



Los Angeles Southwest College Student Success and Support Program



Spring 2014
Overview of SB1456 and College Plan



Overview of Presentation

- Origins and Purpose of the Student Success and Support Program (SSSP)
- Overview of Title 5 regulations
- Reporting requirements
- Timeline
- LASC Plan



SSSP Committee at LASC

Committee Members

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Student Success Act of 2012 (SB 1456)

Here are the first steps to begin implementation of SSTF recommendations:

- **2.2 – Require Orientation, Assessment and Ed Plans**
- **2.5 – Require students to declare a course of study**
- **3.2 – Incentivize success with BOGFW conditions and enrollment priorities**
- **8.2 – Invest in a Student Support Initiative**

The Act links funding to support:

- **7.3 Student Success Scorecard: Implement the accountability scorecard**
- **2.1 Centralized Assessment: As a condition of receipt of funds, the Act requires colleges to adopt common assessment if the college uses standardized assessment tests (when CCCAssess becomes available)**



Student Success and Support Program Planning and Implementation Timeline

**Fiscal Year
2012-13**

**Fiscal Year
2013-14**

**Fiscal Year
2014-15**

**Fiscal Year
2015-16**

**Fiscal Year
2016-17**



System-level Planning Year:

- Implementation workgroups convened October 2012 to develop proposals for title 5 Matriculation revisions, new allocation formula, & revised MIS data elements & definitions
- New program planning & budget process developed
- SB 1456 effective January 1, 2013

District/College-level Planning Year:

- Allocations based on enrollment only, new formula not applied
- Funding targeted to core services (1-year exemption permitted by request)
- Develop program plans
- Implement MIS changes to ensure accurate and complete data reporting
- Regulations effective October 19, 2013
- Convene noncredit work group

District/College-level Implementation Year 1:

- Program plans and budgets submitted
- Continue to ensure accurate and complete data reporting
- Allocations based on enrollment only, new formula not applied
- First legislative implementation report due July 1, 2014 (*biannually thereafter*)

Implementation Year 2:

- FY 15-16 allocations based on 14-15 year-end data reported
- Application of funding formula begins this year
- 80% of prior year funding guaranteed

Implementation Year 3:

- FY 16-17 allocations based on 15-16 year-end data reported
- 50% of prior year funding guaranteed (*returns to 95% thereafter*)
- Legislative report due July 1, 2016



Matriculation

- Known as the Matriculation Program →
- 8 funded components →
- Colleges are required to provide core matriculation services, but students are not required to complete them →
- Stand-alone program planning →
- Funding allocated based on enrollment data for new and continuing students →
- Incomplete data reporting on matriculation services →

Student Success and Support Program

Now called the *Student Success and Support Program*

3 funded core services:

Orientation; assessment; counseling, advising, and other student education planning services

Institutional AND student requirements
Incentivize student completion of core services

Clear link to student equity planning

Funding formula includes services provided as well as enrollment

Data required for funding
Linked to Student Success Scorecard



Student Success and Support Program Core Services

Orientation:

A process that acquaints students and potential students with, at a minimum, college programs, student support services, facilities and grounds, academic expectations, institutional procedures, and other appropriate information...

Title 5, Section 55521



Student Success and Support Program

Core Services

Assessment for Placement:

The process of gathering information about ... the student's study skills, English language proficiency, computational skills, aptitudes, goals, learning skills, career aspirations, academic performance, and need for special services. Assessment methods may include, but not necessarily be limited to, interviews, standardized tests, attitude surveys, vocational or career aptitude and interest inventories, high school or postsecondary transcripts, specialized certificates or licenses, educational histories, and other measures of performance.

Education Code section 78213



Student Success and Support Program Core Services

Counseling, Advising, Other Education Planning Services:

All first-time students expected to have:

- **Abbreviated Ed Plan** is 1-2 semesters in length
 - or -
- **Comprehensive Ed Plan** ...*take(s) into account a student's interests, skills, career and education goals, major, potential transfer institutions, and the steps the student needs to take...to complete their identified course of study.*

Title 5 Section 55524



Student Success and Support Program Core Services

Student Follow-up:

Required for at-risk students who:

- Are enrolled in Basic Skills courses
- Have not identified an education goal and course of study
- Are on Academic or Progress Probation – at risk of losing enrollment priority and BOG Fee Waiver



SB 1456 Student Success and Support Program Credit Funding Formula

College's Potential
Population of Students
to Receive Services



Students
Served at
the College



College Match



Unduplicated Credit
Student Headcount*



Base Funding
Floor \$35K or 10%
(whichever is greater)

(academic year =
summer, fall, winter, spring)

40%

*Includes CA resident students enrolled as of census in at least 0.5 credit units, (STD7) headcount status "A," "B," "C," excludes special admits



Initial Orientation (SS06)** 10%
Initial Assessment (SS07)** 10%
Abbreviated SEP (SS09)** 10%
Counseling/Advising (SS08) 15%
Comprehensive SEP (SS09) 35%
At Risk Follow-Up Svc (SM10) 15%
Other Follow-Up Svc (SM11) 5%

60%



3:1***

**Include pre-enrollment services provided for students with SB record

***Match may include A&R, & SSSP related technology & research



New Credit Funding Formula

Factors:

- Number of Credit Students at Each College
- Number of Students Who Received:
 - Orientation
 - Assessment
 - Counseling
 - Advising
 - Other Educational Planning Services



Example if SSSP (Credit) funded at \$100 M...

College's Potential
Population of Students
to Receive Services



Students
Served at
the College



College Match



Unduplicated Credit
Student Headcount*



Base Funding
Floor \$35K or
10% = \$88,495

(academic year =
summer, fall, winter, spring)
*(whichever is greater,
based on 10% of total
state appropriation,
divided by # of
colleges)*

40% = \$40 M

Initial Orientation** 10%=\$6M

Initial Assessment** 10%=\$6M

Abbreviated SEP** 10%=\$6M

Counseling/Advising 15%=\$9M

Comprehensive SEP 35%=\$21M

At Risk Follow-Up Svc 15%=\$9M

Other Follow-Up Svc 5%=\$3M

3:1

60% = \$60 M



Student Success and Support Program

LASC PLAN



LASC Matriculation Process for New Students

- ❑ The College developed a required matriculation process for all new students as part of Achieving the Dream Initiative
- ❑ Each student receives the ***8 Steps to Becoming a Los Angeles Southwest College Student:***
 - ❖ Step 1: Submit an application for admissions
 - ❖ Step 2: Attend new student orientation
 - ❖ Step 3: Take Assessment
 - ❖ Step 4: Counseling Visit
 - ❖ Step 5: Register for Classes
 - ❖ Step 6: Financial Aid
 - ❖ Step 7: Pay your fees
 - ❖ Step 8: Take your photo ID



Orientation at LASC

- The college offers a 2-hour in person orientation to each new student.
- The College is currently developing an on-line orientation.
- College orientation includes the following:
 - Academic expectations and progress on probation standards.
 - Registration priority and how to maintain it.
 - Pre-requisites and co-requisites and the basis and process for challenging them.
 - General Financial Aid information and qualifications for fee waiver eligibility.
 - Students are provided with on-line resources to prepare for assessment test.
 - College Tour.
- Students are not allowed to take assessment or see counselor until they first complete orientation.



Assessment at LASC

- Preparation for Assessment:** Students are not allowed to take assessment immediately after orientation. They are encouraged to prepare for assessment.
- Students are not allowed to **meet with a Counselor** until after assessment.
- Extended hours.** SSSP is open for testing from 8:30 a.m. -7:00 p.m. on Monday-Thursday, and 8:30-11:00 a.m. on Friday.
- Assessment.** SSSP uses Accuplacer. Board of Governors is reviewing possible state wide assessment models. College would be required to adopt or lose funding.



Counseling, Advising, & Education Planning

- ❑ After orientation, SSSP staff schedule group counseling session to complete abbreviated SEP.
- ❑ When students come in to see Counselors, they are advised regarding majors, degree completion and transfer process.
- ❑ Students who are undecided are referred to the Career Center to take Eureka assessment (follow up service).
- ❑ The college plans to offer PD 17 or 20 to anyone taking a Basic Skills course and have Counselors make outreach presentations targeting Basic Skills classes.
- ❑ The college offers *Ask a Counselor* and *Contact My Counselor* systems for students.
- ❑ Campus campaign to encourage students to complete Comprehensive SEP which will include Counselor outreach and Counselor Awareness Day.



Student Follow Up

- Holds are placed on students' records if they are placed on academic or progress probation.
- Students who are on probation or have been dismissed are notified by Admissions of their status.
- The SSSP Office also contacts the students directly by phone and signs them up for Academic Probation Workshops.
- Students who have been dismissed can also complete petitions for reinstatement in the SSSP Office, meet with an SSSP counselor and get reinstated.
- The college is currently developing its Student Equity Plan.



Student Academic Tracking

- ❑ Early Alert System:
 - The existing Student Information System enables faculty to refer students to specific campus resources such as counseling, financial aid, tutoring, writing/reading/math labs, etc.
 - The new PeopleSoft SIS System will integrate these.
- ❑ Equity Plan: LASC has begun the process developing its Student Equity Plan. On May 2, 2014, our faculty, staff, and administrators had the first planning meeting and broke off into five core groups: Access; Course Completion; ESL, English, and Math Basic Skills sequences; Degree and Certificate Completion and Transfer; and Student Support Services. We aim to complete the plan by September, 2014.



Institutional Responsibilities

- ❑ LASC's policies, procedures, student's rights and responsibilities are located in College Catalog, on the College's webpage, and on the "New Student Information" form which is disseminated in person and available on line.
- ❑ The policy, procedures and student's rights and responsibilities are also reiterated during In- Person Orientation.
- ❑ All student's (non-exempt and exempt, alike) have benefit of the following services – Admissions procedures, Orientation, Assessment, Counseling, Advising and other Educational Planning Services.



Exemptions

- The Assessment Office offers high schools students assessments only in the subject area (Math or English) the students are planning to enroll in that semester.
- All new students will be required to attend orientation.
- Exemption form will be available for students who have taken assessment at another college.
- Like all new LASC students, the FYE summer program applicants are asked to attend an LASC Orientation session prior to the starting date. Since the FYE summer program includes a four-day extended orientation, the program uses it to substitute for the LASC Orientation requirement.



Violations and Appeals

- ❑ Appeal of Dismissal: A student who is subject to dismissal may appeal to the appropriate college Dean. Dismissal may be postponed and the student continued on probation if the student shows significant improvement in academic achievement and has achieved a level that would meet the requirements for removal from probation.
- ❑ Limitation on Enrolling and Withdrawing from the Same Course more than three times: students may petition for additional enrollment due to extenuating circumstances. Student must provide documentation to verify extenuating circumstance.
- ❑ The college is developing an appeal policy for the loss of enrollment priority.