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# Calendar

Applications Available Online (for new and returning students) .....	October 1, 2016
Session I Instruction Begins .....	Monday, June 12, 2017
Session II Instruction Begins .....	Monday, July 17, 2017

## REGISTRATION

Group 1 .....	April 10, 2017
Group 2 (Continuing Students) .....	April 13 – April 30, 2017
Group 3 (Students who lost priority) .....	May 1 – May 14, 2017
Group 4 (K-12 Students).....	May 15, 2017
Deadline to Submit Supplemental K-12 application .....	Thursday, June 8, 2017
Residency Determination Date.....	Sunday, June 12, 2017

## SESSION I - DEADLINE TO:

Add a Class* .....	Thursday, June 15, 2017
Petition for course Credit/ No Credit .....	Monday, June 19, 2017
Drop with a refund or without incurring fees** .....	Wednesday, June 14, 2017
Drop a Class without receiving a "W".....	Wednesday, June 14, 2017
Drop a Class with a "W" grade.....	Thursday, July 6, 2017

## SESSION II - DEADLINE TO:

Add a Class* .....	Thursday, July 20, 2017
Petition for course Pass/No Pass .....	Monday, July 24, 2017
Drop with a refund or without incurring fees** .....	Wednesday, July 19, 2017
Drop a Class without receiving a "W".....	Wednesday, July 19, 2017
Drop a Class with a "W" grade .....	Thursday, August 10, 2017

## IMPORTANT DATES

Independence Day (No Classes; campus closed).....	Tuesday, July 4, 2017
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FINAL EXAM PERIOD: Final Examinations take place during the last week of class.

\*Add Permit required from instructor

\*\* Students must drop online via the Student Information System during non-office hours. Please note that the deadline to drop without "W" grade occurs *prior* to the Add deadline.

Office of Admissions and Records — Student Services Building, Room 102  
Effective June 6 – August 19, 2017, Admissions and Records will observe the following office hours:

Monday – Thursday .....	8:00am-6:00pm
June 12-15 and July 17-20, 2017 (Add Permits required during this period).....	8:00am-7:00pm

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## Message from the President

*Welcome and bienvenidos to you as we enter into a historic time for Los Angeles Southwest College. Our 50<sup>th</sup> anniversary is a time for reflection and celebration of the tremendous impact that our college has had over the past fifty years of serving the residents of south Los Angeles and beyond. It is my honor and pleasure to serve as president during this time and I invite you to join us as we commemorate this occasion.*

*As LASC moves toward the next 50 years, it is the collective goal of our awesome faculty, staff, and administrators to provide relevant and timely curriculum, programs and services that prepare our students to achieve their educational goals and that this preparation allows them to contribute to the growth and development of our community. I offer LASC's new mission statement as our commitment to ensuring that we are squarely focused on offering quality educational programs and services to our immediate community and beyond:*

*"In honor of its founding history, Los Angeles Southwest College provides a student-centered learning environment committed to empowering students and the community to achieve their academic and career goals through the attainment of certificates and associate degrees leading to transfer and workforce preparation."*

*We are well positioned to continue being a beacon of enlightenment and empowerment for the next 50 years and I invite you to join me in making this academic year the best one yet!*

*All the best,*

*Denise Noldon, Ph.D.  
Interim President*

*Para mí es un placer darles la bienvenida a todos ustedes en este momento histórico para nuestra institución, el 50 aniversario de Los Angeles Southwest College. Este es un momento de reflexión y celebración del gran impacto que nuestro colegio ha tenido en los últimos cincuenta años de servir a los residentes del suroeste de Los Angeles y ciudades aledañas. Es un honor para mí como presidente, el servirles durante este tiempo tan especial, y los invito a conmemorar esta ocasión con nosotros.*

*Próximamente se cumplirán 50 años de servicio, y la meta colectiva de nuestros profesores, personal, y administradores, es la de proporcionar planes de estudio, programas y servicios que ayuden a nuestros estudiantes a lograr sus objetivos educativos, y a través de ello les permita contribuir al crecimiento y desarrollo de nuestra comunidad. El contenido de nuestra nueva misión es prueba de nuestro compromiso en proveer programas educativos de calidad y de servicios a nuestra comunidad y sus alrededores:*

*En honor a la historia de su fundación, Los Angeles Southwest College ofrece un ambiente centrado en el aprendizaje del estudiante, comprometido a potenciar los estudiantes y la comunidad para lograr sus metas académicas y profesionales a través de la obtención de certificados y diplomas universitarios de dos años (Associate Degrees) para facilitar la transferencia a la universidad y la preparación en el campo laboral.*

*Estamos en la posición correcta para continuar siendo el faro de iluminación y potenciación para los próximos 50 años. Yo los invito a unirse a mí para hacer de este año, el mejor hasta la fecha.*

*Denise Noldon, Ph.D.  
Interim President*

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## COLLEGE MISSION & GOALS

*In honor of its founding history, Los Angeles Southwest College provides a student-centered learning environment committed to empowering students and the community to achieve their academic and career goals through the attainment of certificates and associate degrees leading to transfer and workforce preparation.*

Goal 1 (Access): Expand educational opportunity and access.

Goal 2 (Success): Implement strategies for student success.

Goal 3 (Excellence): Support student learning and educational excellence.

Goal 4 (Accountability): Foster a college-wide culture of service and accountability.

Goal 5 (Collaboration & Resources): Cultivate and maintain new resources and external partnerships.

Goal 6 (Career and Technical Education): Participate in regional workforce and economic development.

## INSTITUTIONAL STUDENT LEARNING OUTCOMES

Communication (Oral and Written)

Cognition (Reading Comprehension, Computational Skills, and Critical Thinking)

Information Competency (Information Competency and Technological Literacy)

Social Responsibility (Responsible Citizenship and Valuing Diversity)

Personal and Professional Development (Employability and Confidence Building)

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## ACCURACY STATEMENT

The Los Angeles Community College District and Los Angeles Southwest College have made every effort to make this class schedule accurate and may, without notice, change general information, courses or programs offered. The reasons for the change may include student enrollment, level of funding, or other issues decided by the District or College. The District and College also reserve the right to add to, change, or cancel any rules, regulations, policies and procedures as provided by law.

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## ACCREDITATION

Los Angeles Southwest College, a California public, tax-supported community college, is officially accredited by the Western Association of Schools and Colleges.

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## IMPORTANT MESSAGE FOR NEW STUDENTS

You will receive a confirmation e-mail shortly after you submitted your online application. If you do not receive the confirmation e-mail in your inbox, please check your junk, spam or bulk mail folder.

High School students: To apply as a concurrent high school student, you must complete the online college application and download the Supplemental Application for Admission of Students in Grades K-12 form. To locate the form, visit [www.lasc.edu](http://www.lasc.edu), click on the Admissions link in the tool bar on the top of the homepage, click admissions in the drop down menu and then click on High School Students link on the lefthand side of the Admissions page. The form must be approved by both a parent and your high school principal or designee. You must submit the approved K-12 form to Admissions and Records in person. Bring a picture I.D. card with you. High school students are limited to 11 units per semester (nine units in the Summer Session). Once the college application has been completed, the high school student must bring a photo I.D. and the completed K-12 Supplemental Application to Admissions and Records for processing prior to the term's start date.

# REGISTRATION INSTRUCTIONS



Los Angeles Southwest College students can register and pay fees online through the campus website at [www.lasc.edu](http://www.lasc.edu). After you have attended orientation, taken the assessment test, and met with a counselor, you should have a list of the courses and section numbers that you wish to add.

Visit [www.lasc.edu](http://www.lasc.edu).

Click on the "Register for Classes" link on the top of the page,

Enter your student identification number ("88 number") and 4-digit PIN # (mmdd). Click "Submit",

Select the option to "View Your Registration Appointment". You may register on or after your assigned registration appointment time and date. You must have an appointment to register for classes,

Select the option to register for classes,

Select the Summer 2017 session,

Enter section number that you wish to add. If the course is closed or a stand-by list is started, you will not be able to add the course. If you are able to get on the stand-by list, you are not officially enrolled, and must go to the class to obtain an Add Permit from the Instructor and turn it in to Admissions & Records for processing to be officially enrolled.

Once you have added all of your classes, obtain a print out from Admissions & Records or the Business offices for your records to confirm that you are officially enrolled. You are only enrolled in courses listed as "Active." You are not listed in "Stand-by" courses and you do not have to drop Stand-by courses.

Go to the Financial Aid Office in SSB-104 to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. Fees are due once the semester begins.

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## INSTRUCCIONES PARA LA INSCRIPCIÓN POR INTERNET

Los estudiantes de Los Angeles Southwest College pueden inscribirse y pagar en línea a través de la página web de LASC: ([www.lasc.edu](http://www.lasc.edu)). Después de haber tomado la prueba de colocación y de reunirse con un consejero, usted debe tener una lista de los cursos y los números de sección que desea agregar.

Vaya a [www.lasc.edu](http://www.lasc.edu)

Haga clic en " Register for Classes " en la parte superior de la página.

Ingrese su número de identificación del estudiante ("número 88") y el número de PIN de 4 dígitos (mmdd)

A continuación, haga clic en "Submit".

Seleccione la opción de inscribirse para las clases (Register for Classes)

Seleccione el semestre de verano (Summer) 2017

Ingrese cada número de la sección que desea agregar. (Si el curso está cerrado o hay una lista de espera, no podrá añadir el curso. Si usted se coloca en la lista de espera (stand-by list), usted aun necesitará ir a la clase para obtener una boleta de Permiso para Agregar (Add Permit) del instructor antes de poder ser inscrito oficialmente.

Una vez que haya agregado todas sus clases usted debe obtener una copia impresa de la oficina de admisiones y registros (Admissions and Records) o la oficina de negocios para sus registros para confirmar su matrícula (enrollment)

Vaya a la oficina de ayuda financiera SSB-104 para solicitar una forma para no pagar las cuotas de clases. Si usted califica, la forma puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de registración. Las tarifas se deben pagar una vez que comience el semestre.

# PROCEDURE TO ADD AND DROP CLASSES

## Adding Classes

After you submit your online application, you will receive an email with directions on our 8-step matriculation process.

You may enroll in open classes using the online registration system prior to the start of the term only.

To add classes once the semester begins, you must obtain an Add Permit from the instructor of the class. Bring this Add Permit to the Admissions Office. To add online classes, you must email the instructor for permission to add.

## Campus Procedure

No semester courses may be added after the last day to add (published in the Schedule of Classes). Short-term and Open-Entry/Open-Exit classes have different add periods. Check with the Office of Admissions and Records for deadlines. Attending classes without being properly enrolled is not permitted.

## Withdrawal

New statewide regulations are now in effect that change the way students should think about enrolling in and withdrawing from classes.

Community colleges get their money from state apportionment. Apportionment is a set amount of dollars distributed to the college districts, based on enrollment. Each class you enroll in results in compensation to the college, and that is how the college stays open.

A "W" counts as an attempt, and you only get three attempts at any one course. Once you pass the course, you cannot repeat the course. After that, the state won't pay the college for you to take the course again.

### *What this means for LASC students:*

If you stay in a course past the "no penalty" drop date and then drop or are excluded, you receive a "W" and you have used one of your three attempts.

When you have made three attempts at a class, with any combination of "W", "D", or "F" grades, you will not be able to register for the class again. You would have to try to take the class again at a college outside the Los Angeles Community College District.

You may fill out a Course Repetition Petition for one more try citing "extenuating circumstances;" however, for the most part, the only extenuating circumstances that will work are military deployment, natural disaster, or requirement for employment. The Course Repetition Petition must be approved before the start of the term in which you are attempting to enroll in the course. The deadline to submit your Course Repetition Petition is in the semester Academic Calendar. You may only petition for a Course Repetition for the Fall and Spring semesters.

If your registration is blocked because of this rule, getting an Add Permit will not help.

### *What you should do:*

If you're going to drop a class, drop before the deadline so you won't get a "W".

Be sure you're academically ready for classes you enroll in.

See a counselor to help you make good decisions about your education plan.

It is the student's responsibility to withdraw officially. Consult the Academic Calendar for deadlines.

## Dropping Classes

### THROUGH THE 2nd WEEK:

No notation ("W" or other) will appear on the student's record if the class is dropped during the first two weeks of the semester. This deadline always occurs prior to the add deadline.

### THROUGH THE 11TH WEEK:

A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 3rd through the 11th week of the semester.

### AFTER THE 11TH WEEK:

Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. That grade cannot be a "W" (withdrawal). Consult the deadline calendar in the Schedule of Classes or contact the Office of Admissions & Records.



# How to Add a Closed Online Class

Visit [www.lasc.edu](http://www.lasc.edu) to register for an online class. If the class and the wait list are full, refer to column #1 below. If you are not on the wait list and the class is closed, refer to column #2 below:

## 1. Students On Wait list

The instructor will contact students from the wait list (at the beginning of the term only) if they decide to add additional students. There is no need for students on the wait list to contact the instructor.

Instructors will only contact those students who they are approved to add. If you are not contacted by the instructor during the first week of class, that means that the class is full and no additional students will be added. There is no need to contact the instructor. Look for alternative options for classes.

Due to the volume of requests received, only those students whose adds are **approved** will be contacted. If you are not contacted, you will not be added. There is no need to contact the instructor if your name is on the waitlist.

Faculty will only contact you via your district assigned email address.

## 2. Students Not on Wait list

Do not contact the instructor to add a class prior to the first day of the semester.

On the first day of class, you must email the instructor and request to add the class (see required information below). Be aware that if instructors approve adds, they will draw from the wait list first. It is highly unlikely that you will be added if you aren't already on the wait list. Look for alternative options for classes.

Include the section number and term in the subject line of your email. You must also include your name, Student ID number and the following in the body of your email (I\_\_Name\_\_request to be added to your class.)

Due to the volume of requests received, only those students whose adds are approved will be contacted. If you are not contacted, you will not be added. There is no need to continue to contact the instructor once you submit a request to add a closed class.

Faculty will only contact you via your district assigned email address.

# What to Consider and Expect when taking an Online/Hybrid Class

All ONLINE classes and online portions of HYBRID classes are conducted through Canvas, a Learning Management System (<https://llearn.laccd.edu>). To see an overview of Canvas, view the video at: <https://player.vimeo.com/video/74677642>

Students must have access to a computer and appropriate software in order to participate an online/hybrid class (see page 3 for definitions of these terms). In an online class, you are not required to meet in person; however, ALL instruction, interaction with peers and instructors are conducted using Canvas. (Note: A hybrid class has one or more class sessions online and can have up to 50% of the content and activities held online.)

Online/hybrid courses require of the student and instructor **the same amount of course work and hours outside of the classroom as traditional courses**. You will be expected to log into Canvas multiple times per week to view materials, participate in discussions, and turn in assignments.

## Before signing up for an online/hybrid class, carefully consider the following:

### 1. Participation and "Attendance" in an Online Class

Just as in a face-to-face class, you are expected to "attend" class regularly by logging into Canvas and participating in the course, turning in assignments, etc.

Instructors often require students to complete an assignment in the first few days of the term to make sure that students are actively participating in a class. Make sure to log in on the first day of the term and check for any assignments that are due in the first few days of the class to make sure that you are counted as active in the class.

Check your online class syllabus to see your instructor's policy on participation and attendance in that online class.

### 2. Due Dates

All assignments, quizzes, tests, research papers, reading materials, and any other required material will have weekly deadlines that need to be met.

### 3. Time Management

Time management must be taken into consideration before taking an online class. Since there are no set times that the class meets, it will be up to you to plan when you will log into Canvas and complete work (multiple times per week).

Due dates are different for each class, but students should be aware that time spent online using a computer to complete assignments could take three (3) or more hours per week to successfully participate in an online course.

### 4. Weekly Discussions

You may be required to review and to respond to questions presented by your instructor.

You may be asked to respond to peers in the same forum.

### 5. Online Weekly Assignments

Assignments online are similar to those done in a face-to-face class.

Weekly homework is to be expected.

### 6. Online Weekly Quizzes

Most online classes require students to take quizzes/tests throughout the semester. These tests are administered via Canvas and are taken online using a computer. Some quizzes/tests are timed.

### 7. Team or Group Assignments

Teams may be asked to work together on assignments within Canvas for the course.

You, as well as the members of your team, will be responsible for working together and completing any assigned task.

### 8. Reading Material and Syllabus

A book(s) is normally required.

Additional reading material may be required, such as posted articles, lectures, overview material, and so forth.

### 9. LASC Library Access for Online Students

LASC Library Online Resources including e-books and scholarly journal articles are available to current LASC students 24 hours a day online.

Go to: [http://libguides.lasc.edu/lasc\\_library](http://libguides.lasc.edu/lasc_library)

Check with your instructor for current semester passwords.

## Course Classifications and Definitions

ONLINE	HYBRID	WEB ENHANCED
<p>Online: An Online course is offered 100% online. STUDENTS ARE NOT REQUIRED TO MEET FACE-TO-FACE FOR OFFICE HOURS, HOMEWORK, TESTS, AND DISTRIBUTION OF RESOURCE MATERIALS OR FOR ANY OTHER COURSE COMPONENT. An online course shall utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. All course instruction, materials, assignments, and discussions are posted and completed online. Online courses require of the student and instructor the same amount of course work and hours outside of the classroom as traditional courses.</p>	<p>Hybrid: If one or more class sessions (up to 50%) is replaced with online content and/or activities, it is considered a Hybrid course. TEACHING IS A COMBINATION OF FACE-TO-FACE MEETINGS AND ONLINE TEACHING (NOT TO EXCEED 50 PERCENT). A Hybrid course can utilize features of the Learning Management System, such as Course Documents, Discussion Boards, Virtual Classrooms, Groups, Assignments, External Links, Digital Drop Boxes and Grade Books, etc. The course can be offered during regularly scheduled class times or with Online components that replace some of the regularly scheduled class meetings. Notice of face-to-face class sessions will be given by instructors in their syllabus. Hybrid courses are noted as such in the schedule of classes.</p>	<p>Web-Enhanced: Is a regular class (FACE-TO-FACE) that utilizes web OR A CANVAS COURSE SHELL FOR RESOURCE MATERIAL, INSTRUCTION, SYLLABUS, AND UPLOADS OF ASSIGNMENTS ONLY. Classes must meet as scheduled on campus. NO IN-CLASS TIME CAN BE SUBSTITUTED FOR TIME SPENT IN THE CANVAS COURSE SHELL FOR RESOURCES. Any required use of technology will be stated in the course syllabus.</p>





# Financial Aid Office

**Monday, Tuesday and Thursday: 8 a.m. to 6:00 p.m.**

**Wednesday: 8:00 a.m. to 6:30 p.m.**

**Friday: By appointment only**

**Office: Student Services Building, Room 104**

**323-241-5338**

## [Go to College, We'll Pay For It.](#)

Traditional-age students, older students, and full and part-time students are eligible to apply for financial aid including:

**GRANTS** are monies you don't have to pay back for tuition, enrollment fees, books, and expenses. Federal: Pell Grants up to \$5,550 per academic year. State: Board of Governors Fee Waiver (BOGFW) covers \$46/per unit enrollment fee. Cal Grants: Up to \$1,551 and Chafee Grants up to \$5,000 per academic year for eligible foster youth.

**SCHOLARSHIPS** gift-aid awarded on the basis of merit, academic excellence, financial need, or other criteria such as major, leadership, or gender. Visit the Financial Aid Office (SSB-104) for scholarship information.

**FEDERAL WORK STUDY** is a self-help aid. Federal Work Study enables students to earn a portion of their financial aid award through part-time employment on or off-campus.

## [LOANS \(AID THAT YOU MUST PAY BACK\)](#)

There are loan programs available to students to assist with tuition, books and living expenses.

## [VISIT LASC FINANCIAL AID OFFICE FOR INFORMATION ON THESE PROGRAMS](#)

Student Services Programs including EOPS and CalWORKs also provide book grants, child care, and more. Please visit student service offices for information on individual programs and services.

# STUDENT SUCCESS AND SUPPORT PROGRAMS

## OFFICE HOURS

### STUDENT SERVICES BUILDING ROOM 204 (SSB-204)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 a.m. to 6:00 p.m.	8:00 a.m. to 6:00 p.m.	8:00 a.m. to 6:30 p.m.	8:00 a.m. to 6:00 p.m.	8:00 a.m. to 1:00 p.m.

**IMPORTANT!** For the monthly ORIENTATION & TESTING SCHEDULES, visit [www.lasc.edu](http://www.lasc.edu), click "Resorces and Serves" in the tool bar and scroll down to "Student Success and Support Program. No appointment is necessary during open testing hours.

#### Note the following testing procedures:

Allow approximately 1 1/2 hours (one and one-half hours) to complete the full assessment. If you are not prepared to stay long enough to complete the entire assessment, come back when you have allotted enough time. The entire assessment must be completed during one sitting.

Children are not allowed in the testing or waiting areas. Make sure you have made prior arrangements for child care.

**YOU MUST BRING A PHOTO I.D.**, such as a driver's license, school photo I.D., or Department of Motor Vehicles photo I.D. to the testing session. You will not be allowed to take the test without a photo I.D.

## MAJOR CODES

### CODE DESCRIPTION

2105.00	Administration of Justice
0514.01	Administrative Assistant/ Office Systems Specialist
2202.00	Anthropology
1002.00	Art
1002.01	Art History
0504.00	Banking and Finance
0401.10	Biology
0501.00	Business – General
1305.10	Child Development
0704.00	Computer Science
0934.01	Computer Servicing
1305.16	Director, Private Licensed Pre-School
0953.00	Drafting
0501.01	Economics – Business Administration
9908.00	Education (Transfer)
0934.00	Electronics Technology
9909.00	Engineering (Transfer)
1501.00	English
1304.00	Family and Consumer Studies
2105.01	Fingerprinting
9911.00	Foreign Language (Transfer)
2206.00	Geography
1914.00	Geology
9912.00	Health (Transfer)
2205.00	History
4901.01	Interdisciplinary Studies
0602.00	Journalism
1402.00	Law/Paralegal
0514.10	Legal Office Assistant
4901.0	Liberal Studies

### CODE DESCRIPTION

9916.0	Library Science (Transfer)
0506.00	Management/Supervision
1701.01	Mathematics – Computer Science
1701.00	Mathematics – General
1004.00	Music
1230.10	Nursing – R.N.
0514.02	Office Assistant – General
1902.00	Physics
2207.00	Political Science
9921.00	Public Affairs & Services
2001.00	Psychology
0956.80	Quality Control
0511.01	Real Estate Appraisal
0511.02	Real Estate Broker
0511.03	Real Estate Escrow
0511.04	Real Estate Salesperson
2208.00	Sociology
1105.00	Spanish1
1506.00	Speech Communication
1305.11	Teacher, Private Licensed Pre-School
1304.12	Teacher, Private Licensed Pre-School-Bilingual-Bicultural Children
1305.13	Teacher, Private Licensed Pre-School-Differently Abled Children
1305.14	Teacher, Private Licensed Pre-School-Infant Toddler
1305.15	Teacher, Private Licensed Pre-School-School Aged Children
1007.00	Theater
0003.00	Undecided
0514.03	Word Processing

# Student Success and Support Programs

## Student Rights and Responsibilities

Student Success and Support Programs is a process that assists a student in achieving his or her education goals. It is an agreement between the college and student who enrolls for credit and non-credit courses. We ask that you participate in a partnership with us to ensure your educational success.

### Step 1 – Apply for Admissions

Submit a complete Application for Admission online at [www.lasc.edu](http://www.lasc.edu). Your application will be processed within 2-3 business days after it has been submitted. You will receive an email that explains your next steps. **NOTE:** You will receive a district issued email once you have been admitted. We will notify you that you have been admitted via your personal email address; however, once you have been admitted, we will only correspond via your district issued email address. Check your student email regularly.

### Step 2 – Attend an Orientation

**COMPLETE THE IN-PERSON ORIENTATION.** During orientation, you will receive information regarding campus resources and programs. Important policies and procedures of the college will also be covered. Bring your student issued ID number. You must obtain proof that you have completed Orientation before you can take the Math and English assessment tests. A campus tour of important student resource centers is included. Allow approximately two hours to complete the orientation. You are required to wait at least one day between Orientation and Assessment.

### Step 3 – Go to the Assessment Center (SSB-204)

Trained staff will help you through the matriculation process. You may be asked to take the assessment test. No children are allowed in the testing area. You must obtain proof that you have taken the assessment test before you can meet with a counselor.

### Step 4 – See a Counselor (SSB-227)

You must see a counselor for assistance with completing your student educational plan. Counselors will help you select appropriate classes that meet your educational goal(s) and inform you about the limitations and adverse effects of withdrawals and course repeats. No appointment is necessary.

### Step 5 – Register for Classes

You must register at [www.lasc.edu](http://www.lasc.edu). For your convenience, detailed registration instructions are posted on page 9 in the Schedule of Classes.

### Step 6 – Apply for a Fee Waiver to Pay Your Fees

Go to the Financial Aid Office, SSB-104, to apply for a fee waiver. If you qualify, the waiver can be used to pay for your fees for the entire academic year. If you do not qualify, you will need to go to the Business Office to pay your fees. Fees are due once the semester begins.

### Step 7 – Take your Student I.D. Picture

Once you have registered for class(es) you are eligible to receive a free student I.D. card. You must bring your printout from the Business Office, which lists your classes along with your student I.D. number and a photo I.D. (Driver's license or California I.D.) to SSB-204.

### Matriculation Exemptions:

Some students might be exempt from matriculation. However, for students who have long-range educational objectives and who have little or no previous college experience, full matriculation is strongly recommended. You may be exempt from the matriculation process if any of the following conditions apply to you:

Have an Associate's Degree or higher.

Completed college-level English and math classes at another college.

Taken the assessment test at another college within one year.

Want to take a class for personal enrichment.

If you wish to request exemption from matriculation, consult a counselor to see if you are eligible.

**FOR MORE INFORMATION, CALL THE STUDENT SUCCESS AND SUPPORT PROGRAMS OFFICE,  
AT (323) 241-5361. THE OFFICE IS LOCATED IN SSB ROOM 204.**

# Programas de Apoyo y Éxito Estudiantil

## Derechos y Responsabilidades Del Estudiante

El proceso de matriculación ayuda a los estudiantes a alcanzar sus metas educativas. Es un acuerdo entre el colegio y el estudiante quien se inscribe en clases con o sin crédito. Le pedimos que participe en una alianza con nosotros para asegurar su éxito educativo.

### Paso 1 – Solicitar la admisión

Enviar una aplicación completa de admisión en línea en [www.lasc.edu](http://www.lasc.edu). Su aplicación será procesada dentro de 48-72 horas después de su petición. Usted recibirá un correo electrónico que explica los siguientes pasos a seguir.

### Paso 2 – Asistir a una orientación

**COMPLETAR LA ORIENTACION EN PERSONA.** Durante la orientación, usted recibirá información sobre los recursos y los programas del colegio. Políticas y procedimientos importantes del colegio también estarán cubiertos. Por favor de traer su numero de identificación estudiantil. Usted debe obtener un comprobante de que ha completado la orientación antes de tomar la evaluación de ingles y matemáticas. Se incluye un recorrido del campus de importantes centros de recursos estudiantiles. La orientación toma aproximadamente dos horas. Necesita un día de espera entre la orientación y evaluación.

### Paso 3 – Ir al Centro de Evaluación

El Centro de Evaluación se encuentra en SSB-204. Personal capacitado le ayudará en el proceso de registro. Se le puede pedir que tome la prueba de colocación. No se admiten niños en el área de pruebas. Usted debe obtener una prueba de que usted haya tomado la prueba de evaluación antes de que pueda reunirse con un consejero.

### Paso 4 – Ver a un consejero (SSB-227)

Usted debe ver a un consejero para asistencia en completar su plan educacional de estudiante. Los consejeros le ayudarán a seleccionar las clases adecuadas para cumplir su objetivo (s) educativo (s) y le informarán sobre las limitaciones y los efectos adversos de los retiros y repeticiones de cursos.

### Paso 5 – Inscribirse en las clases

Usted debe registrarse en línea en [www.lasc.edu](http://www.lasc.edu). Para su comodidad, instrucciones detalladas de inscripción están publicados en la página 7 en el horario de clases.

### Paso 6 – Solicitar una exención pago (Fee Waiver) de inscripciones

Vaya a la oficina de ayuda financiera, SSB-104, para solicitar una exención de cuotas. Si usted califica, la exención puede ser utilizada para pagar sus cuotas de todo el año académico. Si usted no califica, usted tendrá que ir a la oficina de negocios para pagar sus cuotas de registración. Las tarifas se deben pagar una vez que comience el semestre.

### Paso 7 – Obtener su identificación de estudiante

Una vez que se haya registrado a clase(s) usted es elegible para recibir una identificación de estudiante gratis de LASC. Usted tiene que traer su recibo que enlista el horario de sus clases y su numero de estudiante la oficina de Negocios y una identificación con foto (Licencia de conducir o ID de California) a la oficina SSB-204

### Las exenciones de matrícula:

Algunos estudiantes podrían estar exentos del proceso de matriculación. Sin embargo, para los estudiantes que tienen objetivos de educación a largo plazo, y que tienen poco o nada de experiencia previa en la universidad, la prueba de evaluación es muy recomendable. Usted puede estar exento del proceso de evaluación si alguna de las siguientes condiciones se aplica a usted:

- Usted ya tiene una carrera de dos años o más
- Usted ha completado clases de inglés y matemáticas a nivel universitario en otro colegio.
- Usted ha tomado el examen de evaluación en otro colegio entre un año.
- Usted desea tomar una clase para el enriquecimiento personal.

Si desea solicitar la exención del proceso de matriculación, consulte a un consejero para ver si usted es elegible.

**Para más información llame al Programas de Apoyo y Éxito Estudiantil al (323) 241-5361. Ubicado en SSB-204**

## CALIFORNIA NON-RESIDENT TUITION EXEMPTION (AB540/AB2000)

AB 540 was signed into California law on October 12, 2001 to authorize students who meet certain criteria to pay "in state" or "resident's" tuition rates (only \$46 per unit at Los Angeles Southwest College). This includes undocumented students and nonresident U.S. citizens. To be eligible, students must:

- Have attended a California high school for three or more years (9th grade counts),
- Have graduated from a California high school or obtained the equivalent of a high school diploma (how long ago does not matter),
- Be willing to apply for legal residency as soon as possible,

To take advantage of this lower tuition rate, fill out the AB540 Exemption Form available in the Admissions and Records Office or Bridges to Success offices. There is no maximum number of years for which you can receive this lower tuition rate. For more information, call (323) 241-5321 or (en Español) (323) 241-5281. AB540 students are eligible to apply for and receive non-state funded scholarships and state funded financial aid and grants (See Financial Aid for more information).

Assembly Bill 2000 (AB 2000) was passed in 2014 and expands the definition of students eligible for AB540. AB 540/AB 2000 allows students meeting the criteria below to pay in-state tuition, the same as resident students (e.g. undocumented, permanent resident, U.S. citizens) at California public colleges and universities.

Starting January 1, 2013, the California Dream Act (Assembly Bills 130 and 131) provided the opportunity for AB540 students to receive Cal Grant A & B Entitlement awards, Cal Grant C awards, institutional grants and community college fee waivers. To be eligible for AB540, you must meet all the following criteria:

The student must have:

Attended a high school (public or private) in California for three or more years, or

Attained credits earned in California from a California high school equivalent to three or more years of full-time high school course work and attended a combination of elementary, middle and/or high schools in California for a total of three or more years.<sup>1</sup> and

Graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam) and

File an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Students who are nonimmigrants who are victims of trafficking, domestic violence, and other serious crimes who have been granted T or U visa status, under Title 8 of the United States Code, sections 1101(a)(15)(T) or (U) are eligible for this exemption.<sup>2</sup>

Students who are nonimmigrants, other than those with T or U visa status as noted above, [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.

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## NON-RESIDENT STUDENTS

Undocumented students who do NOT qualify for the AB 540 tuition exemption shall be entitled to exemption from nonresident fees on the basis of individual financial need in accordance with regulations adopted by the Chancellor (LACCD Board Rule 8100.15). If the students meet the eligibility requirements on the Nonresident Tuition Fee Waiver (available in Admissions and Records, Financial Aid and Bridges to Success), they may be eligible to receive a nonresident tuition exemption and ONLY pay the current enrollment fee of \$46 per unit. Undocumented students do not qualify for state or federal financial aid.

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## NON-RESIDENT TUITION EXEMPTION FOR ELIGIBLE CHILDREN OF DEPORTED OR VOLUNTARILY DEPARTED PARENTS (SB141)

SB 141, which became effective on January 1, 2014, and added Education Code section 76140(a)(5), requires districts to exempt from nonresident tuition a student who is a United States citizen and who resides in a foreign country, if he/she meets specified criteria. SB 141 does not grant residency, but exempts a qualified student from paying nonresident tuition. To be eligible, students must:

Demonstrate a financial need for the exemption.

Have a parent or guardian who has been deported or was permitted to depart voluntarily under the federal Immigration and Nationality Act in accordance with Section 1229c of Title 8 of the United States Code. The student shall provide documents from the United States Citizenship and Immigration Services evidencing the deportation or voluntary departure of his or her parent or guardian.

- Have moved abroad as a result of the deportation or voluntary departure specified in subparagraph (B).

- Have lived in California immediately before moving abroad. The student shall provide information and evidence that demonstrates the student previously lived in California.
- Have attended a public or private secondary school (i.e., a high school, trade school, or adult school) in the state for three or more years. The student shall provide documents that demonstrate his or her secondary school attendance.
- Upon enrollment, be in his or her first academic year as a matriculated student in California public higher education (i.e., a campus of the California community colleges, California State University, or University of California) and will file an affidavit with the institution stating that he or she intends to establish residency in California as soon as possible.

#### Eligibility for Federal and State Aid

SB 141 students, as U.S. citizens, may apply and qualify for federal financial assistance (e.g. Pell Grants, Federal Supplemental Educational Opportunity Grant (FSEOG)), and federal student loans.

Until they establish California residency, SB 141 students do not become residents for eligibility purposes for any state-funded program (e.g. BOG Fee Waiver, etc.).

#### Apportionment

Colleges may claim state apportionment for FTES generated by students exempted pursuant to SB 141, and their attendance should be reported as resident FTES for apportionment purposes.

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## ESTUDIANTES NO RESIDENTES

Empezando con el verano del 2009, estudiantes indocumentados quienes no califican bajo la ley AB540, serán exentos de los pagos como no residente en base a la necesidad financiera individual de acuerdo con la regulación 8100.15 (LACCD Board Rule 8100.15) adoptada por el canciller (Chancellor) de LACCD. Si los estudiantes reúnen los requisitos estipulados en la Solicitud para la Exención de Cuotas de Matrícula como no Residente (disponible en las oficinas de: Admisiones y Expedientes, Ayuda Financiera, y Puentes al Éxito,) pueden ser elegibles para recibir la exención a cuotas para no residentes y pagar solamente la cuota actual de inscripción de \$46 por unidad. Estudiantes indocumentados no califican para ayuda financiera estatal o federal.

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## K-12 STUDENTS SPECIAL ADMISSION

Los Angeles Southwest College may permit the admission of K-12 students who, in the opinion of the President or designee, can benefit from instruction. Approval by the appropriate principal, high school counselor and parent (or guardian) is required for all K-12 applicants. Additional approval of the Dean of Student Services is required for all applicants ages 14 and under. The intent of this program is to provide educational enrichment opportunities for a limited number of eligible ninth through 12<sup>th</sup> grade students who fulfill special admissions standards.

The college reserves the right to exclude or limit enrollment into impacted programs and in other programs where health, safety, instructional methodology, facility constraints, or legal requirements are deemed inappropriate for special admission students. Special admission students must conform to the College's academic rules and regulations and the code of conduct expected of all college students. Some fees may be required.

K-12 students must complete the supplemental application for high school students and the LASC application for admission. The application can be processed at [www.lasc.edu](http://www.lasc.edu) (click on the Apply for Admission link), and the supplemental application can be downloaded at [www.lasc.edu](http://www.lasc.edu), click on the "Admission" link in the menu, and then click on "High School Students" in the sub-menu. Print the Supplemental application and make sure you obtain all necessary signatures and approvals. The student must bring the completed form along with a photo I.D. to the Admissions and Records Office, SSB-102, for processing **prior to the start of the semester**.

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## FEE EXEMPTION FOR SPECIAL PART-TIME STUDENTS, GRADE K-12

Students admitted as special, part-time students grade K-12 and enrolling in 11 or fewer units are exempt from enrollment fees for all terms. Nonresident students who are enrolled in fewer than six units are exempt from enrollment fees and non-resident tuition. Students enrolled in more than 11 units will be charged enrollment fees.

# IMPORTANT REGULATIONS

Please note: The Census date is a date in which all enrollment at LASC is counted and reported to our District Office in order to determine our campus funding (apportionment).

All courses must be added by the census date.

All courses must be dropped **before** the census date to avoid receiving a "W" grade (receipt of "W" grades in the some course will have further consequences). The period of time to drop a course without record of enrollment has been reduced. The deadline to drop without receiving a "W" grade now occurs before the census date. Drops that occur on or after the census date will result in a "W" grade. This should encourage you to make a decision to drop a class earlier. This will provide faculty with the ability to make add decisions sooner (which may allow more students to be added). Adding courses by census increases the number of students counted in apportionment.

Students receiving a satisfactory grade may repeat the same course due to extenuating circumstances.

Due to legally mandated training – if necessary to meet legally mandated training requirements as a condition of paid or volunteer employment.

Course is a special course for students with disabilities, which the student needs to repeat for one of the reasons described in section 56029 of the California Code.

Recency - student is required to have taken the course within the past five years for admission to a college program.

Extenuating circumstances – documentation is provided to show that previous grade was, at least in part, the result of extenuating circumstances.

The Board of Governors adopted regulations that limit apportionment for enrollment in a single course to three enrollments for any credit courses, taken within the Los Angeles Community College District except for courses identified as "repeatable," such as Kinesiology and Performing Arts, in accordance with Title 5, section 55041, subdivision (c).

The Board of Governors approved changes that will establish system-wide enrollment priorities designed to ensure classes are available for students seeking job training, degree attainment or transfer as well as to reward students who make progress toward their educational goals. New students who have completed college orientation, assessment and developed education plans as well as continuing students in good academic standing who have not exceeded 100 units will have priority over students who do not meet these criteria.

\*\*Enrollment occurs when you receive an evaluative (letter grade) or nonevaluative ("W") symbol, pursuant to Section 55023. You will not be able to add courses in which you have three prior attempts with record of enrollments ("W", NP, NC, D, or F grades).

All credit course repeats and withdrawals in your enrollment history in the LACCD will be counted toward the new limit, regardless of when you took the course. If you need to repeat a course in which you have three or more records of enrollment:

You may take the course outside of the Los Angeles Community College District.

You may petition to retake the course within the district (subject to certain conditions) with extenuating circumstances – this fourth repeat will not count in apportionment.

## **WHAT SHOULD YOU DO?**

Be sure that you are academically prepared for classes that you enroll in (If you have questions, talk to a counselor).

If you must drop a course, drop it before the specified deadline for dropping a class without a grade of "W".

See a counselor before making decisions that could affect your education plan.

Visit the Financial Aid office before making decisions that may affect your financial aid.

Register for classes **on your assigned registration appointment time.**

Read your email from the campus – **it is sent to your District Assigned Email Address ONLY!**

New students should be sure to complete the matriculation process in order to obtain higher registration priority.

## EQUAL OPPORTUNITY

### NON-DISCRIMINATION POLICY

The Los Angeles Community College District is committed to the philosophy of equal opportunity/equal access in all its employment, educational programs, and services. Thus, we are firmly committed to a policy of nondiscrimination on the basis of actual or perceived ethnic group identification, race, color, national origin, ancestry, religion, creed, sex (including gender-based sexual harassment), pregnancy, cancer-related medical condition of an employee, marital status, sexual orientation, age, physical or mental disability, or veteran status in our employment and educational programs and activities.

### EQUAL OPPORTUNITY/NONDISCRIMINATION POLICY COMPLIANCE PROCEDURE

In order to ensure Equal Opportunity/Non-Discrimination Policy compliance at Los Angeles Southwest College, direct inquiries to Ms. Monica Moreno, Child Development Center Director, at (323) 241-5005.

### SUMMARY OF SEXUAL HARASSMENT POLICY

The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free of unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct or communication constituting sexual harassment. Employees, students or other persons acting on behalf of the district who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of contract. The specific rules and procedures for reporting complaints of sexual harassment and for pursuing available remedies are incorporated in the LACCD Board Rules in Chapter 15.

The Los Angeles Community College District has a policy that provides formal and informal procedures for resolving complaints. Copies of the policy and procedures may be obtained at Los Angeles Southwest College from Ms. Monica Moreno, Child Development Center Director, at (323) 241-5005. Members of the college community — which includes students, faculty and staff — who believe they have experienced conduct that may constitute sexual harassment, have the right to seek help from the college. Every employee has the responsibility to report such conduct to the Compliance Office when it is directed toward students. Potential complainants are advised that administrative and civil law remedies including, but not limited to, injunctions, restraining orders or other orders, may be made available.

### PÓLIZA DE NO DISCRIMINACIÓN POLITICA DE IGUALDAD DE OPORTUNIDADES

El Colegio Comunitario del Distrito de Los Angeles sigue firmemente los principios de igualdad de oportunidades y acceso en todos sus empleos y programas educacionales y de servicios. Por lo tanto, el distrito se adhiere a una política no discriminatoria por razones de sexo, color, origen, etnicidad, religión, edad, limitación física, estado civil, orientación sexual o servicios prestados en las fuerzas armadas para emplear personal o acepta estudiantes en sus varios programas educacionales y actividades.

### COMO FORMULAR UNA QUEJA RELACIONADA CON LA DISCRIMINACIÓN

Si cree que al solicitar plaza de empleo en Los Angeles Southwest College se discrimina en contra de usted por cualquiera de las razones antedichas, sírvase formular una queja al respecto y diríjala a: Ms. Monica Moreno, Child Development Center Director at (323) 241-5005, quien es el representante en pro de la "Acción afirmativa."

### NUESTRA NORMA EN CONTRA DEL ACOSO SEXUAL

Es norma de LACCD el brindar el mejor ambiente educativo, laboral y de negocios. Por lo tanto el recinto docente debe de hallarse libre de todo acoso y maltrato sexual, asimismo de toda conducta física y verbal que constituya acoso sexual. Todo empleado, estudiante o persona que actúe en nombre de LACCD quien se involucre en acoso sexual, como se define en la norma, o por leyes estatales y federales, será sujeto a acciones disciplinarias, incluyendo despido, expulsión o terminación de su contrato. El capítulo quince (15) del reglamento del Consejo de LACCD pormenoriza los pasos que se han de tomar para delatar cualquier caso de acoso sexual y formular una queja, como también los pasos para remediar la fechoría. LACCD tiene normas sobre como atender y resolver formal e informalmente quejas y conflictos. Si desea un ejemplar de estos reglamentos, favor de ver a Ms. Monica Moreno, Child Development Center Director at (323) 241-5005.

Estudiantes, profesores, o empleados quienes crean que en Los Angeles Southwest College han sufrido acoso sexual tienen el derecho de solicitar ayuda del colegio. Todo empleado de LACCD tiene la responsabilidad de denunciar toda fechoría sexual que tome como víctima a cualquier estudiante. A quien formule una queja tal se le facilitará los remedios por ley, administrativos y civiles, incluyendo pero no limitados a la disposición legal de restringir el libre actuar del acusado o del malhechor (restraining order), o cualquier otro proceder útil que exista.



# BRIDGES TO SUCCESS CENTER

The Bridges to Success Center offers different programs to help you achieve your personal and professional goals:

## ESL (English as a Second Language) Programs

Beginning, intermediate and advanced  
Morning and evening classes available  
Credit classes are only \$46 per unit or **FREE** if you qualify for a fee waiver  
Credit ESL classes count toward a college degree  
**FREE** noncredit classes also available

## Citizenship

Assistance with N-400 and N-600 Applications for Naturalization and I-912 USCIS Fee Waiver  
Free citizenship classes provide an overview of the history and political system of the United States  
Individual interview practice to prepare you for the USCIS interview  
All of our services are free of charge

## Basic Computer Literacy Classes

Free noncredit classes specially designed for English as a Second Language students  
Beginning and advanced classes  
Learn the basics of Microsoft Office  
Learn to use the Internet and Email

## FREE High School Equivalency Preparation

Prepare to pass the High School Equivalency test in English or Spanish  
Available on weekdays and Saturday

## ESL Home Study

A new program to learn English using DVDs and Workbooks  
Designed for students who do not have the time to attend class or just need more practice  
Levels 0-3 available

## Basic Noncredit English and Math Skills

**FREE** Basic English and Math classes to prepare students for placement into English 21 and Math 115

## Book Loan

Noncredit and some credit ESL classes  
Citizenship classes  
Noncredit Computer classes  
Basic Skills English and Math

**We are located in the Student Services Building,  
Room 205**

(323) 241-5281  
Puentesalexito@yahoo.com  
www.lasc.edu/bts

El centro Puentes al Éxito le ofrece diferentes programas para ayudarle a realizar sus metas personales y profesionales:

## Programa de ESL (Inglés como Segundo Idioma)

Cursos principiantes, intermedios y avanzados  
Clases por la mañana y noche  
Solo \$46 por unidad de clases con crédito o **GRATIS** si califica para ayuda financiera  
ESL con crédito cuenta para un diploma de colegio  
Clases de ESL sin crédito **GRATIS** disponibles

## Ciudadanía

Asistencia con formas para naturalización N-400 y N-600 y la forma I-912 exoneración de pago de USCIS  
Clases gratis en las que aprenderá sobre la historia y el sistema político de Estados Unidos  
Preparaciones individuales para prepararlo para su entrevista con inmigración  
Todos nuestros servicios son **GRATUITOS**

## Clases básicas de computación

Estas son clases gratis sin crédito y diseñadas para estudiantes de ESL  
Clases principiantes y avanzadas disponibles  
Aprenda lo básico de los programas Microsoft Office  
Aprenda a usar el Internet y correo electrónico

## Clases GRATIS para la Equivalencia de High School

Prepárese para pasar el examen de Equivalencia de High School en inglés o español  
Disponible los días entre semana sábados

## Aprendizaje de inglés desde casa

Un nuevo programa para aprender inglés usando videos y libros de trabajo  
Diseñado para estudiantes que no tienen el tiempo para asistir a clases o que quieren más práctica  
Niveles 0-3 disponibles

## Clases básicas de inglés y matemáticas

Clases gratuitas de inglés y matemáticas de preparación para English 21 y Math 115

## Préstamo de libros

Clases de ESL sin crédito y algunas de crédito  
Clases de ciudadanía  
Clases de Computación sin crédito  
Clases de inglés y matemáticas (Basic Skills)

**Estamos localizados en el Student Services Building,  
oficina 205**

(323) 241-5281  
Puentesalexito@yahoo.com  
www.lasc.edu/bts





# YOU'VE GOT MAIL!

## CHECK YOUR DISTRICT ISSUED EMAIL ACCOUNT REGULARLY

When you were admitted to Los Angeles Southwest College, you were automatically issued a District email address. You may notice that whenever you log into the Student Information System, you are informed of your new student email address. Once you log into the system, you can also read and send messages from your student email account.

Note the following information:

Your district issued student email account is our official means of communication with you. We will regularly send you information about important dates and deadlines, graduation, newly opened course sections, drop and add deadline dates, and events on campus.

Your instructors may also attempt to contact you via your district assigned email account.

If you wish to contact an instructor of an online class, you must do so using your district assigned email account.

Online instructors will not consider your request to add classes unless it is from your district assigned email account. Once an online course is closed, you must email the online instructor to find out if they are willing to add additional students. Include your name and student ID number in your request. Do not use your personal email account for this purpose.

You may forward your district issued email account to your personal email address, or, you may forward your personal email account to your district email account.

You are responsible for the information that is sent to your district issued email account.

You may check your district issued email account using any of the computers on campus.

You now have at your avail, cloud services, instant messaging, ability to share your calendar and the ability to save your documents to your Cloud account for ease of access. You can retrieve documents anywhere you have computer access.

If you are in need of assistance using your district issued email account, contact LASC's Office of Admissions and Records, Student Services Building, Room 102.

Your district issued email account is property of the Los Angeles Community College District and you must back up any documents or messages to your own personal storage after you leave the district.

# Workforce Development Programs

**“Come to LASC and Leave with a Career”**

Los Angeles Southwest College offers career and technical education in 47 areas that provide a bridge to baccalaureate-granting institutions of higher education, respond to the needs of local employers, and facilitate the college's role in regional economic development. With its Workforce Development Programs, LASC is committed to preparing students for high-growth jobs of tomorrow. Choose from these career and technical certificate programs and permits and get set on the right track to an exciting career.

## **Administration of Justice**

Fingerprinting

## **Business Administration**

Accounting/General Business

Banking & Finance

Bookkeeping

Business and Technology Skills

Economics

Finance

Income Tax Preparation

Management/Supervision

Management

Small Business Entrepreneurship I & II

## **Computer Application**

### **Office Technology**

Basic Office Technology

General Office Assistant

Legal Office Assistant

Receptionist

Website Designer

## **Computer Science-**

### **Information Technology**

Certified Internet Webmaster Associate (CIWA)

Homeland Security

## **Education**

Teacher Assistant

## **Electronics - Technology**

Computer Technician

Electronic Technician

Telecom and Network Technician

Network Cabling Technician

## **Law/Paralegal**

Law Office Specialist I

## **Psychology**

Chemical Dependency Counselor

Chemical Dependency Specialist in

Criminal Justice

Recovery Specialist


## **Real Estate**

Real Estate Appraisal

Real Estate Broker

Real Estate Escrow

Real Estate Salesperson

At  you will receive high-quality career training at an affordable price only available at a community college. **Call (323) 241-5533** to learn how we can make vocational programs work for you.

# HOW TO READ THE SCHEDULE OF CLASSES

## Sample Course Listing

**COURSE NAME** → ACCOUNTING 22 - BOOKKEEPING AND ACCOUNTING II (UC:CSU) - 3 UNITS

**COURSE NUMBER** → 8003, 8004, 5000, 5002, 8006

**COURSE TITLE** → BOOKKEEPING AND ACCOUNTING II (UC:CSU)

**TRANSFERABILITY** → UC:CSU

**UNITS** → 3 UNITS

**BUILDING** → SSEC

**ROOM NUMBER** → 217, 218, 223A, 323

**SECTION NUMBER** → 8003, 8004, 5000, 5002, 8006

**TIME CLASS MEETS** (TBA = to be arranged) → 8:00-9:20, 9:00-2:05, 6:30-9:05, 7:00-9:25, 9:30-10:30

**DAYS CLASS MEETS** (DAILY = M,T,W,Th,F) → TTh, TTh, MW, TTh, MTWTh

**INSTRUCTOR** → STAFF

**EVENING CLASSES In Bold Print** → 5000, 5002, 8006

**SHORT TERM CLASSES** (Start & end dates in parentheses) → (Starts 10/27/2014, Ends 12/21/2014)

**Complete Prerequisite Classes before enrolling in this class** → Prerequisite: Accounting 21 or equivalent. Note: Together with Accounting 21 Equals Accounting 1

### BUILDING ABBREVIATIONS

<b>AV</b> Academic Village (Temporary)	<b>LFWC</b> Lakin Fitness and Wellness Center	<b>SOCTE</b> School of Career and Technical Education
<b>CDC</b> Child Development Center	<b>SSB</b> Student Services Building	<b>TEC</b> Technology Education building
<b>COX</b> Cox building	<b>SSEC</b> Student Services Education Center	

### KEY TO TRANSFER CREDIT CODES

<b>UC</b> This course is acceptable for credit at all University of California campuses	<b>RPT</b> Number of times a course may be repeated or credit.	<b>Prerequisite:</b> A condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or education program. You must complete prerequisites before enrolling in a class.
<b>CSU</b> This course is acceptable for credit at all California State University campuses	<b>Time/Day codes</b>	<b>Co-requisite:</b> A condition of enrollment consisting of a course that a student is required to take simultaneously in order to enroll in another course.
<b>NDA</b> Non-Degree Applicable. Some courses that are offered for college credit but cannot be applied toward graduation requirements for the Associate Degree are designated by the code NDA.	<b>Daily</b> Meets Monday through Friday <b>M</b> Monday <b>T</b> Tuesday <b>W</b> Wednesday <b>Th</b> Thursday <b>F</b> Friday <b>S</b> Saturday <b>TBA</b> Day and Hours to be arranged. See instructor	

# ENROLLMENT FEES – SUMMER2017

## COURSE SELECTION/FEES WORKSHEET

Select your classes from the schedule and fill in the worksheet with first and alternate choices

It is the student's responsibility to meet the pre-requisites for all classes. Students who fail to do so may be dropped from the class.

Enter the 4-digit Section Number of each class you want. You will be given a confirmation page indicating that you have been successfully added or dropped from the class(es) of your choice.

If your first choice for any class is not available, enter your alternate choice.

Repeat until you have entered all your classes.

Verify Enrollment: It is your responsibility to verify you have correctly entered your course selection.

Calculate your fees below.

Section Number	Course Name	Time	Day(s)	Units
Alternate Choices	Course Name	Time	Day(s)	Units
Total Units				

**ENROLLMENT FEES:**

Fees are set by the State Legislature and may change.

**REQUIRED FEES:**

\$46 per unit  units x \$46 =   
 Health Fee (\$8 for Summer)=   
 ASO Student Representation Fee (\$1 for Summer)=

**NON-RESIDENT TUITION (Out of State and International Students)**

\*Out of State Tuition \$243 per unit  units x \$243 =

*Students from other states pay non-resident tuition of \$243 per unit in addition to the above \$46 per-unit enrollment fee*

\*International Student Tuition \$243 per unit  units x \$243 =

*Students from other countries pay tuition of \$243 per unit in addition to the above \$46 per-unit enrollment fee.*

**AUDIT FEES**

\$15 per  units x \$15 =

**OPTIONAL DUES:**

Associated Student Organization (ASO) membership (\$ 3 for Summer)=

Preferred parking permit (Includes ASO membership) (\$10 for Summer)=

**TOTAL =**

NOTE: YOU ARE RESPONSIBLE FOR FEES EVEN IF YOU DO NOT ATTEND CLASS

IT IS THE STUDENT'S RESPONSIBILITY TO DROP CLASSES BY THE PUBLISHED DEADLINES. CHECK THE SEMESTER CALENDAR FOR DROP AND REFUND DEADLINES. ALL DEADLINES MUST BE ADHERED TO.

# FIRST SUMMER SESSION - JUNE 12 to JULY 14

## ADMINISTRATION OF JUSTICE

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafir@lasc.edu

### ADMINISTRATION OF JUSTICE 1 - INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) - 3 UNITS

Prerequisite: None

0610 8:00-10:30 MTWTh CC KATZ SSEC310

## ANATOMY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### ANATOMY 1 - INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS

Prerequisite: None

Lecture: 3 hours; Lab: 3 hours

1510	lec	8:00-10:30	MTWTh	R RESENDIZ OJENDIS	AV103
&	lab	10:30- 1:00	MTWTh	R RESENDIZ OJENDIS	AV123
1511	lec	2:00- 4:30	MTWTh	A BRUMFIELD	AV108
&	lab	4:30- 7:00	MTWTh	A BRUMFIELD	AV122

## ANTHROPOLOGY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafir@lasc.edu

### ANTHROPOLOGY 101 - HUMAN BIOLOGICAL EVOLUTION (UC:CSU) - 3 UNITS

Prerequisite: None

0400 10:35- 1:00 MTWTh GA MATTSON SSEC315

## ART

### ART 104 - ART APPRECIATION II (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 28

0111 10:35- 1:00 MTWTh SR VASQUEZ SOCTE219

## ASTRONOMY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### ASTRONOMY 1 - ELEMENTARY ASTRONOMY (CSU) - 3 UNITS

Prerequisite: None

0411 10:30 hrs TBA EM BURCHARD ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

0413 10:30 hrs TBA EM BURCHARD ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

## BIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### BIOLOGY 3 - INTRODUCTION TO BIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: None

Lecture: 3 hours; Lab: 3 hours

WHICH BIOLOGY COURSE IS FOR YOU? If you are a FOUR-YEAR BIOLOGICAL SCIENCE MAJOR (in biology, pre-medical, or pre-pharmacy), take Biology 6 and 7. Those majoring in PRE-NURSING, PRE-DENTAL HYGIENE, PRE-CHIROPRACTIC, PSYCHOLOGY, SPEECH THERAPY, and PRE-PHYSIOTHERAPY, take Biology 20 or Anatomy 1 and Physiology 1. Biology 3 fulfills a general education requirement.

1520	lec	8:00-10:25	MTWTh	MA SEYED	AV103
&	lab	10:35- 1:00	MTWTh	MA SEYED	AV122

## BUSINESS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### BUSINESS 1 - INTRODUCTION TO BUSINESS (UC:CSU) - 3 UNITS

Prerequisite: None

0700 10:30 hrs TBA DA WILSON ONLINE

*This section is an Online Class. Orientation information will be posted on the website.*

## CHEMISTRY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### CHEMISTRY 51 - FUNDAMENTALS OF CHEMISTRY I (UC:CSU) - 5 UNITS

Corequisite: Math 115 or previous enrollment

Lecture: 4 hours; Lab: 3 hours

1530	lec	8:00-11:20	MTWTh	PR TOURE	AV109
&	lab	11:30- 1:55	MTWTh	PR TOURE	AV126
1532	lec	11:00- 2:20	MTWTh	STAFF	AV105
&	lab	2:30- 1:55	MTWTh	STAFF	AV1231

## CHILD DEVELOPMENT

Department Chair: Ms. LaShawn Brinson, (323) 241-5023, brinsoll@lasc.edu

### CHILD DEVELOPMENT 1 - CHILD GROWTH AND DEVELOPMENT (UC:CSU) - 3 UNITS

Prerequisite: English 21 and verification of annual Tuberculosis Test. Note: All students must bring a copy of their transcript on the first day of class showing proof of completion of English 21 or higher.

0420	10:35- 1:00	MTWTh	GE AMOS	CDC217
0421	10:30 hrs/wk	TBA	LL BRINSON	ONLINE

*This section is an Online Class. Orientation information will be posted on the website. Contact instructor to add - brinsoll@lasc.edu*

### CHILD DEVELOPMENT 2 - EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU) - 3 UNITS

Prerequisite: Verification of annual Tuberculosis Test

Co-requisite: Child Development 1 (or previous enrollment) and English 28 Note: All students must bring a copy of their transcript or registration printout on the first day of class showing proof of co-enrollment and/or completion of Child Development 1 and English 28.

0422	8:00-10:25	MTWTh	DL ROBINSON	CDC214
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### CHILD DEVELOPMENT 10 - HEALTH, SAFETY AND NUTRITION (CSU) - 3 UNITS

Prerequisite: Verification of annual Tuberculosis Test. Bring first day of class.

0423	10:30 hrs/wk	TBA	MM JUAREZ	ONLINE
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*This section is an Online Class. Orientation information will be posted on the website. Contact instructor to add - herradmj@lasc.edu*

### CHILD DEVELOPMENT 11 - CHILD, FAMILY AND COMMUNITY (CSU) - 3 UNITS

Prerequisite: None

0424	8:50 hrs/wk	TBA	LL BRINSON	ONLINE
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*This section is an Online Class. Orientation information will be posted on the website. Contact instructor to add - brinsoll@lasc.edu.*

## COMMUNICATION STUDIES

### COMMUNICATION STUDIES 101 - PUBLIC SPEAKING (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 28

0520	10:40- 1:05	MTWTh	VM GREENE	COX536
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Evening Classes

3040	6:30- 8:55	MTWTh	VM GREENE	COX536
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## COMPUTER SCIENCE- INFORMATION TECHNOLOGY

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 601 - INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU) - 3 UNITS

Prerequisite: None

0663	lec	7:05 hrs TBA	M HAGHOO	ONLINE
&	lec	7:05 hrs TBA	M HAGHOO	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## COUNSELING

Department Chair: Dr. Ralph Davis, (323) 241-5261, davisrw@lasc.edu

### COUNSELING 17 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) - 1 UNITS

Prerequisite: None

1800		8:30-10:00	MW	S ALCALA	SSEC315
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### COUNSELING 20 - POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU) - 3 UNITS

Prerequisite: None

1801		8:00-10:30	MTWTh	T NWEKE	COX535
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## DANCE TECHNIQUES

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### DANCE TECHNIQUES 141 - MODERN DANCE TECHNIQUES I (CSU) - 1 UNITS

Prerequisite: None

Evening Classes

2910	lab	6:30- 9:00	MTWTh	DD BERNARD	LFWC211
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## ECONOMICS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ECONOMICS 1 - PRINCIPLES OF ECONOMICS I (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: Take this class after taking Economics 2

0710		10:30 hrs/wk	TBA	CK SEYMOUR	ONLINE
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This section is a Hybrid Class. Orientation information will be posted on the website.

## ENGLISH

Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifaredl@lasc.edu

The English department offers a sequence of classes designed to coincide with student reading and writing abilities on entering college.

ENGLISH 20A (Write short essays of 100 to 150 words).

ENGLISH 21 (Write short essays of 150 to 300 words).

ENGLISH 28 (Write longer essays of 300 to 500 words).

ENGLISH 145 (Accelerated version of English 21 and English 28; write longer essays of 300-500 words).

ENGLISH 101 (Write essays of 500 to 1,000 words).

ENGLISH PLACEMENT TEST The English Placement Test is required of all new students who wish to enroll in their first English composition class. The appropriate class level is recommended by the test scores. Please check your scores in SSB204: Hours of operation - 8:30 a.m. to 4:00 p.m., Monday through Thursday.

### ENGLISH 20A - COLLEGE READING SKILLS (NDA) - 3 UNITS

Prerequisite: None. Corequisites: Reading 22. Recommended: English 94.

0919		8:00-10:30	MTWTh	STAFF	SSEC209
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### ENGLISH 101 - COLLEGE READING AND COMPOSITION I (UC:CSU) - 3 UNITS

Prerequisite: English 28 or English 145

0920		8:00-10:30	MTWTh	STAFF	SSEC102
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0921		10:40- 1:10	MTWTh	K IWAMIZU	SSEC102
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0922		10:30 hrs/wk	TBA	SV DILLON	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

### ENGLISH 103 - COMPOSITION AND CRITICAL THINKING (UC:CSU) - 3 UNITS

Prerequisite: English 101

0923		8:00-10:30	MTWTh	JL BOHN	SSEC125A
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0924		10:40- 1:10	MTWTh	JL BOHN	SSEC125A
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0925		10:30 hrs/wk	TBA	SV DILLON	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

### ENGLISH 145 - ACCELERATED READING, REASONING, AND WRITING - 3 UNITS

Prerequisite: Placement Exam, Basic Skills 2CE

0934	lec	8:00-10:30	MTWTh	STAFF	SSEC218
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&	lab	10:30-12:00	TTh	STAFF	SSEC218
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## HEALTH

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### HEALTH 11 - PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) - 3 UNITS

Prerequisite: None

1561		8:00-10:25	MTWTh	SK COLLINS HEADS	LFWC120
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1564		10:30 hrs/wk	TBA	HL TATUM	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## HISTORY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### HISTORY 11 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) - 3 UNITS

Prerequisite: None

0482		10:35- 1:00	MTWTh	WA POWELL	SSEC201B
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### HISTORY 052 - THE ROLE OF WOMEN IN THE HISTORY OF THE U.S. (UC:CSU) - 3 UNITS

Prerequisite: None

0483		8:00-10:25	MTWTh	WA POWELL	SSEC201B
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## KINESIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### KINESIOLOGY 251 - YOGA SKILLS (UC:CSU) - 1 UNITS

Prerequisite: None (Activity 2 hours).

Evening Classes

2903	lab	4:00- 5:35	MTWTh	BW ALCO CER	LFWC211
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### KINESIOLOGY 251-2 - YOGA SKILLS - II (CSU) - 1 UNITS

Prerequisite: None (Activity 2 hours)

Evening Classes

2904	lab	4:00- 5:35	MTWTh	BW ALCO CER	LFWC211
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### KINESIOLOGY 301-1 - SWIMMING SKILLS I (CSU) - 1 UNITS

Prerequisite: None.

2117	lec	12:30-12:55	MTWTh	JA VARA	LFWC POOL
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&	lab	12:55- 3:05	MTWTh	JA VARA	LFWC POOL
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### KINESIOLOGY 301-2 - SWIMMING SKILLS II (CSU) - 1 UNITS

Prerequisite:

2114	lec	12:30-12:55	MTWTh	JA VARA	LFWCPOOL
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&	lab	12:55- 3:05	MTWTh	JA VARA	LFWCPOOL
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### KINESIOLOGY 303-1 - AQUA AEROBICS I (CSU) - 1 UNITS

2113	lec	12:30-12:55	MTWTh	JA VARA	LFWCPOOL
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&	lab	12:55- 3:05	MTWTh	JA VARA	LFWCPOOL
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### KINESIOLOGY 336-1 - ZUMBA FITNESS I (CSU) - 1 UNITS

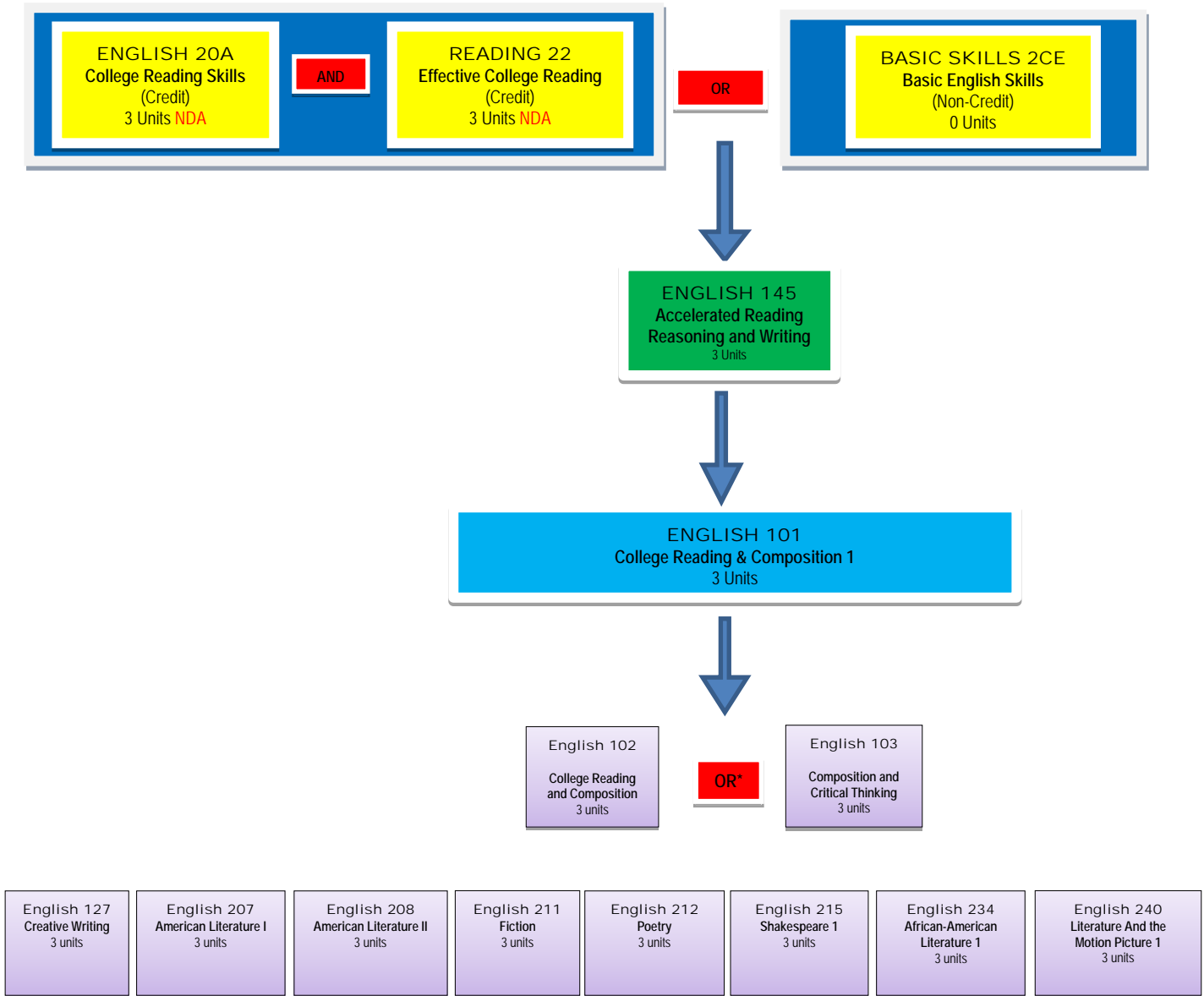
Prerequisite: None

Evening Classes

2925	lec	4:30- 4:55	MTWTh	STAFF	LFWC212
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&	lab	4:55- 7:05	MTWTh	STAFF	LFWC212
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# English Course Flow Chart



*\*Note: Either English 102 or English 103 is required for transfer. Check with your counselor to verify which course is preferred for your major and/or university transfer destination.*



## FITNESS CENTER CLASSES

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. Orientation and Fitness Assessment will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and Towel to each class.

### KINESIOLOGY 327 - LIFELONG FITNESS LAB (CSU) - 1 UNITS

2110	lec	8:00- 8:30	TWTh	H WASHINGTON	LFWC216
&	lab	8:30-11:35	TWTh	H WASHINGTON	LFWC216

## KINESIOLOGY ATHLETICS

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### KINESIOLOGY ATHLETICS 552 - INTERCOLLEGIATE SPORTS-CONDITIONING & SKILLS TRAINING (UC:CSU) - 1 UNITS Rpt 3

Prerequisite: None (Activity 3 hours).

#### Evening Classes

2923	lab	4:00- 6:30	MTWTh	NJ TURNER	FIELD
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## MANAGEMENT

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### MANAGEMENT 13 - SMALL BUSINESS ENTREPRENEURSHIP (CSU) - 3 UNITS

Prerequisite: None

0751		9:35-11:10	TTh	AP MOORE	SOCTE220
&		7:10 hrs/wk	TBA	AP MOORE	ONLINE

This section is a Hybrid Class. Orientation information will be posted on the website.

## MATHEMATICS

Department Chair: Dr. Lernik Saakian, (323) 241-5366, saakianL@lasc.edu

### MATHEMATICS 100 - MATHEMATICS WORKSHOP (NDA)-1 UNITS Rpt 3

1658	lab	10:30 hrs/wk	TBA	STAFF	TEC170
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### MATHEMATICS 105 - ARITHMETIC (NDA) - 3 UNITS

Prerequisite: None (Lecture: 3 hours; Lab: 1 hour).

1659	lec	9:00-11:30	MTWTh	STAFF	COX315
&	lab	11:30-12:15	MTWTh	STAFF	COX315

### MATHEMATICS 110 - INTRODUCTION TO ALGEBRAIC CONCEPTS (NDA) - 5 UNITS

Prerequisite: None

1660		8:00-12:15	MTWTh	GT TADELE	SSEC223A
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This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

1670		9:00- 1:25	MTWTh	K OBRENOVIC GILMOUR	SSEC322
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#### Evening Classes

4600		5:00- 9:15	MTWTh	DW DAMMENA	SSEC218
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### MATHEMATICS 115 - ELEMENTARY ALGEBRA- 5 UNITS

Prerequisite: Mathematics 112 or Mathematics 110 or appropriate placement through assessment.

1663	lec	8:00-12:50	MTWTh	ZW DAMMENA	SSEC323
&	lab	12:50- 1:40	MTWTh	ZW DAMMENA	SSEC323

1664	lec	9:00- 1:15	MTWTh	E HECTOR	SSEC301A
&	lab	3:20 hrs/wk	TBA	E HECTOR	SSEC301A

This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

1671	lec	11:00- 3:25	MTWTh	STAFF	SSEC318
&	lab	3:25- 4:10	MTWTh	STAFF	SSEC318

#### Evening Classes

4602		5:00- 9:25	MTWTh	A GIZAW	SSEC125A
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### MATHEMATICS 125 - INTERMEDIATE ALGEBRA- 5 UNITS

Prerequisite: Mathematics 114 or Mathematics 115

1666		8:00-12:15	MTWTh	L SAAKIAN	SSEC314
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#### Evening Classes

4604		5:00- 9:25	MTWTh	STAFF	SSEC209
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### MATHEMATICS 227 - STATISTICS (UC:CSU) - 4 UNITS

Prerequisite: Mathematics 125 or Mathematics 122

1672		8:00-11:30	MTWTh	STAFF	SSEC223B
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#### Evening Classes

4603		5:00- 8:30	MTWTh	SV DAO	SSEC125B
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### MATHEMATICS 240 - TRIGONOMETRY (CSU) - 3 UNITS

Prerequisite: Mathematics 125

1673		8:00-10:30	MTWTh	STAFF	SSEC318
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### MATHEMATICS 245 - COLLEGE ALGEBRA (UC:CSU) - 3 UNITS

Prerequisite: Mathematics 125

1674		11:00- 1:30	MTWTh	STAFF	SSEC217
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## MICROBIOLOGY

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### MICROBIOLOGY 1 - INTRODUCTORY MICROBIOLOGY (UC:CSU) - 5 UNITS

Prerequisite: Chemistry 51 and Biology 3 or Physiology 1 or Biology 5

Lecture: 3 hours; Lab: 6 hours

1570	lec	8:00- 9:25	MTWTh	EN SYED	AV111
&	lab	9:25-12:40	MTWTh	EN SYED	AV120

(8 Week Class - Starts 6/12/2017, Ends 8/4/2017)

## MUSIC

### MUSIC 111 - MUSIC APPRECIATION I (UC:CSU) - 3 UNITS

Prerequisite: None

0172		10:30 hrs/wk	TBA	JD BREMEN	ONLINE
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This section is an online course. Instructor's email: bremenjd@lasc.edu. Orientation information will be posted on the website.

0173		10:30 hrs/wk	TBA	JD BREMEN	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## NURSING

Department Chair: Ms. Catherine Azubuike, (323) 241-5204, azubuiCU@lasc.edu

### NURSING 520 - ORIENTATION TO NURSING (CSU) - 1 UNITS

Prerequisites: None

1101		9:00-12:20	T	NP EZEUBAH	AV114
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### NURSING 540 - NURSING BOOT CAMP- 3 UNITS

Prerequisite: None. Note: Students must have been accepted into the Nursing Program but not yet taken their first required Nursing course. This course provides the entering RN students with an overview of client care and management of specialized skills such as infection control and monitoring of vital signs. It also provides an introduction to nursing theories utilized within the LASC nursing program.

Lecture: 2 hours; Lab: 3 hours

1102	lec	9:00-12:20	MW	IM MCCLELLAN	AV114
&	lab	1:00- 6:10	MW	RE SONG	AV114

## OCEANOGRAPHY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### OCEANOGRAPHY 1 - INTRODUCTION TO OCEANOGRAPHY (CSU) - 3 UNITS

0415		12:00- 2:30	MTWTh	Z SEDKI	AV111
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### OCEANOGRAPHY 10 - PHYSICAL OCEANOGRAPHY LABORATORY (CSU) - 2 UNITS

0416	lec	2:30- 3:15	MTWTh	Z SEDKI	AV111
&	lab	3:15- 4:50	MTWTh	Z SEDKI	AV124

# MATH SEQUENCE

## OVERVIEW OF MATH COURSES OFFERED

**Basic Skills 35CE (0 Units)–Basic Math Skill (Formerly Math 105)**  
 This noncredit course is designed to strengthen basic Math skills. Topics include rounding, estimating, computing whole numbers, fractions, decimals and presents.

**Math 110 (5 Units) – Introduction to Algebraic Concepts**

Math 110 is an accelerated pathway option preparing students for Math 115 (Elementary Algebra). The material covered is equivalent to that covered separately in Math 105 (Arithmetic) and Math 112 (Pre-Algebra). Course Credit may not be applied toward satisfaction of Associated degree requirements. There is no prerequisite for Math 110.

**Basic Skills 28CE (0 Units)–Basic Skills Pre-Algebra (Formerly Math 112)**

This noncredit course bridges the gap between arithmetic and algebra. It reviews arithmetic and introduces concepts of algebra including signed numbers, variables, exponents, mathematical sentences and linear equations. Concepts, computational skills and problem-solving skills are introduced and practiced to build mastery and proficiency.

**Math 115 (5 Units) – Elementary Algebra**

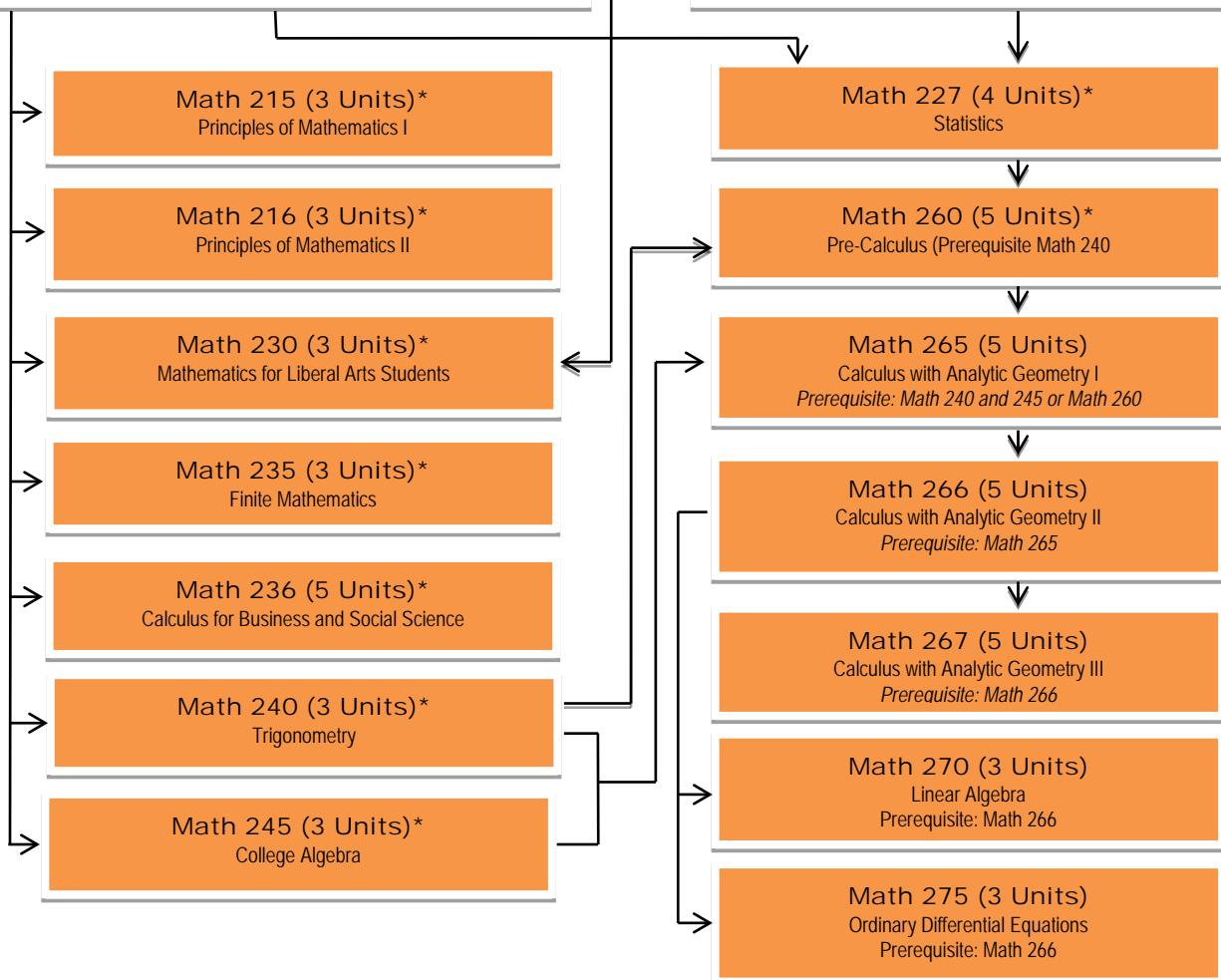
This is the equivalent of 1<sup>st</sup> year high school algebra, done in one semester required for an A.A. degree (may be taken by exam).

**Math 125 (5 Units) – Intermediate Algebra**

The equivalent of 2<sup>nd</sup> year high school algebra, done in one semester. To earn a bachelor's degree at a CSU, students must either pass a CSU math test beyond the Math 125 level or take a math course beyond Math 125.

**Math 122 (5 Units) – Intermediate Algebra for Statistics (General Education)**

Math 122 is designed as the prerequisite course for students (Liberal and Social Science majors) who are required to complete Math 227 (Statistics) for



**\*NOTE: MATH 125 IS THE PREREQUISITE FOR MATH 215, 227, 230, 235, S36, 240 and 245**

## PHILOSOPHY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### PHILOSOPHY 1 - INTRODUCTION TO PHILOSOPHY (UC:CSU) - 3 UNITS

Prerequisite: None

#### Evening Classes

3032 6:30- 9:00 MTWTh STAFF COX535

## PHYSIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### PHYSIOLOGY 1 - INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: Biology 3 or Biology 5 (Lecture: 3 hours; Lab: 3 hours). Note: This course, when taken with ANATOMY 1, IS THE SAME AS BIOLOGY 20.

1590 lec 8:00-10:30 MTWTh RL STEWART AV119  
& lab 10:30- 1:00 MTWTh RL STEWART AV124

#### Evening Classes

4580 lec 4:00- 6:30 MTWTh S OSWALD AV103  
& lab 6:30- 9:00 MTWTh S OSWALD AV124

## POLITICAL SCIENCE

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### POLITICAL SCIENCE 1 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) - 3 UNITS

Prerequisite: None

0500 10:30 hrs/wk TBA T HOWARD ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

#### Evening Classes

3450 6:30- 9:00 MTWTh AM CRANON-CHARLES SSEC201A

### POLITICAL SCIENCE 2 - MODERN WORLD GOVERNMENTS (UC:CSU) - 3 UNITS

Prerequisite: None

0502 10:30 hrs/wk TBA T HOWARD ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

## PSYCHOLOGY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### PSYCHOLOGY 1 - GENERAL PSYCHOLOGY I (UC:CSU) - 3 UNITS

Prerequisite: None

0525 8:00-10:25 MTWTh LE APENAHIER SSEC201A

0530 10:30 hrs/wk TBA BJ FORD ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

### PSYCHOLOGY 14 - ABNORMAL PSYCHOLOGY (UC:CSU) - 3 UNITS

Prerequisite: Psychology 1

0526 10:30 hrs/wk TBA S LEE ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

### PSYCHOLOGY 41 - LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) - 3 UNITS

Prerequisite: None

0528 10:40- 1:10 MTWTh LE APENAHIER SSEC201A

## READING

Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifaredl@lasc.edu

### READING 22 - EFFECTIVE COLLEGE READING (NDA) - 3 UNITS

Co-requisites: English 20A

0965 10:40- 1:10 MTWTh SD BURRUS SSEC110

## SOCIOLOGY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### SOCIOLOGY 1 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

0540 10:30 hrs/wk TBA KM WRIGHT ONLINE  
This section is an Online Class. Orientation information will be posted on the website.

### SOCIOLOGY 2 - AMERICAN SOCIAL PROBLEMS (UC:CSU) - 3 UNITS

Prerequisite: None. Recommended: English 101

0543 5:10 hrs/wk TBA KM WRIGHT ONLINE

## SPANISH

Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifaredl@lasc.edu

### SPANISH 1 - ELEMENTARY SPANISH I (UC:CSU) - 5 UNITS

Prerequisite: None

0960 8:00-12:15 MTWTh AC PERSAUD SSEC125B

## ACADEMIC PREPARATION

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### ACADEMIC PREPARATION 5CE - LANGUAGE ARTS: READING NON-FICTION (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8730 8:30-11:00 MTWTh M SERVIN SOCTE201

#### Evening Classes

5730 6:30- 9:00 MTWTh R BHANDARI SOCTE217

## ENGLISH AS A SECOND LANGUAGE AND CIVICS

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 10CE - ESL AND CIVICS I (NDA) - 0 UNITS Rpt 9

Prerequisites: None

8720 8:30-10:20 TTh RM GUZMAN CHOLAN SOCTE217

8721 8:30-10:00 MW ML RUANE OFF SITE

8722 9:00-12:20 F D MARQUEZ SOCTE217

#### Evening Classes

5703 6:00- 9:20 T PN ZAVALA SOCTE219

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 11CE - ESL AND CIVICS II (NDA) - 0 UNITS Rpt 9

Prerequisites: None

8723 8:30-10:20 MW RC GONZALEZ SOCTE220

8724 8:30-10:20 MW SM MCMAHON SOCTE218

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 12CE - ESL AND CIVICS III (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8726 8:30-10:00 MW STAFF SOCTE203

#### Evening Classes

5708 6:30- 8:20 MW EE CAZARES SOCTE220

5709 6:30- 8:00 MW RK ORFILA SOCTE220

5712 6:30- 8:20 MW P TLAXCA SSEC223A

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 015CE - ESL AND CIVICS VI (NDA) - 0.00 UNITS Rpt 9

Prerequisite: None

5711 6:00- 8:30 MTWTh GL SIMONS SOCTE218

## BASIC SKILLS

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### BASIC SKILLS 23CE - COLLEGE AND SCHOLASTIC ASSESSMENT PREPARATION (NDA) - 0 UNITS Rpt 9

Prerequisite: None

#### Evening Classes

5700 6:00- 9:30 MTWTh D MARQUEZ SOCTE201

### BASIC SKILLS 86CE - GED PREPARATION: SOCIAL STUDIES (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8706 lab 10:40- 1:10 MTWTh L MORALES SOCTE217

#### Evening Classes

5702 lab 6:30- 9:00 MTWTh A DUARTE SOCTE203

# SECOND SUMMER SESSION – JULY 17 to AUGUST 18

## ADMINISTRATION OF JUSTICE

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirrf@lasc.edu

### ADMINISTRATION OF JUSTICE 1 - INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) - 3 UNITS

Prerequisite: None

0611 10:30 hrs TBA RF SAAFIR ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## AMERICAN SIGN LANGUAGE

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirrf@lasc.edu

### AMERICAN SIGN LANGUAGE 1 - AMERICAN SIGN LANGUAGE I (UC:CSU) - 4 UNITS

Prerequisite: None

0410 10:35- 1:55 MTWTh AS CORNEAL SSEC310

## ANATOMY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### ANATOMY 1 - INTRODUCTION TO HUMAN ANATOMY (UC:CSU) - 4 UNITS

Prerequisite: None

Lecture: 3 hours; Lab: 3 hours

1512 lec 8:00-10:25 MTWTh STAFF AV105

& lab 10:25-12:50 MTWTh STAFF AV123

## ANTHROPOLOGY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirrf@lasc.edu

### ANTHROPOLOGY 101 - HUMAN BIOLOGICAL EVOLUTION (UC:CSU) - 3 UNITS

Prerequisite: None

0401 10:30 hrs TBA TA DUBRY ONLINE

### ANTHROPOLOGY 102 - HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

Evening Classes

3413 6:30- 8:55 MTWTh GA MATTSON SSEC315

## ART

### ART 102 - SURVEY OF ART HISTORY II (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 28

0110 10:30 hrs TBA LL EVANS ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## ASTRONOMY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### ASTRONOMY 1 - ELEMENTARY ASTRONOMY (CSU) - 3 UNITS

Prerequisite: None

0412 10:30 hrs TBA EM BURCHARD ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## BASIC SKILLS

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### BASIC SKILLS 84CE - GED PREPARATION: MATHEMATICS (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8701 lab 10:40- 1:05 MTWTh A GHAFFARI SOCTE201

Evening Classes

5701 lab 6:30- 8:55 MTWTh FM VALDERRAMA-PEREZSOCTE219

## BIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### BIOLOGY 3 - INTRODUCTION TO BIOLOGY (UC:CSU) - 4 UNITS

Prerequisite: None. Lecture: 3 hours; Lab: 3 hours

WHICH BIOLOGY COURSE IS FOR YOU? If you are a FOUR-YEAR BIOLOGICAL SCIENCE MAJOR (in biology, pre-medical, or pre-pharmacy), take Biology 6 and 7. Those majoring in PRE-NURSING, PRE-DENTAL HYGIENE, PRE-CHIROPRACTIC, PSYCHOLOGY, SPEECH THERAPY, and PRE-PHYSIOTHERAPY, take Biology 20 or Anatomy 1 and Physiology 1. Biology 3 fulfills a general education requirement.

Evening Classes

4520 lec 4:00- 6:25 MTWTh MJ BRENNAN AV103

& lab 6:25- 8:50 MTWTh MJ BRENNAN AV123

### BIOLOGY 33 - MEDICAL TERMINOLOGY (CSU) - 3 UNITS

Prerequisite: None

1521 10:30 hrs TBA K KIM ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## BUSINESS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### BUSINESS 1 - INTRODUCTION TO BUSINESS (UC:CSU) - 3 UNITS

Prerequisite: None

0701 6:10 hrs TBA N TOURE ONLINE

& 9:35-11:10 M W N TOURE SOCTE217

This section is a Hybrid Class. Orientation information will be posted on the website.

## CHEMISTRY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### CHEMISTRY 51 - FUNDAMENTALS OF CHEMISTRY I (UC:CSU) - 5 UNITS

Corequisite: Math 115 or previous enrollment

Lecture: 4 hours; Lab: 3 hours

1531 lec 11:00- 2:20 MTWTh STAFF AV108

& lab 2:20- 4:45 MTWTh STAFF AV126

## COMMUNICATION STUDIES

### COMMUNICATION STUDIES 101-PUBLIC SPEAKING (UC:CSU)-3 UNITS

Prerequisite: None

Recommended: English 28

0521 10:40- 1:05 MTWTh KL TAYLOR COX536

## COMPUTER SCIENCE- INFORMATION TECHNOLOGY

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 601 - INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU) - 3 UNITS

Prerequisite: None

0664	lec	7:05 hrs TBA	NR EL KHOURY	ONLINE
&	lab	7:05 hrs TBA	NR EL KHOURY	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### COMPUTER SCIENCE-INFORMATION TECHNOLOGY 630 - MICROCOMPUTER APPLICATION SOFTWARE (CSU) - 3 UNITS

Prerequisite: Computer Science 601 (Lecture: 2 hours; Lab: 2 hours).

0665	lec	7:05 hrs/wk	TBA	JE HICKS	ONLINE
&	lab	7:05 hrs/wk	TBA	JE HICKS	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

## COUNSELING

Department Chair: Dr. Ralph Davis, (323) 241-5261, davisrw@lasc.edu

### COUNSELING 17 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) - 1 UNITS

Prerequisite: None

1802		8:30-10:00	MW	CE RAMIREZ	COX530
9500		8:30-10:00	TTh	STAFF	SSEC210
9501		10:40-12:10	MW	B ROBINSON	SSEC210
9502		10:40-12:10	MW	STAFF	SSEC218

### COUNSELING 20 - POST-SECONDARY EDUCATION: THE SCOPE OF CAREER PLANNING (CSU) - 3 UNITS

Prerequisite: None

1803		8:00-10:25	MTWTh	M WILSON	COX535
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## ECONOMICS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ECONOMICS 2 - PRINCIPLES OF ECONOMICS II (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: Take this class before taking Economics 1

0711		10:30 hrs	TBA	KJ ANDRASSY	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## ELECTRONICS

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

### ELECTRONICS 2 - INTRODUCTION TO ELECTRONICS (CSU) - 3 UNITS

Prerequisite: None

1625		10:30 hrs	TBA	NR MANTENA	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## ENGLISH

Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifaredl@lasc.edu

### ENGLISH 101 - COLLEGE READING AND COMPOSITION I (UC:CSU) - 3 UNITS

Prerequisite: English 28 or English 145

0926		8:00-10:25	MTWTh	STAFF	SSEC102
0927		10:40- 1:05	MTWTh	MD EVANS	SSEC102
0929		10:30 hrs/wk	TBA	SA MASELLI	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### ENGLISH 103 - COMPOSITION AND CRITICAL THINKING (UC:CSU) - 3 UNITS

Prerequisite: English 101

0928		10:40- 1:05	MTWTh	STAFF	SSEC217
0930		10:30 hrs/wk	TBA	SA MASELLI	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### ENGLISH 145-ACCELERATED READING, REASONING, AND WRITING-3 UNITS

Prerequisite: Placement Exam, Basic Skills 2CE

0931	lec	8:10-10:35	MTWTh	DL CIFARELLI	SSEC125A
&	lab	10:40-12:10	MW	C SELBY	SSEC125A
0932	lec	8:00-10:25	MTWTh	S ARMS	SSEC223B
&	lab	10:30-12:00	TTh	C SELBY	SSEC223B
0933	lec	10:40- 1:05	MTWTh	S ARMS	SSEC223B
&	lab	1:05- 2:35	TTh	C SELBY	SSEC223B

## ENGLISH AS A SECOND LANGUAGE AND CIVICS

English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 10CE - ENGLISH AS A SECOND LANGUAGE AND CIVICS I (NDA) - 0 UNITS Rpt 9

Prerequisites: None

8728		8:30-10:00	MW	ML RUANE	OFF SITE
8729		8:30-10:00	MW	PK HOOD	SOCTE218

Evening Classes

5710		6:30- 8:00	MW	PK HOOD	SOCTE218
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## HEALTH

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### HEALTH 11 - PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) - 3 UNITS

Prerequisite: None

1563		10:30 hrs/wr	TBA	PG WATKINS	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

## HISTORY

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### HISTORY 1 - INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) - 3 UNITS

Prerequisite: None

0481		8:00-10:25	MTWTh	J SOTO	SSEC201B
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### HISTORY 2 - INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) - 3 UNITS

Prerequisite: None. Note: History 2 may be taken before History 1.

Evening Classes

3441		6:30- 8:55	MTWTh	J SOTO	SSEC201B
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## HUMANITIES

### HUMANITIES 1 - CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU) - 3 UNITS

Prerequisite: None

0395		10:30 hrs/sk	TBA	STAFF	ONLINE
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## KINESIOLOGY

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

### KINESIOLOGY 301-1 - SWIMMING SKILLS I (CSU) - 1 UNITS

Prerequisite: None.

2115	lec	12:30-12:55	MTWTh	JA VARA	LFWCPOOL
&	lab	12:55- 3:00	MTWTh	JA VARA	LFWC212

### KINESIOLOGY 301-2 - SWIMMING SKILLS II (CSU) - 1 UNITS

Prerequisite:

2116	lec	12:30-12:55	MTWTh	JA VARA	LFWCPOOL
&	lab	12:55- 3:00	MTWTh	JA VARA	LFWC212

**KINESIOLOGY 336-1 - ZUMBA FITNESS I (CSU) - 1 UNITS**

Prerequisite: None

**Evening Classes**

2926	lec	4:30- 5:00	MTW	STAFF	LFWC212
&	lab	5:00- 7:50	MTW	STAFF	LFWC212

**FITNESS CENTER CLASSES**

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. Orientation and Fitness Assessment will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and Towel to each class.

**KINESIOLOGY 327 - LIFELONG FITNESS LAB (CSU) - 1 UNITS**

Prerequisite: None

2111	lab	8:00- 8:30	TWTh	RE ESTRADA	LFWC216
&	lab	8:30-11:20	TWTh	RE ESTRADA	LFWC216

**KINESIOLOGY ATHLETICS**

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

**KINESIOLOGY ATHLETICS 552 - INTERCOLLEGIATE SPORTS-CONDITIONING & SKILLS TRAINING (UC:CSU) - 1 UNITS Rpt 3**

Prerequisite: None (Activity 3 hours).

**Evening Classes**

2924	lab	4:00- 6:25	MTWTh	STAFF	FIELD
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**MANAGEMENT**

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

**MANAGEMENT 2 - ORGANIZATION AND MANAGEMENT THEORY (CSU) - 3 UNITS**

Prerequisite: None

0750		10:30 hrs/wk	TBA	CL MAGEE	ONLINE
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This section is a Hybrid Class. Orientation information will be posted on the website.

**MATHEMATICS**

Department Chair: Dr. Lernik Saakian, (323) 241-5366, saakianL@lasc.edu

**MATHEMATICS 110 - INTRODUCTION TO ALGEBRAIC CONCEPTS (NDA) - 5 UNITS**

Prerequisite: None

1661		8:00-12:15	MTWTh	GT TADELE	SSEC223A
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This class utilizes MyMathLab, an interactive online learning tool designed to increase student success. Required resources for this section include: (1) internet access, and (2) MyMathLab Access Code which is included in the purchase of a new textbook.

**Evening Classes**

4601		5:00- 9:15	MTWTh	DW DAMMENA	SSEC218
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**MATHEMATICS 115 - ELEMENTARY ALGEBRA- 5 UNITS**

Prerequisite: Mathematics 112 or Mathematics 110 or appropriate placement through assessment.

1665	lec	8:00-12:15	MTWTh	ZW DAMMENA	SSEC323
&	lab	12:30- 1:15	MTWTh	ZW DAMMENA	SSEC323

**MATHEMATICS 125 - INTERMEDIATE ALGEBRA- 5 UNITS**

Prerequisite: Mathematics 114 or Mathematics 115

1667		8:00-12:15	MTWTh	L SAAKIAN	SSEC301B
1668		9:00- 1:15	MTWTh	E HECTOR	SSEC301A

**MATHEMATICS 227 - STATISTICS (UC:CSU) - 4 UNITS**

Prerequisite: Mathematics 125 or Mathematics 122

1669		12:00- 3:20	MTWTh	N AGASSI	SSEC209
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**MICROBIOLOGY**

Department Chair: Professor James Hicks, (323) 241-5387, hicksje@lasc.edu

**MICROBIOLOGY 1 - INTRODUCTORY MICROBIOLOGY (UC:CSU) - 5 UNITS**

Prerequisite: Chemistry 51 and Biology 3 or Physiology 1 or Biology 5

Lecture: 3 hours; Lab: 6 hours

1570	lec	8:00- 9:25	MTWTh	EN SYED	AV111
&	lab	9:25-12:40	MTWTh	EN SYED	AV120

(8 Week Class - Starts 6/12/2017, Ends 8/4/2017)

**MUSIC**

**MUSIC 101 - FUNDAMENTALS OF MUSIC (UC:CSU) - 3 UNITS**

Prerequisite: None

**Evening Classes**

3020		6:30- 8:55	MTWTh	STAFF	COX533
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**MUSIC 111 - MUSIC APPRECIATION I (UC:CSU) - 3 UNITS**

Prerequisite: None

0171		10:40- 1:05	MTWTh	STAFF	COX533
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**PHILOSOPHY**

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

**PHILOSOPHY 8 - DEDUCTIVE LOGIC (UC:CSU) - 3 UNITS**

Prerequisite: None

0201		8:00-10:25	MTWTh	STAFF	COX536
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**PHYSICS**

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

**PHYSICS 37 - PHYSICS FOR ENGINEERS AND SCIENTISTS I (UC:CSU) - 5 UNITS**

Prerequisite: Math 265

Lecture 4 hours; Lab, 3 hours

1581	lec	8:00-11:20	MTWTh	BK GAMBLE	AV117
&	lab	11:20- 1:45	MTWTh	BK GAMBLE	AV117

**PHYSIOLOGY**

Department Chair: Dr. Todd Roberts, (323) 241-5596, RobertTJ@lasc.edu

**PHYSIOLOGY 1 - INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) - 4 UNITS**

Prerequisite: Biology 3 or Biology 5 (Lecture: 3 hours; Lab: 3 hours).

Note: This course, when taken with ANATOMY 1, IS THE SAME AS BIOLOGY 20.

4580	lec	4:00- 6:30	MTWTh	STAFF	AV103
&	lab	6:30- 8:55	MTWTh	STAFF	AV124

**POLITICAL SCIENCE**

Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirrf@lasc.edu

**POLITICAL SCIENCE 1 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) - 3 UNITS**

Prerequisite: None

0503		10:40- 1:05	MTWTh	STAFF	SSEC201A
0501		10:30 hrs	TBA	LA ROBERT	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

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## PSYCHOLOGY

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Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### PSYCHOLOGY 1 - GENERAL PSYCHOLOGY I (UC:CSU) - 3 UNITS

Prerequisite: None

0527	8:00-10:25	MTWTh	G CRENSHAW	SSEC314
0531	10:30 hrs/wk	TBA	BJ FORD	ONLINE

This section is an Online Class. Orientation information will be posted on the website.

### PSYCHOLOGY 41 - LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) - 3 UNITS

Prerequisite: None

0529	10:30 hrs	TBA	C ZANDERS	ONLINE
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This section is an Online Class. Orientation information will be posted on the website.

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## SOCIOLOGY

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Department Chair: Mr. Rasheed Saafir, (323) 241-5504, saafirf@lasc.edu

### SOCIOLOGY 1 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3 UNITS

Prerequisite: None

0541	10:35- 1:00	MTWTh	MN JONES	SSEC314
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### SOCIOLOGY 2 - AMERICAN SOCIAL PROBLEMS (UC:CSU) - 3 UNITS

Prerequisite: None

Recommended: English 101

0542	1:10- 3:35	MTWTh	MN JONES	SSEC314
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## SPANISH

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Department Chair: Mr. Darren Cifarelli, (323) 241-5250, cifaredl@lasc.edu

### SPANISH 1 - ELEMENTARY SPANISH I (UC:CSU) - 5 UNITS

Prerequisite: None

0961	8:00-12:15	MTWTh	STAFF	SSEC125B
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## THEATER

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### THEATER 100 - INTRODUCTION TO THE THEATER (UC:CSU) - 3 UNITS

Prerequisite: None

Evening Classes

3270	6:30- 8:55	MTWTh	JP EVANS	COX525
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### THEATER 110 - HISTORY OF THE WORLD THEATER (UC:CSU) - 3 UNITS

Prerequisite: None

0270	2:00- 4:25	MTWTh	JP EVANS	COX525
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## ENGLISH AS A SECOND LANGUAGE AND CIVICS

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English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### ENGLISH AS A SECOND LANGUAGE AND CIVICS 10CE - ESL AND CIVICS I (NDA) - 0 UNITS Rpt 9

Prerequisites: None

8728	8:30-10:00	MW	ML RUANE	OFF SITE
8729	8:30-10:00	MW	PK HOOD	SOCTE218

Evening Classes

5710	6:30- 8:00	MW	PK HOOD	SOCTE218
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## VOCATIONAL EDUCATION

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English Literacy & Civics Coordinator, Ms. Marian Ruane, (323) 241-5281, ruaneml@lasc.edu

### VOCATIONAL EDUCATION 3CE - WORKPLACE READINESS - COMPUTERS (NDA) - 0 UNITS Rpt 9

Prerequisite: None

8711	8:30-11:00	MTWTh	MA CHILIN	SOCTE204
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Evening Classes

5727	6:30- 9:00	MTWTh	A DUARTE	SOCTE204
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# Student Services

## INFORMATION AND TELEPHONE NUMBERS FOR STUDENT SERVICES

ADMISSIONS & RECORDS, STUDENT SERVICES BUILDING (SSB) ROOM 102 .....	323-241-5321
ASSOCIATED STUDENT ORGANIZATION (ASO) – SSB118 .....	323-241-5253
ASSESSMENT – SSB204.....	323-241-5361
BRIDGES TO SUCCESS – SSB205 .....	323-241-5281
BUSINESS OFFICE – SSB103.....	323-241-5301
CalWORKs/GAIN – SSB217 .....	323-241-5477
CAMPUS BOOKSTORE – SSB132.....	323-241-5091
CAREER CENTER – SSB228 .....	323-241-5406
CHILD DEVELOPMENT CENTER (CDC).....	323-241-5000
<i>Monday through Thursday: 7:30 a.m. to 3:00 p.m. and Fridays 7:30 a.m. to Noon</i>	
<i>The Child Development Center is part of the Child Development Program and also serves as a laboratory school for students enrolled at Los Angeles Southwest College majoring in Child Development. The CDC provides early care and education for Infants and Toddlers 18 months to 36 months, Pre-schoolers 36 months to 5 years; and school-age children 6 to 10 years during the evening.</i>	
COMMUNITY SERVICES – SSB206 .....	323-241-5288
COUNSELING – SSB227 .....	323-241-5200
DISABLED STUDENTS PROGRAM & SERVICES (DSP&S) – SSB117.....	323-241-5480
EXTENDED OPPORTUNITY PROGRAM & SERVICES (EOP&S) – SSB218.....	323-241-5484
FINANCIAL AID – SSB104 .....	323-241-5338
HEALTH CENTER – SSB115.....	323-241-5252
<i>Monday, Wednesday &amp; Thursday: 9:00 a.m. to 3:00 p.m. and Tuesday and Friday: 9:00 a.m. to 5:00 p.m.</i>	
FOR LIFE THREATENING EMERGENCIES, CALL THE CAMPUS SHERIFF'S OFFICE .....	323-241-5311 or Dial 911
INTERCOLLEGIATE ATHLETICS – SSB209 .....	323-241-5409
INTERNATIONAL STUDENTS – SSB116 .....	323-241-5281
LIBRARY – COX BUILDINGS, SECOND THROUGH FOURTH FLOORS.....	323-241-5235
MIDDLE COLLEGE HIGH SCHOOL .....	323-418-4700
STUDENT SERVICES ADMINISTRATION – SSB209 .....	323-241-5279
STUDENT SUCCESS CENTER .....	323-241-5456
TALENT SEARCH – SSB116 .....	323-242-5523
TRIO SCHOLARS – SSB229.....	323-241-5392
TRIO STEM SCHOLARS – SSB229 .....	323-241-5392
UPWARD BOUND – SSB208.....	323-241-5378
VETERANS SERVICES – SSB207 .....	323-241-5307





# Campus Directions

*Los Angeles Southwest College is located at 1600 West Imperial Highway at Denker Avenue in South Los Angeles*

**From Hawthorne & South Bay:** Take the San Diego (405) Freeway north and then exit at Imperial Highway. Turn right onto Imperial Highway and proceed east about three miles. The campus is one block east of Western Avenue.

**From Downtown Los Angeles:** Take the Harbor (110) Freeway south and then exit at Imperial Highway. Proceed west for about two miles to 1600 West Imperial Highway.

**From Inglewood & Lennox:** Take Prairie Avenue South to Imperial Highway. Make a left and proceed east to Imperial Highway for about two miles. The campus is one block east of Western Avenue and Imperial Highway at Denker Avenue.

**From Compton & Watts:** Take the 105 Freeway west to Vermont Avenue. Turn right and proceed north on Vermont Avenue for about ¼ mile. Turn left at the intersection of Vermont Avenue and Imperial Highway, and proceed west on Imperial Highway for about one mile.

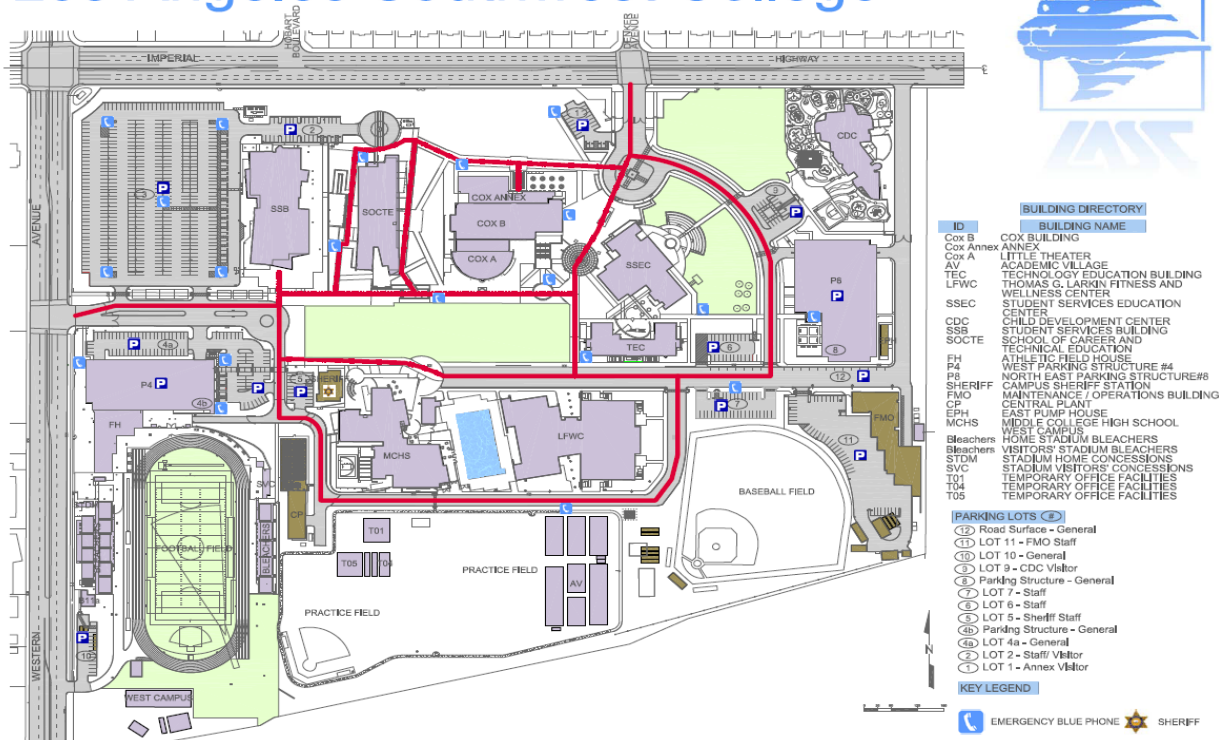
## SAFETY

The college is concerned about your safety. In case of an emergency, detailed instructions are posted throughout the campus. Take a few minutes to read them and plan for your safety. In an emergency, remember these key points:

- Be calm and assess the situation,
- Help classmates who appear to be having difficulty,
- Stay out of the way of doors and driveways so emergency personnel can get to the problem. Move quickly, but calmly get out of danger, and if all else fails Call The Campus Sheriff's Office at (323) 241-5311

# Campus Map

## Los Angeles Southwest College



**LOS ANGELES COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

*Scott J. Svonkin, President*  
*Sydney K. Kamlager, First Vice President*  
*Mike Fong, Second Vice President*  
*Mike Eng*  
*Andra Hoffman*  
*Ernest H. Moreno*  
*Nancy Pearlman*  
*Alexa Victoriano, Student Trustee*

**LOS ANGELES COMMUNITY COLLEGE DISTRICT ADMINISTRATION**

*Dr. Francisco C. Rodriguez, Chancellor*  
*Deputy Chancellor (Vacant)*  
*Dr. Robert B. Miller, Vice Chancellor of Finance and Resource Development*  
*Dr. Ryan M. Cornner, Vice Chancellor of Education Programs and Institutional Effectiveness*  
*Dr. Albert J. Roman, Vice Chancellor for Human Resources*  
*Dr. Kevin D. Jeter, Interim General Counsel*  
*Thomas Hall, Interim Chief Facilities Executive*

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**LOS ANGELES SOUTHWEST COLLEGE  
COLLEGE ADMINISTRATION**

*Dr. Denise Noldon, Interim President*  
*Dr. Lawrence L. Bradford, Vice President, Academic Affairs*  
*Dr. Howard Irvin, Vice President, Student Services*  
*Dan Hall, Vice President, Administrative Services*  
*Pamela Sanford, Associate Vice President, Administrative Services*  
*Dr. Tangelia Alfred, Dean, Academic Affairs*  
*Vacant, Dean, Academic Affairs*  
*Rick Hodge, Dean, Career Technical Education*  
*Jose Alfred Gallegos, Dean, Institutional Advancement*  
*Vacant, Dean, Resource Development*  
*Reginald Morris, Dean, Student Services*  
*Vacant, Dean, TRIO Programs*

**DEPARTMENT CHAIRPERSONS**

*Dr. Lawrence L. Bradford, Arts & Humanities*  
*Rasheed Saafir, Behavioral & Social Sciences*  
*James Hicks, Business, Computer Science & Related Technologies*  
*LaShawn L. Brinson, Child Development/Family & Consumer Studies*  
*Ralph Davis, Counseling*  
*Darren Cifarelli, English & Foreign Languages/Developmental Communications*  
*Dr. Lawrence, Library*  
*Dr. Todd Roberts, Natural Sciences, Health & Kinesiology*  
*Dr. Lernik Saakian, Mathematics*  
*Dr. Catherine Azubuikwe, Nursing*