Here are examples of questions from the online sample syllabus instructors may use to create a quiz to encourage students to read the posted syllabus. You can offer points for this or just make the quiz mandatory before moving forward with the rest of the course. Many students do not read the syllabus and get lost very easily throughout the course, and as a result, miss assignment deadlines. Here are two solutions.

1) When setting up the syllabus, check the permission box that makes it mandatory for students to acknowledge they have read it.
2) Give the syllabus quiz. Listed are sample questions you may use. The quiz can be as short or as long as you want it to be based on the amount of points you award.
   The DE Committee suggests choosing 10 questions. Each one can be worth .5 points to equal a total of 5 points for the entire quiz.

1. What are the instructor’s chat office hours?
2. How many quizzes/tests are there this semester?
3. What is the due date of the research paper?
4. How many discussion questions do you need to respond to over the semester to complete them all?
5. What is the percentage you should not exceed to avoid plagiarism?
6. What is the name of the textbook you should purchase?
7. When is the mid-term?
8. When is the final exam?
9. Are there any special projects to complete?
10. Name the three objectives of this course.
11. What number should you call if you need disability-related accommodation services?
12. What is the telephone number to the Student Success Center?
13. If you need assistance with tutoring services, who do you call?
14. Where do you find more than 60,000 articles and books for research projects?
15. What is the contact number for the instructor?
16. What day and time are discussions and assignments due each week?