was, at least in part, the result of extenuating circumstances.
5. The Board of Governors adopted regulations that limit apportionment for enrollment in a single course to three enrollments for any credit courses, taken within the Los Angeles Community College District except for courses identified as "repeatable," such as Kinesiology and performing arts, in accordance with Title 5, section 55041, subdivision (c).
6. The Board of Governors approved changes that will establish system-wide enrollment priorities designed to ensure classes are available for students seeking job training, degree attainment or transfer and to reward students who make progress toward their educational goals. Beginning in fall 2014, new students who have completed college orientation, assessment and developed education plans as well as continuing students in good academic standing who have not exceeded 100 units will have priority over students who do not meet these criteria.

\*\*Enrollment occurs when you receive an evaluative (letter grade) or nonevaluative ("W") symbol, pursuant to Section 55023. You will not be able to add courses in which you have three prior attempts with record of enrollments ("W", NP, NC, D, or F grades).

All credit course repeats and withdrawals in your enrollment history in the LACCD will be counted toward the new limit, regardless of when you took the course. If you need to repeat a course in which you have three or more records of enrollment:

- You may take the course outside of the Los Angeles Community College District.
- You may petition to retake the course within the district (subject to certain conditions) with extenuating circumstances – this fourth repeat will not count in apportionment.

## WHAT SHOULD YOU DO?

- Be sure that you are academically prepared for classes that you enroll in (See a Counselor).
- If you must drop a course, drop it before the specified deadline for dropping a class without a grade of "W".
- See a counselor before making decisions that could affect your education plan.
- See financial aid before making decisions that may affect your financial aid.
- Register for classes **on your assigned registration appointment time**.
- Read your email from the campus – **it is sent to your District Assigned Email Address ONLY!**
- New students should be sure to complete the matriculation process in order to obtain higher registration priority.

# PROCEDURE TO ADD AND DROP CLASSES

## ADDING CLASSES

After you submit your online application, you will receive an email with directions on our 8-step matriculation process.

You may enroll in open classes using the online registration system prior to the start of the term only.

To add classes once the semester begins, you must obtain an Add Permit from the instructor of the class. Bring this Add Permit to the Admissions Office. To add online classes, you must email the instructor for permission to add.

## Campus Procedure

No semester courses may be added after the last day to add (published in the Schedule of Classes). Short-term and Open-Entry/Open-Exit classes have different add periods. Check with the Office of Admissions and Records for deadlines. Attending classes without being properly enrolled is not permitted.

## Withdrawal

New statewide regulations are now in effect that change the way students should think about enrolling in, and then withdrawing from classes.

Community colleges get their money from state apportionment. Apportionment is a set amount of dollars distributed to the college districts, based on enrollment. Each class you enroll in results in compensation to the college, and that is how the college stays open.

**A "W" counts as an attempt, and you only get three attempts at any one course. Once you pass the course, you cannot repeat the course.** After that, the state won't pay the college for you to take the course again.

### *What this means for LASC students:*

- If you stay in a course past the "no penalty" drop date and then drop or are excluded, you receive a "W" and you have used one of your three attempts.
- When you have made three attempts at a class, with any combination of "W", "D", or "F" grades, you will not be able to register for the class again. You would have to try to take the class again at a college outside the Los Angeles Community College District.
- You may fill out a Course Repetition Petition for one more try citing "extenuating circumstances;" however, for the most part the only extenuating circumstances that will work are military deployment, natural disaster, or requirement for employment. The Course Repetition Petition must be approved before the start of the term in which you are attempting to enroll in the course. The deadline to submit your Course Repetition Petition is in the semester Academic Calendar. You may only petition for a Course Repetition for the Fall and Spring semesters.
- If your registration is blocked because of this rule, getting an Add Permit will not help.

### *What you should do:*

- If you're going to drop, drop before the deadline so you won't get a "W".
- Be sure you're academically ready for classes you enroll in.
- See a counselor to help you make good decisions about your education plan.

**It is the student's responsibility to withdraw officially. Consult the Academic Calendar for deadlines.**

## Dropping Classes

### **THROUGH THE 2nd WEEK:**

No notation ("W" or other) will appear on the student's record if the class is dropped during the first two weeks of the semester. This deadline always occurs prior to the add deadline.

### **THROUGH THE 11TH WEEK:**

A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 3rd through the 11th week of the semester.

### **AFTER THE 11TH WEEK:**

Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. **THAT GRADE CANNOT BE A "W" (withdrawal).** Consult the deadline calendar in the Schedule of Classes or contact the Office of Admissions & Records.



# HOW TO READ THE SCHEDULE OF CLASSES

## Sample Course Listing

COURSE NAME	COURSE NUMBER	COURSE TITLE	TRANSFERABILITY UNITS	BUILDING	ROOM NUMBER
Complete Prerequisite Classes before enrolling in this class	<b>ACCOUNTING 22 - BOOKKEEPING AND ACCOUNTING II (UC:CSU) - 3 UNITS</b>				
	Prerequisite: Accounting 21 or equivalent. Note: Together with Accounting 21 Equals Accounting 1				
SECTION NUMBER	8003	8:00-9:20	TTh	STAFF	SSEC217
	8004	9:00-2:05	TTh	STAFF	SSEC218
	Evening Classes				
TIME CLASS MEETS (TBA = to be arranged)	5000	6:30- 9:05	MW	STAFF	SSEC223A
	5002	7:00- 9:25	TTh	STAFF	SSEC323
	8006	9:30-10:30	MTWTh	STAFF	SSEC323
	(Starts 10/27/2014, Ends 12/21/2014)				
DAYS CLASS MEETS (DAILY = M,T,W,Th,F)	SHORT TERM CLASSES (Start & end dates in parentheses)				

### Key To Transfer Credit Codes

- UC** This course is acceptable for credit at all University of California campuses
- CSU** This course is acceptable for credit at all California State University campuses
- NDA** Non-Degree Applicable. Some courses which are offered for college credit but which cannot be applied toward graduation requirements for the Associate Degree are designated by the code NDA.

**RPT** Number of times a course may be repeated or credit.

### Time/Day codes

- Daily** Meets Monday through Friday
- M** Monday
- T** Tuesday
- W** Wednesday
- Th** Thursday
- F** Friday
- S** Saturday
- TBA** Day and Hours to be arranged. See instructor

### Prerequisite:

A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or education program. You must complete prerequisites before enrolling in a class.

**Co-requisite:** A condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course.



### BUILDING ABBREVIATIONS

- AV** Academic Village (Temporary)
- CDC** Child Development Center
- COX** Cox Building
- LFWC** Lakin Fitness and Wellness Center
- SSB** Student Services Building
- SSEC** Student Services Education Center
- SOCTE** School of Career and Technical Education
- TEC** Technology Education Building

# COURSE SELECTION/FEES WORKSHEET

Select your classes from the schedule and fill in the worksheet with first and alternate choices

**WARNING!** It is the student's responsibility to meet the pre-requisites for all classes. Students who fail to do so may be dropped from the class.

Enter the 4-digit Section Number of each class you want. You will be given a confirmation page indicating that you have been successfully added or dropped from the class(es) of your choice.

If your first choice for any class is not available, enter your alternate choice.

Repeat until you have entered all your classes.

**Verify Enrollment:** It is your responsibility to verify you have correctly entered your course selection.

Calculate your fees below.

Section Number	Course Name	Time	Day(s)	Units

Alternate Choices	Course Name	Time	Day(s)	Units

Total Units

## Enrollment Fees Summer 2016

**ENROLLMENT FEES:**

Fees are set by the State Legislature and may change.

**REQUIRED FEES:**

\$46 per unit  units x \$46 =   
 Health Fee (\$8 for Summer)=   
 ASO Student Representation Fee (\$1 for Summer)=

**NON-RESIDENT TUITION (Out of State and International Students)**

\*Out of State Tuition \$222 per unit  units x \$222 =   
*Students from other states pay non-resident tuition of \$222 per unit in addition to the above \$46 per-unit enrollment fee*  
 \*International Student Tuition \$222 per unit  units x \$222 =   
*Students from other countries pay tuition of \$222 per unit in addition to the above \$46 per-unit enrollment fee.*

**AUDIT FEES**

\$15 per  units x \$15 =

**OPTIONAL DUES:**

Associated Student Organization (ASO) membership (\$ 3 for Summer)=   
 Preferred parking permit (Includes ASO membership) (\$10 for Summer)=

**TOTAL =**

**NOTE: YOU ARE RESPONSIBLE FOR FEES EVEN IF YOU DO NOT ATTEND CLASS**

IT IS THE STUDENT'S RESPONSIBILITY TO DROP CLASSES BY THE PUBLISHED DEADLINES. CHECK THE SEMESTER CALENDAR FOR DROP AND REFUND DEADLINES. ALL DEADLINES MUST BE ADHERED TO.



# Summer Session I: June 13 to July 15

## ACCOUNTING

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ACCOUNTING 2 - INTRODUCTORY ACCOUNTING II (UC:CSU) - 5 UNITS

Prerequisite: Accounting 1 or Accounting 22

0600 8:00-10:05 MTWTh KR UNUTOA SOCTE202  
(10 Week Class - Starts 6/13/2016, Ends 8/19/2016)

## ADMINISTRATION OF JUSTICE

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ADMINISTRATION OF JUSTICE 1 - INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) - 3 UNITS

Prerequisite: None

0610 8:00-10:30 MTWTh ML LEWIS SSEC310

## ANATOMY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### ANATOMY 1 - INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS

Prerequisite: None. Lecture: 3 hours; Lab: 3 hours

1510	lec	8:00-10:30	MTWTh	RL STEWART	AV103
&	lab	10:30- 1:00	MTWTh	RL STEWART	AV122
1511	lab	8:00-10:30	MTWTh	M NAGAYA	AV125
&	lec	10:30- 1:00	MTWTh	M NAGAYA	AV103
1512	lec	10:30- 1:00	MTWTh	JT HAAS	AV119
&	lab	8:00-10:30	MTWTh	JT HAAS	AV122
<b>Evening Classes</b>					
4510	lec	4:25- 6:55	MTWTh	H ELFARISSI	AV103
&	lab	6:55- 9:25	MTWTh	H ELFARISSI	AV122

## ANTHROPOLOGY

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ANTHROPOLOGY 101 - HUMAN BIOLOGICAL EVOLUTION (UC:CSU) - 3 UNITS

Prerequisite: None

0400 10:35- 1:00 MTWTh PB ADKINS-JACKSON SSEC315

## ART

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ART 104 - ART APPRECIATION II (UC:CSU) - 3 UNITS

Prerequisite: None. Recommended: English 28

0111 10:35- 1:00 MTWTh L EVANS SOCTE220

## ASTRONOMY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### ASTRONOMY 1 - ELEMENTARY ASTRONOMY (UC:CSU) - 3 UNITS

Prerequisite: None

0413 10:30 hrs/wk TBA EM BURCHARD ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### ASTRONOMY 5 - FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) - 1 UNITS

Prerequisite: None

0415 10:30 hrs/wk TBA EM BURCHARD ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## BASIC SKILLS

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### BASIC SKILLS 2CE - BASIC ENGLISH SKILLS (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8709 10:30-11:55 MTWTh CT WILDER-KINGSBY AV111  
(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)

8710 10:30-11:55 MTWTh K TILLERY AV103  
(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)

### BASIC SKILLS 23CE - COLLEGE AND SCHOLASTIC ASSESSMENT PREPARATION (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8707 8:00-10:05 MTWTh KM ROYSTER SOCTE220  
(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)

8708 8:00-10:05 MTWTh DL NEAL AV119  
(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)

8714 8:00am-10:05am MTWTh DC ELAM SOCTE 201  
(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)

### BASIC SKILLS 83CE - GED PREPARATION: LITERATURE AND THE ARTS (NDA) - 0 UNITS

Prerequisite: None

8700 lab 8:00-10:30 MTWTh M SERVIN COX533

**Evening Classes**

5700 lab 6:20- 8:50 MTWTh M SERVIN SSEC125A

### BASIC SKILLS 84CE - GED PREPARATION: MATHEMATICS (NDA) - 0 UNITS

Prerequisite: None

8701 lab 8:00-10:30 MTWTh B ODOM SOCTE201

8702 lab 10:35- 1:05 MTWTh B ODOM SOCTE201

**Evening Classes**

5701 lab 6:20- 8:50 MTWTh B ODOM SSEC125B

### BASIC SKILLS 85CE - GED PREPARATION: SCIENCE (NDA) - 0 UNITS

8703 lab 10:35- 1:05 MTWTh M SERVIN CDC228

## BIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### BIOLOGY 3 - INTRODUCTION TO BIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: None. Lecture: 3 hours; Lab: 3 hours. WHICH BIOLOGY COURSE IS FOR YOU? If you are a FOUR-YEAR BIOLOGICAL SCIENCE MAJOR (in biology, pre-medical, or pre-pharmacy), take Biology 6 and 7. Those majoring in PRE-NURSING, PRE-DENTAL HYGIENE, PRE-CHIROPRACTIC, PSYCHOLOGY, SPEECH THERAPY, and PRE-PHYSIOTHERAPY, take Biology 20 or Anatomy 1 and Physiology 1. Biology 3 fulfills a general education requirement.

1520 lec 8:00-10:25 MTWTh K KIM AV108

& lab 10:35- 1:00 MTWTh K KIM AV123

1522 lec 10:50- 1:40 MTWTh EN SYED AV105

& lab 8:00- 10:50 MTWTh EN SYED AV120

**Evening Classes**

4520 lec 4:25- 6:50 MTWTh MJ BRENNAN AV109

& lab 6:50- 9:15 MTWTh MJ BRENNAN AV124

### BIOLOGY 33 - MEDICAL TERMINOLOGY (CSU) - 3 UNITS

Prerequisite: None

1521 10:30 hrs/wk TBA K KIM ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## BUSINESS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### BUSINESS 1 - INTRODUCTION TO BUSINESS (UC:CSU) - 3 UNITS

Prerequisite: None

0700 10:30 hrs/wk TBA CL MAGEE ONLINE

This section is an Online Class. Orientation information will be posted on the website.

**Evening Classes**

3750 6:30- 8:55 MTWTh N TOURE SOCTE203

## CHEMISTRY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### CHEMISTRY 051 - FUNDAMENTALS OF CHEMISTRY I (UC:CSU) - 5 UNITS

Corequisite: Math 115 or previous enrollment. Lecture: 4 hours; Lab: 3 hours

1530	lec	8:00-11:20	MTWTh	P TOURE	AV109
&	lab	11:30- 1:55	MTWTh	P TOURE	AV126
1531	lec	11:00- 2:30	MTWTh	LL SWEETMAN	AV108
&	lab	2:30- 5:00	MTWTh	S BANDYOPADHYAYA	AV126

## CHILD DEVELOPMENT

Department Chair: Ms. LaShawn Brinson, (323) 241-5023, brinsoll@lasc.edu

### CHILD DEVELOPMENT 1 - CHILD GROWTH AND DEVELOPMENT (UC:CSU) - 3 UNITS

Prerequisite: English 21 and verification of annual Tuberculosis Test. **Note:** All students must bring a copy of their transcript on the first day of class showing proof of completion of English 21 or higher.

0420		10:35- 1:00	MTWTh	DL ROBINSON	SSEC210
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### CHILD DEVELOPMENT 2 - EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU) - 3 UNITS

Prerequisite: Verification of annual Tuberculosis Test. Co-requisite: Child Development 1 (or previous enrollment) and English 28. **Note:** All students must bring a copy of their transcript or registration printout on the first day of class showing proof of co-enrollment and/or completion of Child Development 1 and English 28.

0422		8:00-10:25	MTWTh	RE WILLIAMS	SSEC210
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## COMMUNICATION STUDIES

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### COMMUNICATION STUDIES 101 - PUBLIC SPEAKING (UC:CSU) - 3 UNITS

Prerequisite: None. Recommended: English 28.

0520		10:40- 1:05	MTWTh	VM GREENE	COX536
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#### Evening Classes

3040		6:30- 8:55	MTWTh	VM GREENE	COX536
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## COMPUTER SCIENCE- INFORMATION TECHNOLOGY

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 600 - PRACTICAL PC AND CAREER TECHNOLOGIES - 1 UNITS

Prerequisite: None

0660	lec	8:00- 8:25	MTWTh	S FOREMAN-ASB	SOCTE204
&	lab	8:25- 9:35	MTWTh	S FOREMAN-ASBERRY	SOCTE204

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 601 - INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU) - 3 UNITS

Prerequisite: None

0661	lec	8:00- 9:30	MTWTh	HL HOLLAND	SOCTE202
&	lab	9:30-11:00	MTWTh	HL HOLLAND	SOCTE202

0662	lec	2:00- 3:35	MTWTh	JE HICKS	SOCTE204
&	lab	3:35- 5:10	MTWTh	JE HICKS	SOCTE204

0664	lec	7:05 hrs/wk	TBA	M HAGHOO	ONLINE
&	lab	7:05 hrs/wk	TBA	M HAGHOO	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## COUNSELING

Department Chair: Mr. Reginald Morris, (323) 241-5427, morrisR@lasc.edu

### COUNSELING 17 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) - 1 UNITS

Prerequisite: None

1800		8:30-10:00	MW	S ALCALA	SSEC315
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### COUNSELING 20 - POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU) - 3 UNITS

Prerequisite: None

1801		8:00-10:25	MTWTh	T NWEKE	COX535
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## ECONOMICS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ECONOMICS 1 - PRINCIPLES OF ECONOMICS I (UC:CSU) - 3 UNITS

Prerequisite: None. Recommended: Take this class after taking Economics 2

0710		10:30 hrs/wk	TBA	KJ ANDRASSY	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## ENGLISH

Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifared@lasc.edu

The English department offers a sequence of classes designed to coincide with student reading and writing abilities on entering college.

ENGLISH 20A (Write short essays of 100 to 150 words).

ENGLISH 21 (Write short essays of 150 to 300 words).

ENGLISH 28 (Write longer essays of 300 to 500 words).

ENGLISH 101 (Write essays of 500 to 1,000 words).

ENGLISH PLACEMENT TEST The English Placement Test is required of all new students who wish to enroll in their first English composition class. The appropriate class level is recommended by the test scores. Please check your scores in SSB204. Hours of operation are from - 9:00 a.m. to 4:30 p.m., Monday through Thursday.

English 21 and English 28 Lab requirement: Please note that each section of English 21 and English 28 requires 75 minutes of coursework per week to be completed in the English Writing Center (SSEC116) during the hours that it is open. Attendance at both lecture and lab is mandatory.

### ENGLISH 21 - ENGLISH FUNDAMENTALS (NDA) - 3 UNITS

Prerequisite: Basic Skills 2CE or ESL 6A and 6B, or English 20A or appropriate placement recommendation based on assessment results and other multiple measures.

0920	lec	8:00-10:30	MTWTh	AL MCDUFFIE	SSEC102
&	lab	10:35-11:20	MTWTh	AL MCDUFFIE	SSEC116

### ENGLISH 101 - COLLEGE READING AND COMPOSITION I (UC:CSU) - 3 UNITS

Prerequisite: English 28 or English 145

0921		8:00-10:30	MTWTh	GH RUBIO	SSEC125A
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0922		10:40- 1:10	MTWTh	GH RUBIO	SSEC102
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#### Evening Classes

4000		6:30- 9:00	MTWTh	V RUVALCABA	SSEC102
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### ENGLISH 103 - COMPOSITION AND CRITICAL THINKING (UC:CSU) - 3 UNITS

Prerequisite: English 101

0923		8:00-10:30	MTWTh	S ARMS	SSEC110
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0937		10:40- 1:10	MTWTh	S ARMS	SSEC125A
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0925		10:30 hrs/wk	TBA	SV DILLON	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## ENVIRONMENTAL STUDIES

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

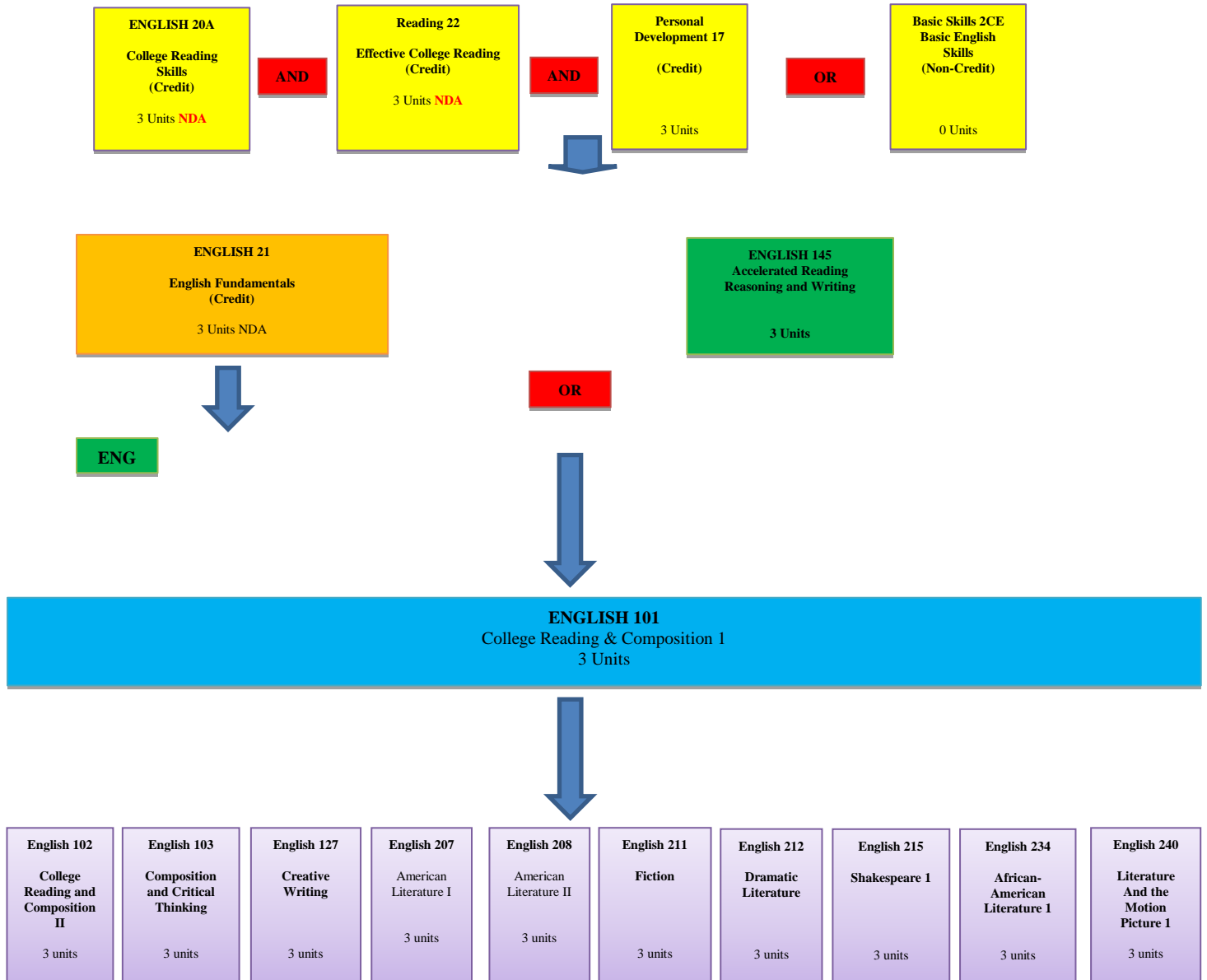
### ENVIRONMENTAL STUDIES 101 - INTRODUCTION TO ENVIRONMENTAL STUDIES (UC:CSU) - 3 UNITS

Prerequisite: None

9520		1:30- 4:00	MTWTh	GS LEDDY	SOCTE218
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(5 Week Class - Starts 6/20/2016, Ends 7/21/2016)

# English Course Flow Chart



**NDA = Non Degree applicable**

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## ESL CIVICS

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English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### ESL CIVICS 10CE - ESL AND CIVICS I (NDA) - 0 UNITS Rpt 9

Prerequisites: None

8720 3:20 hrs/wk TBA ML RUANE SSB205

### ESL CIVICS 12CE - ESL AND CIVICS III (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8721 8:30-9:15 MTWTh ML RUANE SOCTE201

### ESL CIVICS 13CE - ESL AND CIVICS IV (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8722 8:30-11:00 MTWTh P HOOD SOCTE217

8723 8:30-10:55 MTWTh S GUMUCIO COX530

#### Evening Classes

5720 6:30-8:55 MTWTh P TLAXCA SOCTE220

5721 6:30-8:55 MTWTh F ROMERO SOCTE201

### ESL CIVICS 14CE - ESL AND CIVICS V (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8724 8:30-10:55 MTWTh R GONZALEZ SOCTE218

8725 8:30-11:00 MTWTh R BHANDARI SOCTE203

#### Evening Classes

5722 6:30-9:00 MTWTh E MALAPOTE SSEC301A

5723 6:30-8:55 MTWTh E CAZARES COX533

### ESL CIVICS 15CE - ESL AND CIVICS VI (NDA) - 0 UNITS

Prerequisite: None

8726 8:30-11:00 MTWTh R GUZMAN SOCTE219

#### Evening Classes

5724 6:30-9:00 MTWTh D MARQUEZ SOCTE218

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## GEOLOGY

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### GEOLOGY 1 - PHYSICAL GEOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

1550 8:00-10:30 MTWTh EM BURCHARD AV111

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## HEALTH

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### HEALTH 2 - HEALTH AND FITNESS (UC:CSU) - 3 UNITS

Prerequisite: None

1560 lec 10:30-12:05 MTWTh HL TATUM, LFWC120

& lab 12:05-1:40 MTWTh BW ALCO CER LFWC211

### HEALTH 11 - PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) - 3 UNITS

Prerequisite: None

1561 8:00-10:25 MTWTh SK COLLINS-HEADS LFWC120

#### Evening Classes

4550 6:30-9:00 MTWTh RE ESTRADA LFWC120

### HEALTH 21 - HUMAN SEXUALITY (UC:CSU) - 3 UNITS

Prerequisite: None

1562 10:30 hrs/wk TBA PG WATKINS ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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## HEALTH OCCUPATIONS

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323-241-5415 and email lasc-lah3c@lasc.edu

### HEALTH OCCUPATIONS 62 - SKILL SET FOR THE HEALTH CARE PROFESSIONAL - 2 UNITS

9505 lec 10:05-10:55 TTh JD SAINT-PAUL SOCTE131

& lab 10:55-1:45 TTh JD SAINT-PAUL SOCTE131

(9 Week Class - Starts 6/13/2016, Ends 8/11/2016)

### HEALTH OCCUPATIONS 63 - BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY FOR THE HEALTHCARE PROFESSIONAL 2 UNITS

9500 7:05 hrs/wk TBA JD SAINT-PAUL ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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### HEALTH OCCUPATIONS 64 - CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS - 1 UNITS

9504 3:20 hrs/wk TBA JD SAINT-PAUL ONLINE

This section is an Online Class. Orientation information will be posted on the website.

(9 Week Class - Starts 6/13/2016, Ends 7/15/2016)

### HEALTH OCCUPATIONS 65 - FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL - 2.50 UNITS

9501 8:00-10:05 TTh JD SAINT-PAUL SOCTE131

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## HISTORY

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### HISTORY 11 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) - 3 UNITS

Prerequisite: None

0482 10:35-1:00 MTWTh WA POWELL SSEC201B

### HISTORY 52 - THE ROLE OF WOMEN IN THE HISTORY OF THE UNITED STATES (UC:CSU) - 3 UNITS

Prerequisite: None

0483 8:00-10:25 MTWTh WA POWELL SSEC201B

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## INTERNATIONAL BUSINESS

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### INTERNATIONAL BUSINESS 602 - GLOBAL ECONOMICS (CSU) - 3 UNITS Rpt 3

Prerequisite: None

#### Evening Classes

3755 6:30-9:00 MTWTh J BOWMAN SOCTE217

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## KINESIOLOGY

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### KINESIOLOGY 217 - SELF-DEFENSE SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None

2111 lec 8:00-8:25 MTWTh A BRUMFIELD LFWC212

& lab 8:25-9:35 MTWTh A BRUMFIELD LFWC212

### KINESIOLOGY 229 - BODY CONDITIONING SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None (Activity 2 hours)

2114 lab 8:00-9:35 MTWTh RE ESTRADA LFWC211

### KINESIOLOGY 245 - BODY DYNAMICS SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None. Activity 2 hours

#### Evening Classes

2920 lab 4:30-6:05 MTWTh STAFF LFWC211

### KINESIOLOGY 251 - YOGA SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None. Activity 2 hours

#### Evening Classes

2922 lab 4:00-5:35 MTWTh BW ALCO CER LFWC213

### KINESIOLOGY 301-1 - SWIMMING SKILLS I (CSU) - 1 UNITS

Prerequisite: None

2112 lec 11:00-11:25 MTWTh SK COLLINS-HEADS LFWC POOL

& lab 11:25-1:35 MTWTh SK COLLINS-HEADS LFWC POOL

### KINESIOLOGY 303-1 - AQUA AEROBICS I (CSU) - 1 UNITS

Prerequisite: None

2113 lec 2:00-2:25 MTWTh J VARA LFWC POOL

& lab 2:25-4:35 MTWTh J VARA LFWC POOL

### KINESIOLOGY 391 - VOLLEYBALL (CSU) - 1 UNITS

2117 lec 9:00-9:25 MTWTh GT SKARR LFWC GYM

& lab 9:25-11:35 MTWTh GT SKARR LFWC GYM

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## KINESIOLOGY ATHLETICS

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### KINESIOLOGY ATHLETICS 552 - INTERCOLLEGIATE SPORTS-CONDITIONING & SKILLS TRAINING (UC:CSU) - 1 UNITS Rpt 3

Prerequisite: None. Activity 3 hours

#### Evening Classes

2923 lab 4:00-6:30 MTWTh H WASHINGTON FIELD

# MATH SEQUENCE

## OVERVIEW OF MATH COURSES OFFERED

**Basic Skills 35CE (0 Units) – Basic Math Skills(Formerly Math 105)**  
 This noncredit course is designed to strengthen basic Math skills. Topics include rounding, estimating, computing whole numbers, fractions, decimals and presents.

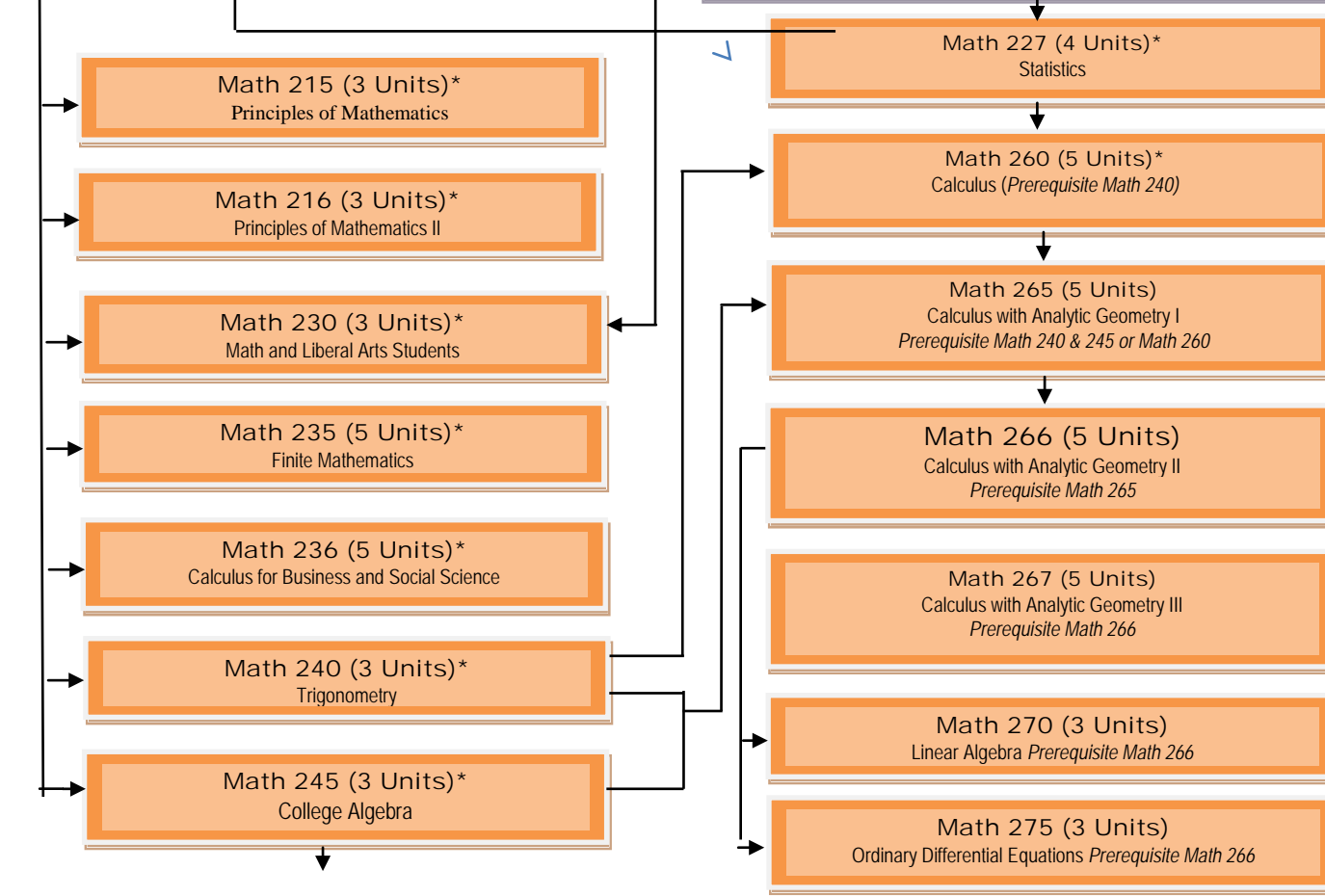
**Basic Skills 28CE (0 Units) – Basic Skills Pre-Algebra (Formerly Math 112)**  
 This noncredit course bridges the gap between arithmetic and algebra. It reviews arithmetic and introduces concepts of algebra including signed numbers, variables, exponents, mathematical sentences and linear equations. Concepts, computational skills and problem-solving skills are introduced and practiced to build mastery and proficiency.

**Math 110 (5 Units) – Introduction to Algebraic Concepts**  
 Math 110 is an accelerated pathway option preparing students for Math 115 (Elementary Algebra). The material covered is equivalent to that covered separately in Math 105 (Arithmetic) and Math 112 (Pre-Algebra). Course credit may not be applied toward satisfaction of Associated degree requirements. There is no prerequisite for Math 110.

**Math 115 (5 Units) – Elementary Algebra**  
 This is the equivalent of 1<sup>st</sup> year high school algebra, done in one semester required for an A.A. degree (may be taken by exam).

**Math 125 (5 Units) – Intermediate Algebra**  
 The equivalent of 2<sup>nd</sup> year high school algebra, done in one semester. To earn a bachelor's degree at a CSU, students must either pass a CSU math test beyond the Math 125 level or take a math course beyond Math 125.

**Math 122 (5 Units) – Intermediate Algebra for Statistics (General Education)**  
 Math 122 is designed as the prerequisite course for students (Liberal and Social Science majors) who are required to complete Math 227 (Statistics) for transfer.



**\*NOTE: MATH 125 IS THE PREREQUISITE FOR MATH 215, 227, 230, 235, 236, 240, and 245**

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## MANAGEMENT

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### MANAGEMENT 33 - PERSONNEL MANAGEMENT (CSU) - 3 UNITS

Prerequisite: None

0751	10:30 hrs/wk	TBA	CL MAGEE	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

### MANAGEMENT 2 - ORGANIZATION AND MANAGEMENT THEORY (CSU) - 3 UNITS

Prerequisite: None

0752	10:30 hrs	TBA	AP MOORE	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

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## MATHEMATICS

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Department Chair: Dr. Lernik Saakian, (323) 241-5366, saakianL@lasc.edu

### MATHEMATICS 110 - INTRODUCTION TO ALGEBRAIC CONCEPTS (NDA) - 5 UNITS

Prerequisite: None

1661	8:00-12:25	MTWTh	K OBRENOVIC GILMOUR	SSEC301A
1600	8:00-12:15	MTWTh	GT TADELE	SSEC223A

This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

1662	9:00- 1:15	MTWTh	LH DERA	SSEC218
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Evening Classes

4600	5:30- 9:55	MTWTh	H NGUYEN	SSEC209
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### MATHEMATICS 115 - ELEMENTARY ALGEBRA - 5 UNITS

Prerequisite: Mathematics 112 or Mathematics 110

1663	lec 8:00-12:50	MTWTh	K OGANYAN	SSEC323
&	lab 12:50- 1:40	MTWTh	K OGANYAN	TEC170

1665	lec 8:00-12:25	MTWTh	STAFF	SSEC210
&	lab 12:25- 1:10	MTWTh	STAFF	TEC170

1664	lec 9:00- 1:15	MTWTh	D DAMMENA	SSEC217
&	lab 3:20 hrs/wk	TBA	D DAMMENA	TEC170

Evening Classes

4602	lec 5:30- 9:55	MTWTh	E SARKISIAN	SSEC223A
&	lab 9:55-10:40	MTWTh	E SARKISIAN	SSEC223A

### MATHEMATICS 125 - INTERMEDIATE ALGEBRA - 5 UNITS

Prerequisite: Mathematics 114 or Mathematics 115

1667	8:00-12:15	MTWTh	L SAAKIAN	SSEC314
1668	9:00- 1:25	MTWTh	E HECTOR	SSEC301B

This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

Evening Classes

4604	5:30- 9:55	MTWTh	A ARUTYUNYAN	SSEC315
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### MATHEMATICS 227 - STATISTICS (UC:CSU) - 4 UNITS

Prerequisite: Mathematics 125 or Mathematics 122

1679	8:00-11:30	MTWTh	N AGASSI	SSEC209
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Evening Classes

4606	5:00- 8:30	MTWTh	A MINASIAN	SSEC314
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## MUSIC

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### MUSIC 111 - MUSIC APPRECIATION I (UC:CSU) - 3 UNITS

Prerequisite: None

0172	10:30 hrs/wk	TBA	JD BREMEN	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

0173	10:30 hrs/wk	TBA	JD BREMEN	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

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## NURSING

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Department Chair: Ms. Catherine Azubuikwe, (323) 241-5204, azubuiCU@lasc.edu

### NURSING 399A - CERTIFIED NURSE ASSISTANT (NDA) - 5 UNITS

Prerequisite: None.

9506	lec 8:00- 9:35	MTWThF	STAFF	SOCTE131
&	lab 9:35- 1:00	MTWThF	STAFF	SOCTE131

(6 Week Class - Starts 6/13/2016, Ends 7/22/2016)

For any information, please contact: 323-241-5415 or email lasc-lah3c@lasc.edu

9508	lec 8:00-10:30	SAT,SUN	STAFF	SOCTE131
&	lab 10:30- 3:55	SAT,SUN	STAFF	SOCTE131

(10 Week Class - Starts 6/18/2016, Ends 8/20/2016)

For any information, please contact: 323-241-5415 or email lasc-lah3c@lasc.edu

### NURSING 518 - PATIENT CARE SEMINAR FOR TRANSFER STUDENTS (CSU) - 3 UNITS

Prerequisites: None

1100	9:00-11:25	MTWTh	LJ THOMPSON	AV118
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### NURSING 520 - ORIENTATION TO NURSING (CSU) - 1 UNITS

Prerequisites: None

1101	9:00-12:20	T	NP EZEGBAH	AV114
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### NURSING 540 - NURSING BOOT CAMP - 3 UNITS

Prerequisite: None

Lecture: 2 hours; Lab: 3 hours

1102	lec 9:00-12:20	MW	IM MCCLELLAN	AV114
&	lab 1:00- 6:10	MW	RE SONG	AV114

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## PHILOSOPHY

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### PHILOSOPHY 1 - INTRODUCTION TO PHILOSOPHY (UC:CSU) - 3 UNITS

Prerequisite: None

Evening Classes

3032	6:30- 9:00	MTWTh	I SIDDIQUI	COX535
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## PHYSICS

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### PHYSICS 39 - PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC:CSU) - 5 UNITS

Prerequisite: Physics 37

1580	lec 8:00-11:30	MTWTh	BK GAMBLE	SOCTE129
&	lab 11:30- 2:00	MTWTh	BK GAMBLE	SOCTE129

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## PHYSIOLOGY

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### PHYSIOLOGY 1 - INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: Biology 3 or Biology 5. Lecture: 3 hours; Lab: 3 hours

Note: This course, when taken with ANATOMY 1, IS THE SAME AS BIOLOGY 20.

1590	lec 8:00-10:30	MTWTh	R RESENDIZ	AV105
&	lab 10:30- 1:00	MTWTh	R RESENDIZ	AV124

Evening Classes

4580	lec 4:30- 7:00	MTWTh	S OSWALD	AV105
&	lab 7:00- 9:30	MTWTh	S OSWALD	AV126

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## POLITICAL SCIENCE

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### POLITICAL SCIENCE 1 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) - 3 UNITS

Prerequisite: None

0500	10:30 hrs/wk	TBA	T HOWARD	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

Evening Classes

3450	6:30- 9:00	MTWRTh	A UMOJA	SSEC201A
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## PSYCHOLOGY

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*Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu*

### PSYCHOLOGY 1 - GENERAL PSYCHOLOGY I (UC:CSU) - 3 UNITS

Prerequisite: None

0525 8:00-10:25 MTWTh LE APENAHIER SSEC201A

### PSYCHOLOGY 14 - ABNORMAL PSYCHOLOGY (UC:CSU) - 3 UNITS

Prerequisite: Psychology 1

0526 10:30 hrs/wk TBA S LEE ONLINE

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## SOCIOLOGY

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*Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu*

### SOCIOLOGY 1 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

0540 10:30 hrs/wk TBA KM WRIGHT ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

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## SPANISH

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*Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifared@lasc.edu*

### SPANISH 1 - ELEMENTARY SPANISH I (UC:CSU) - 5 UNITS

Prerequisite: None

0960 8:00-12:15 MTWTh AC PERSAUD SSEC125B

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## SUPERVISION

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*Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu*

### SUPERVISION 1 - ELEMENTS OF SUPERVISION (CSU) - 3 UNITS

Prerequisite: None

0755 10:30 hrs/wk TBA M BRUMFIELD ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

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## VOCATIONAL EDUCATION

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*English Literacy & Civics Coordinator: Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu*

### VOCATIONAL EDUCATION 3CE - WORKPLACE READINESS - COMPUTERS (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8711 1:15- 2:40 MTWTh TJ SMITH SSEC110A

*(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)*

8712 LEC 2:45- 4:10 MTWTh TJ SMITH SSEC110A

*(8 Week Class - Starts 6/20/2016, Ends 8/12/2016)*

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## LOS ANGELES SOUTHWEST COLLEGE TRAINING PROGRAM: Certified Nurse Assistant / Home Health Aid

If you have a desire to help people and are looking for a career that is in high demand, then the (CNA/HHA) certificate program may be for you! This program will prepare you to pursue a career as a nurse's assistant in a hospital, long-term care facility or home health agency under the supervision of a licensed nurse. Clinical experiences are provided at local extended care facilities, hospitals and other community agencies.

**Qualified students** will receive **\*\*training at no cost!**

This course consists of lecture and clinical experiences at local skilled nursing facilities. This is an entry-level course into the nursing profession. Students who successfully complete this 7-unit, 190-hour course are eligible to take the State of California certifying examination for both CNA and HHA. Start your career in healthcare by attending the upcoming info session.

### BRING THESE ITEMS TO THE INFO SESSION

1. A positive and cooperative attitude
2. Los Angeles Southwest College Student ID # (if already enrolled)
3. Social security card.
4. Driver's License.
5. Proof of U.S Citizenship or Alien Registration Card.

### ELIGIBILITY REQUIREMENTS

1. Register as a Los Angeles Southwest College online at [www.lasc.edu](http://www.lasc.edu).
2. Have a **clear criminal history** (a DOJ background will be performed).
3. Have a **clear drug screen** (a test will be required).
4. **Health and assessment requirements** will be discussed at the orientation.

**\*\*You must be deemed eligible to receive program benefits.**

### CLASS SCHEDULE (Start date June 13<sup>th</sup> 2016)

Further information will be discussed at info session and program orientation.  
You must RSVP for info session by contacting: [lasc-lah3c@lasc.edu](mailto:lasc-lah3c@lasc.edu) or 323-241-5415



This project received \$790,751 (100% of its total cost) from a grant awarded under the Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants, as implemented by the U.S. Department of Labor's Employment and Training Administration. The Los Angeles Trade-Technical College and the Los Angeles Healthcare Competencies to Careers Consortium is an equal opportunity employer / program and auxiliary aids and services are available upon request to individuals with disabilities.



# Summer Session II: July 18 to August 19

## ACCOUNTING

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ACCOUNTING 25 - AUTOMATED ACCOUNTING METHODS AND PROCEDURES (CSU) - 3 UNITS

Prerequisite: Accounting I

0601	lab	4:10 hrs	TBA	JL MCINTOSH	HYBRID
&	lec	6:30- 9:35	MW	JL MCINTOSH	SOCTE204

(5 Week Class - Starts 7/18/2016, Ends 8/19/2016)

## ADMINISTRATION OF JUSTICE

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ADMINISTRATION OF JUSTICE 1 - INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) - 3 UNITS

Prerequisite: None

0611	10:30 hrs/wk	TBA	R SAAFIR	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## AMERICAN SIGN LANGUAGE

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### AMERICAN SIGN LANGUAGE 1 - AMERICAN SIGN LANGUAGE I (UC:CSU) - 4 UNITS

Prerequisite: None

0410	10:35- 1:55	MTWTh	AS CORNEAL	SSEC310
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## ANATOMY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### ANATOMY 1 - INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS

Prerequisite: None. Lecture: 3 hours; Lab: 3 hours

1513	lec	8:00-10:25	MTWTh	R RESENDIZ	AV108
&	lab	10:25-12:50	MTWTh	R RESENDIZ	AV122
1514	lab	8:00-10:25	MTWTh	M NAGAYA	AV122
&	lec	10:25-12:50	MTWTh	M NAGAYA	AV108
1515	lec	8:00-10:25	MTWTh	A BRUMFIELD	AV103
&	lab	10:25-12:50	MTWTh	A BRUMFIELD	AV125

**Evening Classes**

4511	lec	4:25- 6:50	MTWTh	H ELFARISSI	AV103
&	lab	6:50- 9:15	MTWTh	H ELFARISSI	AV123

## ANTHROPOLOGY

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ANTHROPOLOGY 101 - HUMAN BIOLOGICAL EVOLUTION (UC:CSU) - 3 UNITS

Prerequisite: None

0401	10:30 hrs/wk	TBA	TA DUBRY	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

### ANTHROPOLOGY 102 - HUMAN WAYS OF LIFE: CULTURAL

### ANTHROPOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

**Evening Classes**

3413	6:30- 8:55	MTWTh	GA MATTSON	SSEC315
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## ART

Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### ART 102 - SURVEY OF ART HISTORY II (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 28

0110	10:30 hrs/wk	TBA	L EVANS	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## ASTRONOMY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### ASTRONOMY 1 - ELEMENTARY ASTRONOMY (UC:CSU) - 3 UNITS

Prerequisite: None

0414	10:30 hrs/wk	TBA	EM BURCHARD	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

0417	10:30 hrs/wk	TBA	EM BURCHARD	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

### ASTRONOMY 5 - FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) - 1 UNITS

Prerequisite: None

0416	10:30 hrs/wk	TBA	EM BURCHARD	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

0418	10:30 hrs/wk	TBA	EM BURCHARD	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## BASIC SKILLS

English Literacy & Civics Coordinator: Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### BASIC SKILLS 84CE - GED PREPARATION: MATHEMATICS (NDA) - 0 UNITS

Prerequisite: None

8704	lab	8:00-10:25	MTWTh	A DUARTE	SOCTE201
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### BASIC SKILLS 85CE - GED PREPARATION: SCIENCE (NDA) - 0 UNITS

Prerequisite: None

8705	lab	10:35- 1:00	MTWTh	A DUARTE	SOCTE201
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### Evening Classes

5702	lab	6:30- 8:55	MTWTh	R RESENDEZ OJENDIS	SOCTE217
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### BASIC SKILLS 86CE - GED PREPARATION: SOCIAL STUDIES (NDA) - 0 UNITS

Prerequisite: None

8706	lab	10:35- 1:00	MTWTh	E CHACON	COX535
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## BIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### BIOLOGY 3 - INTRODUCTION TO BIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: None. Lecture: 3 hours; Lab: 3 hours

WHICH BIOLOGY COURSE IS FOR YOU? If you are a FOUR-YEAR BIOLOGICAL SCIENCE MAJOR (in biology, pre-medical, or pre-pharmacy), take Biology 6 and 7. Those majoring in PRE-NURSING, PRE-DENTAL HYGIENE, PRE-CHIROPRACTIC, PSYCHOLOGY, SPEECH THERAPY, and PRE-PHYSIOTHERAPY, take Biology 20 or Anatomy 1 and Physiology 1. Biology 3 fulfills a general education requirement.

1523	lec	8:00-10:25	MTWTh	EN SYED	AV109
&	lab	10:35- 1:00	MTWTh	EN SYED	AV120
1525	lec	10:50- 1:40	MTWTh	K KIM	AV103
&	lab	8:00- 10:50	MTWTh	K KIM	AV120

### Evening Classes

4521	lec	4:25- 6:50	MTWTh	MJ BRENNAN	AV115
&	lab	6:50- 9:15	MTWTh	MJ BRENNAN	AV123

### BIOLOGY 33 - MEDICAL TERMINOLOGY (CSU) - 3 UNITS

Prerequisite: None

1524	10:30 hrs/wk	TBA	K KIM	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

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## BUSINESS

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### BUSINESS 1 - INTRODUCTION TO BUSINESS (UC:CSU) - 3 UNITS

Prerequisite: None

0701 2:00- 4:25 MTWTh KJ MASCHLER SOCTE202

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## COMMUNICATION STUDIES

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### COMMUNICATION STUDIES 101 - PUBLIC SPEAKING (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 28

0521 10:40- 1:05 MTWTh H MCLEOD COX536

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## COMPUTER SCIENCE- INFORMATION TECHNOLOGY

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 601 - INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU) - 3 UNITS

Prerequisite: None

0663 lec 7:05 hrs/wk TBA NR EL KHOURY ONLINE  
& lab 7:05 hrs/wk TBA NR EL KHOURY ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 630 - MICROCOMPUTER APPLICATION SOFTWARE (CSU) - 3 UNITS

Prerequisite: Computer Science 601

Lecture: 2 hours; Lab: 2 hours

0665 lec 7:05 hrs/wk TBA JE HICKS ONLINE  
& lab 7:05 hrs/wk TBA JE HICKS ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 660 - BUSINESS SYSTEMS DESIGN (CSU) - 3 UNITS

Prerequisite: Computer Science 630

0666 10:30 hrs/wk TBA NR EL KHOURY ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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## COUNSELING

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Department Chair: Mr. Reginald Morris, (323) 241-5427, morrisR@lasc.edu

### COUNSELING 17 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) - 1 UNITS

Prerequisite: None

1802 8:30-10:00 MW CE RAMIREZ COX530

### COUNSELING 20 - POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU) - 3 UNITS

Prerequisite: None

1803 8:00-10:25 MTWTh M WILSON COX535

9531 10:35- 1:00 MTWTh B ROBINSON SOCTE220

(5 Week Class - Starts 7/18/2016, Ends 8/19/2016)

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## ECONOMICS

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ECONOMICS 2 - PRINCIPLES OF ECONOMICS II (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: Take this class before taking Economics 1

0711 10:30 hrs/wk TBA CK SEYMOUR ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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## ENGLISH

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Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifared@lasc.edu

The English department offers a sequence of classes designed to coincide with student reading and writing abilities on entering college.

ENGLISH 20A (Write short essays of 100 to 150 words).

ENGLISH 21 (Write short essays of 150 to 300 words).

ENGLISH 28 (Write longer essays of 300 to 500 words).

ENGLISH 101 (Write essays of 500 to 1,000 words).

ENGLISH PLACEMENT TEST The English Placement Test is required of all new students who wish to enroll in their first English composition class. The appropriate class level is recommended by the test scores. Please check your scores in SSB204. Hours of operation are from - 9:00 a.m. to 4:30 p.m., Monday through Thursday.

English 21 and English 28 Lab requirement: Please note that each section of English 21 and English 28 requires 75 minutes of coursework per week to be completed in the English Writing Center (SSEC116) during the hours that it is open. Attendance at both lecture and lab is mandatory.

### ENGLISH 28 - INTERMEDIATE READING AND COMPOSITION - 3 UNITS

Prerequisite: English 21. Lecture: 3 hours; Lab: 1 hour

0930 lec 10:40- 1:10 MTWTh M LOPEZ SSEC102  
& lab 1:10- 1:55 MTWTh M LOPEZ SSEC116

### ENGLISH 101 - COLLEGE READING AND COMPOSITION I (UC:CSU) - 3 UNITS

Prerequisite: English 28 or English 145

0932 10:40- 1:05 MTWTh K IWAMIZU SSEC102  
0933 10:30 hrs/wk TBA SA MASELLI ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### ENGLISH 103 - COMPOSITION AND CRITICAL THINKING (UC:CSU) - 3 UNITS

Prerequisite: English 101

0935 10:35- 1:00 MTWTh DL CIFARELLI SSEC110  
0936 10:30 hrs/wk TBA SA MASELLI ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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## GEOLOGY

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### GEOLOGY 1 - PHYSICAL GEOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

1551 8:00-10:30 MTWTh EM BURCHARD AV111

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## HEALTH

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### HEALTH 2 - HEALTH AND FITNESS (UC:CSU) - 3 UNITS

Prerequisite: None

Evening Classes

4551 lec 4:00- 5:30 MTWTh RE ESTRADA LFWC120  
& lab 5:30- 7:00 MTWTh RE ESTRADA LFWC212

### HEALTH 11 - PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) - 3 UNITS

Prerequisite: None

1563 10:30 hrs/wk TBA HL TATUM LFWC120

This section is an Online Class. Orientation information will be posted on the website.

### HEALTH 21 - HUMAN SEXUALITY (UC:CSU) - 3 UNITS

Prerequisite: None

1564 10:30 hrs/wk TBA PG WATKINS ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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### INTERESTED IN A CAREER IN HEALTH CARE?

Los Angeles Southwest College is now offering

Health Occupational Courses

Complete 4 FREE Health Occupational Courses in a semester

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Certificate of Achievement

For more information, please contact [lasc-lah3c@lasc.edu](mailto:lasc-lah3c@lasc.edu) or 323-241-5415

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## HEALTH OCCUPATIONS

323-241-5415 and email [lasc-lah3c@lasc.edu](mailto:lasc-lah3c@lasc.edu)

### HEALTH OCCUPATIONS 63 - BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY FOR THE HEALTHCARE PROFESSIONAL - 2 UNITS

9502 7:05 hrs TBA JD SAINT-PAUL ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

### HEALTH OCCUPATIONS 64 - CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS - 1 UNITS

9509 3:20 hrs/wk TBA JD SAINT-PAUL ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

### HEALTH OCCUPATIONS 65 - FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL - 2.50 UNITS

9503 8:50 hrs TBA JD SAINT-PAUL ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

## HISTORY

Department Chair: Dr. Allison Moore, (323) 241-5323, [mooreap@lasc.edu](mailto:mooreap@lasc.edu)

### HISTORY 1 - INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) - 3 UNITS

Prerequisite: None  
0481 8:00-10:25 MTWTh J DIAZ SSEC201B

### HISTORY 2 - INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) - 3 UNITS

Prerequisite: None  
Note: History 2 may be taken before History 1

Evening Classes  
3441 6:30- 8:55 MTWTh DD CLAYBORNE SSEC201B

## HUMANITIES

Department Chair: Dr. Allison Moore, (323) 241-5323, [mooreap@lasc.edu](mailto:mooreap@lasc.edu)

### HUMANITIES 1 - CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU) - 3 UNITS

Prerequisite: None  
0395 10:30 hrs/wk TBA KL NOONAN ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

## INTERNATIONAL BUSINESS

Department Chair: Professor James Hicks, (323) 241-5387, [hicksje@lasc.edu](mailto:hicksje@lasc.edu)

### INTERNATIONAL BUSINESS 603 - CROSS CULTURAL MANAGEMENT (CSU) - 3 UNITS

Evening Classes  
3756 6:30- 9:00 MTWTh J BOWMAN SOCTE203

## KINESIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5215, [RobertTJ@lasc.edu](mailto:RobertTJ@lasc.edu)

### KINESIOLOGY 229 - BODY CONDITIONING SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None. Activity 2 hours  
2115 lab 6:25am- 7:55am MTWTh B ALCOCER LFWC211  
2116 lab 9:00-10:30 MTWTh GT SKARR LFWC211

### KINESIOLOGY 245 - BODY DYNAMICS SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None. Activity 2 hours  
2118 lab 8:00- 9:30 MTWTh B ALCOCER LFWC212  
Evening Classes  
2924 lab 4:30- 6:00 MTWTh FB JACKSON LFWC211

## KINESIOLOGY ATHLETICS

Department Chair: Dr. Todd Roberts, (323) 241-5215, [RobertTJ@lasc.edu](mailto:RobertTJ@lasc.edu)

### KINESIOLOGY ATHLETICS 552 - INTERCOLLEGIATE SPORTS-CONDITIONING & SKILLS TRAINING (UC:CSU) - 1 UNITS Rpt 3

Prerequisite: None  
Evening Classes  
2926 lab 4:00- 6:25 MTWTh H WASHINGTON FIELD

## MATHEMATICS

Department Chair: Dr. Lernik Saakian, (323) 241-5366, [saakianL@lasc.edu](mailto:saakianL@lasc.edu)

### MATHEMATICS 110 - INTRODUCTION TO ALGEBRAIC CONCEPTS (NDA) - 5 UNITS

Prerequisite: None  
1671 8:00-12:15 MTWTh R SELEZINKA SSEC201A  
1672 9:00- 1:15 MTWTh D DAMMENA SSEC218  
1670 8:00-12:15 MTWTh GT TADELE SSES223A  
This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

Evening Classes  
4601 5:30- 9:45 MTWTh V HOVHANNISYAN SSEC209

### MATHEMATICS 115 - ELEMENTARY ALGEBRA - 5 UNITS

Prerequisite: Mathematics 112 or Mathematics 110  
1673 lec 8:00-12:15 MTWTh ZW DAMMENA SSEC323  
& lab 12:30- 1:15 MTWTh ZW DAMMENA TEC170  
1674 lec 8:00-12:15 MTWTh STAFF SSEC210  
& lab 12:15- 1:00 MTWTh STAFF TEC170  
1675 lec 9:00- 1:15 MTWTh A ARUTYUNYAN SSEC217  
& lab 2:00- 2:45 MTWTh A ARUTYUNYAN TEC170

This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

Evening Classes  
4603 lec 5:30- 9:45 MTWTh Y CHANG SSEC223A  
& lab 9:45-10:30 MTWTh Y CHANG SSEC223A

### MATHEMATICS 125 - INTERMEDIATE ALGEBRA - 5 UNITS

Prerequisite: Mathematics 114 or Mathematics 115  
1676 8:00-12:15 MTWTh L SAAKIAN SSEC314  
1677 9:00- 1:15 MTWTh E HECTOR SSEC301A

Evening Classes  
4605 5:30- 9:45 MTWTh K OGANYAN SSEC201A

### MATHEMATICS 227 - STATISTICS (UC:CSU) - 4 UNITS

Prerequisite: Mathematics 125 or Mathematics 122  
1678 8:00-11:20 MTWTh J JIANG SSEC209

Evening Classes  
4607 5:00- 8:20 MTWTh A MINASIAN SSEC314

## MUSIC

Department Chair: Dr. Allison Moore, (323) 241-5323, [mooreap@lasc.edu](mailto:mooreap@lasc.edu)

### MUSIC 101 - FUNDAMENTALS OF MUSIC (UC:CSU) - 3 UNITS

Prerequisite: None  
Evening Classes  
3020 6:30- 8:55 MTWTh FB PULLUM COX533

### MUSIC 111 - MUSIC APPRECIATION I (UC:CSU) - 3 UNITS

Prerequisite: None  
0171 10:40- 1:05 MTWTh FB PULLUM COX533

## NURSING

323-241-5415 and email [lasc-lah3c@lasc.edu](mailto:lasc-lah3c@lasc.edu)

### NURSING 399B- CERTIFIED HOME HEALTH AIDE (NDA) - 2 UNITS

Prerequisite: Nursing 399A  
9507 lec 8:00-11:20 MTWThF STAFF SOCTE131  
& lab 11:20- 6:25 MTWThF STAFF SOCTE131  
(1 Week Class - Starts 8/15/2016, Ends 8/19/2016)

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## PHILOSOPHY

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### PHILOSOPHY 8 - DEDUCTIVE LOGIC (UC:CSU) - 3 UNITS

Prerequisite: None

0201 8:00-10:25 MTWTh I SIDDIQUI COX536

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## PHYSICS

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### PHYSICS 37 - PHYSICS FOR ENGINEERS AND SCIENTISTS I (UC:CSU) - 5 UNITS

Prerequisite: Math 265

Lecture 4 hours; Lab, 3

1581 lec 8:00-11:20 MTWTh BK GAMBLE SOCTE129  
& lab 11:20-1:45 MTWTh BK GAMBLE SOCTE129

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## PHYSIOLOGY

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Department Chair: Dr. Todd Roberts, (323) 241-5215, RobertTJ@lasc.edu

### PHYSIOLOGY 1 - INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: Biology 3 or Biology 5. Lecture: 3 hours; Lab: 3 hours

Note: This course, when taken with ANATOMY 1, IS THE SAME AS BIOLOGY 20.

1591 lec 8:00-10:25 MTWTh RL STEWART AV105  
& lab 10:25-12:50 MTWTh RL STEWART AV124

Evening Classes

4581 lec 4:25- 6:50 MTWTh S OSWALD AV109  
& lab 6:50- 9:15 MTWTh S OSWALD AV124

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## POLITICAL SCIENCE

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### POLITICAL SCIENCE 1 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) - 3 UNITS

Prerequisite: None

0501 8:00-10:25 MTWTh AS JACKSON SSEC301B

*This section is an Online Course. Orientation information will be posted on the website.*

0502 10:30 hrs/wk TBA T HOWARD ONLINE

*This section is an Online Course. Orientation information will be posted on the website.*

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## PSYCHOLOGY

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### PSYCHOLOGY 1 - GENERAL PSYCHOLOGY I (UC:CSU) - 3 UNITS

Prerequisite: None

0527 10:35- 1:00 MTWTh G CRENSHAW SSEC201B

### PSYCHOLOGY 41 - LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) - 3 UNITS

Prerequisite: None

0528 10:30 hrs/wk TBA B FORD ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

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## REAL ESTATE

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### REAL ESTATE 1 - REAL ESTATE PRINCIPLES (CSU) - 3 UNITS

Prerequisite: None

Evening Classes

3901 6:30- 9:00 MTWTh MI ROSE SOCTE218

### REAL ESTATE 7 - REAL ESTATE FINANCE I (CSU) - 3 UNITS

Prerequisite: None

Evening Classes

3900 6:30- 9:00 MTWTh GE GIVHAN SSEC218

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## SOCIOLOGY

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### SOCIOLOGY 1 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

0541 10:35- 1:00 MTWTh MN JONES SSEC301B

### SOCIOLOGY 2 - AMERICAN SOCIAL PROBLEMS (UC:CSU) - 3 UNITS

Prerequisite: None.

Recommended: English 101

0542 1:10- 3:35 MTWTh MN JONES SSEC301B

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## SUPERVISION

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Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### SUPERVISION 4 - SUPERVISOR'S RESPONSIBILITY FOR MANAGEMENT OF PERSONNEL (CSU) - 3 UNITS

Prerequisite: None

0756 10:30 hrs TBA G CHEVCHYAN ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

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## SPANISH

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Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifared@lasc.edu

### SPANISH 1 - ELEMENTARY SPANISH I (UC:CSU) - 5 UNITS

Prerequisite: None

0961 8:00-12:15 MTWTh RP ROIS SSEC125B

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## THEATER

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Department Chair: Dr. Allison Moore, (323) 241-5323, mooreap@lasc.edu

### THEATER 100 - INTRODUCTION TO THE THEATER (UC:CSU) - 3 UNITS

Prerequisite: None

0270 8:00-10:25 MTWTh DL LEONARD COX525

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## VOCATIONAL EDUCATION

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English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### VOCATIONAL EDUCATION 3CE - WORKPLACE READINESS - COMPUTERS (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8728 8:30-10:55 MTWTh M CHILIN COX523

Evening Classes

5727 6:30- 8:55 MTWTh A DUARTE COX523

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# Student Services

## INFORMATION AND TELEPHONE NUMBERS FOR STUDENT SERVICES

ADMISSIONS & RECORDS – SSB102 .....	323-241-5321
ASSOCIATED STUDENT ORGANIZATION (ASO) – SSB118.....	323-241-5253
ASSESSMENT – SSB204 .....	323-241-5361
BRIDGES TO SUCCESS – SSB205.....	323-241-5281
BUSINESS OFFICE – SSB103.....	323-241-5301
CalWORKs/GAIN – SSB217 .....	323-241-5477
CAMPUS BOOKSTORE – SSB132 .....	323-241-5091
CAREER CENTER – SSB228 .....	323-241-5406
CHILD DEVELOPMENT CENTER (CDC) .....	323-241-5000

*Monday through Thursday: 7:45 a.m. to 3:00 p.m. – Fridays 7:45 a.m. to Noon*

*The Child Development Center is part of the Child Development Program and also serves as a laboratory school for students enrolled at Los Angeles Southwest College majoring in Child Development. The CDC provides early care and education for Infants and Toddlers 18 months to 36 months, Pre-schoolers 36 months to 5 years; and school-age children 6 to 10 years during the evening.*

COMMUNITY SERVICES – SSB206.....	323-241-5288
COUNSELING – SSB227 .....	323-241-5200
DISABLED STUDENTS PROGRAM & SERVICES (DSP&S) – SSB117.....	323-241-5480
EXTENDED OPPORTUNITY PROGRAM & SERVICES (EOP&S) – SSB218 .....	323-241-5484
FINANCIAL AID – SSB104 .....	323-241-5338
HEALTH CENTER – SSB115 .....	323-241-5252

Monday, Wednesday & Thursday: 9:00 a.m. to 3:00 p.m. and Tuesday and Friday: 9:00 a.m. to 5:00 p.m.

### FOR LIFE THREATENING EMERGENCIES,

**CALL THE CAMPUS SHERIFF’S OFFICE..... 323-241-5311 or Dial 911**

INTERCOLLEGIATE ATHLETICS – SSB209 .....	323-241-5409
INTERNATIONAL STUDENTS – SSB116 .....	323-241-5281
LIBRARY.....	323-241-5235
MIDDLE COLLEGE HIGH SCHOOL .....	323-418-4700
STUDENT SERVICES ADMINISTRATION – SSB209 .....	323-241-5279
STUDENT SUCCESS CENTER .....	323-241-5456
TALENT SEARCH – SSB116 .....	323-242-5523
TRIO SCHOLARS – SSB229.....	323-241-5392
TRIO STEM SCHOLARS – SSB229.....	323-241-5392
UPWARD BOUND – SSB208 .....	323-241-5378
VETERANS SERVICES – SSB207 .....	323-241-5307

# Campus Directions

*Los Angeles Southwest College is located at 1600 West Imperial Highway at Denker Avenue in South Los Angeles*

**From Hawthorne & South Bay:** Take the San Diego (405) Freeway north and then exit at Imperial Highway. Turn right onto Imperial Highway and proceed east about three miles. The campus is one block east of Western Avenue.

**From Downtown Los Angeles:** Take the Harbor (110) Freeway south and then exit at Imperial Highway. Proceed west for about two miles to 1600 West Imperial Highway.

**From Inglewood & Lennox:** Take Prairie Avenue South to Imperial Highway. Make a left and proceed east to Imperial Highway for about two miles. The campus is one block east of Western Avenue and Imperial Highway at Denker Avenue.

**From Compton & Watts:** Take the 105 Freeway west to Vermont Avenue. Turn right and proceed north on Vermont Avenue for about ¼ mile. Turn left at the intersection of Vermont Avenue and Imperial Highway, and proceed west on Imperial Highway for about one mile.

## SAFETY

The college is concerned about your safety. In case of an emergency, detailed instructions are posted throughout the campus. Take a few minutes to read them and plan for your safety. In an emergency, remember these key points:

- Be calm and assess the situation,
- Help classmates who appear to be having difficulty,
- Stay out of the way of doors and driveways so emergency personnel can get to the problem. Move quickly, but calmly get out of danger, and if all else fails Call The Campus Sheriff's Office at (323) 241-5311

# Campus Map

## Los Angeles Southwest College

